

**Dayton Urban League**

**MS-38**

**Wright State University  
Special Collections and Archives**

**Processed by:  
Doug Andrus  
Chris Cupp  
Spring 1989**

## INTRODUCTION

The records of the Dayton Urban League were accessioned into the Wright State University Archives and Special Collections Department on May 13, 1971 with no restrictions on their use.

The collection contains 34 Hollinger boxes and 379 file folders. The material is arranged in five series or records groups as follows:

- Series I: Administrative Records
- Series II: Correspondence
- Series III: Committees, Projects, and Campaigns
- Series IV: Associations (State, Regional, and National)
- Series V: News Clippings

Span dates for the entire collection range from 1943 to 1968.

## **BRIEF AGENCY HISTORY**

The Dayton Urban League was chartered in 1947 through the Community Chest association of Red Feather Organization in Dayton, Ohio. In conjunction with a nation-wide League Network, the Dayton Urban League made an important contribution to the general welfare of the local community through its services to African-Americans in Dayton. The League attempted to improve employment opportunities, accelerate guidance programs for young people, initiate greater participation of Blacks in the activities of other welfare agencies and civic organizations, and to improve the climate of race relations in Dayton.

At the time of its founding, the Dayton Urban League was the only organization where Black and white citizens worked together in an attempt to alleviate the many economic, housing, and social problems affecting African-Americans.

Unlike many organizations that participated in sit-ins, marches, and even violent civil rights protests, the Urban League sought reform through education and by petitioning legislative bodies to change and/or enforce existing laws.

## SCOPE AND CONTENT

The records of the Dayton Urban League are divided into five distinct record groups or series. Series I: Administrative Records, contains the constitution, by-laws, amendments, program outlines, and general information about the Dayton Urban League. Other records in this series include the Executive Secretary (1951-1960), Executive Secretary Council minutes (1948-1960), Budgets (1957-1967), Financial Statements (1947-1967), and Reports for Examination (1950-1966). There are also appointment calendars of the Executive Secretary, Charles Washington, for 1948, 1954, and 1963, and a Visitor's Register for 1967-1968.

Series II is comprised of Correspondence, both incoming and outgoing. The papers in this series cover such topics as: education, housing, race relations, employment, civil rights, government, and various projects and initiatives sponsored by the National Urban League. Of special interest is the personal information included in much of the correspondence, especially that of Mr. Charles Washington; former Executive Secretary of the Dayton Urban League. There are also many solicitations for assistance in obtaining employment and requests for job references. Span dates for this series range from December 1943 to April 1968.

Series III supports the evidence of the wide range of influence wielded by the Dayton Urban League. Contained herein, with varying degrees of completeness of documentation, are data about the committees, projects, and campaigns of the Dayton Urban League. Committee minutes include those of the Executive Board for 1953-1966; Health and Welfare for 1950-1966; Sponsoring for 1947; Intercultural for 1958; High School Age Boys and Girls for 1958; and Vocational Guidance for 1950-1963. Major projects and campaigns included in this series cover the following subject areas: Moving Ahead Together, Housing, Urban Renewal, City Transit System, Industrial Relations, Jobs and Employment, Vocational Opportunity, Education, Voting, Race Relations, City Government, Social Work, Health Care and Welfare, and Community Welfare. Span dates for projects and campaigns range from 1949 to 1967.

Series IV offers information about local, regional, and National Urban League related associations. These include local civic organizations, news clips of Dayton Urban League activities, miscellaneous state urban league publications, many National Urban League (NUL) newsletters and publications for 1949-1967, NUL memoranda for 1948-1968, NUL Annual Conference publications for 1944-1948, 1950-1952, 1954-1959, and 1961-1967, and NUL sponsored speeches of Whitney Young and Lester Granger.

Series V is a collection of news clips about race relations in the Dayton area. Subjects include: housing, education, health, civil rights, employment, drug and narcotics, and S.C.O.P.E. Span dates for the clippings range from 1962 to 1967.

## CONTAINER LISTING

### Series I: Administrative Records

<u>Box</u>	<u>File</u>	<u>Description</u>	<u>Date</u>
1	1	Constitution and By-Laws, Amendments, Program Outline	
	2	Office Manual of Personal and Administrative Procedures	1947
	3	Board of Directors Minutes	1947-1949
	4	Board of Directors Minutes	1950
	5	Board of Directors Minutes	1951
	6	Board of Directors Minutes	1952-1953
	7	Board of Directors Minutes	1954-1955
	8	Board of Directors Minutes	1956
	9	Board of Directors Minutes	1957
	10	Board of Directors Minutes	1958-1959
	11	Board of Directors Minutes	1960
	12	Board of Directors Minutes	1961
	13	Board of Directors Minutes	1962
	14	Board of Directors Minutes	1963
	15	Board of Directors Minutes	1964
	16	Board of Directors Minutes	1965
	17	Board of Directors Minutes	1966
	18	Board of Directors Minutes	1967-1968
	19	Board of Directors - List of Directors Officers	1950, 1968
	20	Board of Directors - End of Term List	1947, 1967
2	1	Board Agenda	1949-1967
	2	Board of Directors - Attendance of Meetings - Roll Call	
	3	Board of Directors Memorandum	1949-1963
	4	Annual Reports	1947-1950
	5	Annual Reports	1952-1954
	6	Annual Reports	1955-1965
	7	Newsletters	1949-1966
	8	News releases	1948-1966
	9	Memberships	1947-1967
3	1	Report of Executive Secretary	
	2	Executive Secretaries Council	
	3	Staff Meetings	
	4	Biographical Sketches	
	5	Annual Budget Requests	1957-1967
	6	Budget Analysis	1953-1966
	7	Budget Miscellaneous Information	1945
	8	Corporate Resolutions for Bank Accounts	
	9	Financial Statement	1949-1962
	10	Financial Statement	1963-1967

<u>Box</u>	<u>File</u>	<u>Description</u>	<u>Date</u>
3	11	Miscellaneous Financial Statements and Reports	1957-1966
	12	Urban League Finances and Personal	1958-1962
	13	Staff Salaries	1947-1965
4	1	Finance Committee	1947-1950 Dec. 12, 1950 - Dec. 12, 1952 1953-1966
	2	Report of Examination	
		Report of Examination (three booklets)	
5		Audit Reports (fourteen booklets)	
		Daily Reminder (two books)	1948, 1963
		National Diary "The Year 1954" Ledger	ca. Nov. 18, 1945 - May 15, 1952 Mar. 30, 1967 - July 16, 1969
	Register		

**Series II: Correspondence**

<u>Box</u>	<u>File</u>	<u>Description</u>	<u>Date</u>
6	1	Memorandum	1946-1947 1946-1947 1948 1948 1949 1949 1950 1950 Jan.- March 1951 April - Dec. 1951 Jan.- March 1951
	2	Correspondence (incoming)	
	3	Correspondence (outgoing)	
	4	Correspondence (incoming)	
	5	Correspondence (outgoing)	
	6	Correspondence (incoming)	
	7	Correspondence (outgoing)	
	8	Correspondence (incoming)	
	9	Correspondence (outgoing)	
	10	Correspondence (incoming)	
	11	Correspondence (incoming)	
	12	Correspondence (outgoing)	
7	1	Correspondence (outgoing)	April, 1951 Jan.- April 1952 May 1952 Jan.- March 1952 April 1952 Jan.- May June 1953 Jan.- April 1953 May - Aug. 1953 Sept. 1953 Jan.- March 1954
	2	Correspondence (incoming)	
	3	Correspondence (incoming)	
	4	Correspondence (outgoing)	
	5	Correspondence (outgoing)	
	6	Correspondence (incoming)	
	7	Correspondence (incoming)	
	8	Correspondence (outgoing)	
	9	Correspondence (Missing)	
	10	Correspondence (outgoing)	
	11	Correspondence (outgoing)	
	12	Correspondence (incoming)	

<u>Box</u>	<u>File</u>	<u>Description</u>	<u>Date</u>
7	13	Correspondence (incoming)	April - July 1954
	14	Correspondence (incoming)	August 1954
	15	Correspondence (outgoing)	Jan.- April 1954
	16	Correspondence (outgoing)	May - July 1954
	17	Correspondence (outgoing)	Aug. – Dec. 1954
8	1	Correspondence (incoming)	Jan.-June 1955
	2	Correspondence (incoming)	July-Dec. 1955
	3	Correspondence (outgoing)	Jan.-June 1955
	4	Correspondence (outgoing)	July-Dec. 1955
	5	Correspondence (incoming)	Jan.-Apr. 1956
	6	Correspondence (incoming)	May-Sept. 1956
	7	Correspondence (incoming)	Oct.-Dec. 1956
	8	Correspondence (outgoing)	Jan.-Feb. 1956
	9	Correspondence (outgoing)	Mar.-Apr. 1956
	10	Correspondence (outgoing)	May-June 1956
	11	Correspondence (outgoing)	Aug.-Dec. 1956
	12	Correspondence (incoming)	Jan. 1957
	13	Correspondence (incoming)	Feb.-Apr. 1957
	14	Correspondence (incoming)	May-Aug. 1957
	15	Correspondence (incoming)	Sept.-Dec. 1957
	16	Correspondence (outgoing)	Jan.-Mar. 1957
	17	Correspondence (outgoing)	Apr.-Aug. 1957
	18	Correspondence (outgoing)	Sept.-Dec. 1957
	19	Correspondence (incoming)	Jan.-Mar. 1958
	20	Correspondence (incoming)	Apr.-Aug. 1958
	21	Correspondence (incoming)	Sept.-Dec. 1958
	22	Correspondence (outgoing)	Jan.-Mar. 1958
	23	Correspondence (outgoing)	Apr.-July 1958
	24	Correspondence (outgoing)	Aug.-Dec. 1958
9	1	Correspondence (incoming)	Jan.-June 1959
	2	Correspondence (incoming)	July-Dec. 1959
	3	Correspondence (outgoing)	Jan.-Dec. 1959
	4	Correspondence (outgoing)	Apr.-Aug. 1959
	5	Correspondence (outgoing)	Sept.-Dec. 1959
	6	Correspondence (incoming)	Jan.-June 1960
	7	Correspondence (incoming)	Jan.-June 1960
	8	Correspondence (incoming)	July-Dec. 1960
	9	Correspondence (outgoing)	July-Dec. 1960
	10	Correspondence (incoming)	Jan.-Apr. 1961
	11	Correspondence (incoming)	May-Dec. 1961
	12	Correspondence (outgoing)	Jan.-Mar. 1961
	13	Correspondence (outgoing)	Apr.-June 1961

<u>Box</u>	<u>File</u>	<u>Description</u>	<u>Date</u>
9	14	Correspondence (outgoing)	May-Sept. 1961
	15	Correspondence (outgoing)	Oct.-Dec. 1961
	16	Correspondence (incoming)	Jan.-June 1962
	17	Correspondence (incoming)	July-Dec. 1962
	18	Correspondence (outgoing)	Jan.-July 1962
	19	Correspondence (outgoing)	Aug.-Dec.
	20	Correspondence (incoming)	1963
	21	Correspondence (outgoing)	Jan.-June 1963
10	1	Correspondence (outgoing)	July-Dec. 1963
	2	Correspondence (incoming)	1964
	3	Correspondence (outgoing)	Jan.-June 1964
	4	Correspondence (outgoing)	June-Dec. 1964
	5	Correspondence (incoming)	1965
	6	Correspondence (outgoing)	Jan.-Apr. 1965
	7	Correspondence (outgoing)	May-Dec. 1965
	8	Correspondence (incoming)	1966
	9	Correspondence (outgoing)	1966
	10	Correspondence (incoming)	Jan.-June 1967
	11	Correspondence (incoming)	July-Dec. 1967
	12	Correspondence (outgoing)	1967
	13	Correspondence (outgoing)	1968
	14	Collection of undated correspondence	

### **Series III: Committees, Projects, and Campaigns**

<u>Box</u>	<u>File</u>	<u>Description</u>	<u>Date</u>
11	1	Community Service Committee	1954-1960
	2	Community Service Committee	1961-1967
	3	Community Relations Committee	1950-1963
	4	Weekly Summaries of C.S.S.	
	5	Executive Committee	1953-1966
	6	Health and Welfare Committee	1950-1960
	7	Health and Welfare Committee	1961-1966
	8	Health and Welfare Committee	No Date
	9	Program Committee	1953-1966
	10	Nomination Committee	1950-1966
	11	Sponsoring Committee	1947
	12	Intercultural Committee	1958
	13	Committee on High School Age (boys/girls)	1958
	14	Urban League Guild	1949-1967
	15	Committee to review program areas and organizational structure	1962-1963
	16	Frontier Club	1951-1965
	17	Frontier Club Notes	1950-1960

<u>Box</u>	<u>File</u>	<u>Description</u>	<u>Date</u>
11	18	Saturday morning Breakfast Club	1962-1964
	19	Commerce and Industry Council	1962-1963
12	1	Youth Committee	1963-1966
	2	Miscellaneous Committee	
	3	Committee Structure	
	4	Family Life Committee - Workshop	1960-1963
	5	Project Enable	1964-1967
	6	Leadership Workshop	1957-1963
	7	Scholarship Committee	
	8	Human Relations Institute	1951-1963
	9	Equal Opportunity Day	1957-1964
	10	Workshop in group participation	
	11	Miscellaneous Workshop	
	12	Annual Meetings	
	13	Desoto Bass News "Echo" Moving Ahead Together (M.A.T.)	
	14	General	
	15	Executive Council Minutes	
	16	Steering Committee Minutes	
	17	Program Component and Miscellaneous	
13	1	Committee Resources Housing	
	2	Miscellaneous Newsletters	
	3	Committee	1950-1963
	4	Proposed Bills, Ordinances, Programs	
	5	Miscellaneous Pamphlets	
14	1	Interracial and Minority Housing	
	2	Discrimination in Housing	
	3	General Race Relations - Housing and The Negro and The Urban Committee	
	4	The Elderly	
	5	Zoning	
15	1	Housing - Miscellaneous Pamphlets	
	2	Housing - News clippings	
	3	Ohio citizens council on Pike county emergency	
	4	Housing - Nowburgh Plan	
	5	Richmond Rehabilitation Corporation	
	6	Housing - Neighborhood Association - Neighborhood Improvement	
	7	Housing - Special Neighborhood Projects	
	8	Homeview Neighborhood Association	
	9	Neighborhood Association Lakeview Neighborhood Association	

<u>Box</u>	<u>File</u>	<u>Description</u>	<u>Date</u>
15	10	Housing - Neighborhood Association Miscellaneous	
	11	Citizens Housing Association for the Dayton Area	
	12	Housing Action - American Council to Improve our Neighborhoods	
	13	Urban Problems - Metropolitan Studies	
	14	Urban Problems - Urban Renewal - Urban Planning	
	15	Urban Renewal - Miscellaneous	
16	1	Slum Clearance and Urban Redevelopment Committee	
	2	Special Committee on Urban Renewal (S.C.O.U.R.)	
	3	Clean up Campaign	1959-1961
	4	Regional Expressway System/ The NHW alignment	
	5	City Transit System	
17	1	Jobs and Employment - General Labor/Miscellaneous Pamphlets	
	2	Industrial Relations	1948-1954
	3	Industrial Relations	1955
	4	Notebook of P. Winkfield; Industrial Secretary Contacts	
	5	National Urban League - Industrial Relations	
18	1	General Race Relations - Discrimination and Integration of Employment Jobs and Employment	
	2	Fair Employment	
	3	Fair Employment (2)Miscellaneous Pamphlets and Brochures	
19	1	Governor's Committee to employ the handicapped	
	2	Labor Unions	
	3	Employment Dayton Area Worker Training Jobs and Employment	
	4	Economic Assistance Program	
	5	For Youths	
	6	Opportunities Industrialization Center	
	7	Skills Bank	
	8	Department Store Project	
	9	Job Development and Employment Committee	
	10	Vocational Opportunity Campaign (V.O.C.) '49-'53	
	11	Vocational Opportunity Campaign (V.O.C.)	
20	1	Vocational Opportunity Campaign	1949
	2	Vocational Opportunity Campaign	1950-1951
	3	Vocational Opportunity Campaign	1952-1953
	4	Vocational Opportunity Campaign	1954-1955
	5	Vocational Opportunity Campaign	N.D. / Misc.
	6	Vocational Guidance Committee	1950-1954

<u>Box</u>	<u>File</u>	<u>Description</u>	<u>Date</u>
20	7	Vocational Guidance Committee	1955-1963
	8	V.O.C. Youth Planning Committee	
	9	Vocational Guidance - General	
	10	Vocational Guidance - National Urban League and Other Education	
21	1	Educational and Vocational Opportunities	
	2	General Material and Programs of the D.U.L.	
	3	Miscellaneous	
	4	Segregation and Desegregation	
	5	Social and Economic problems	
	6	Youth Incentives Committee	
	7	Miami Valley Personal and Guidance Association	
	8	Scholarship Application and Transcripts	
	9	Back to School Campaign	
	10	United Negro College Fund	
	11	College Preparatory Program	
	12	Dayton Council - Public Schools	
22	1	League of Woman's Voters	
	2	Montgomery County Voter Registration Committee	
	3	Voting - Tax Issues	
	4	National States Rights Party	
	5	Voting - Civil Rights	
	6	Voting - Miscellaneous	
		General Race Relations	
	7	Bibliographies	
	8	Miscellaneous	
	9	National Urban League Publication	
	10	Civil Rights	
	11	Civil Rights	
	12	Civil Rights Continued	
13	Civil Rights Continued		
23	1	Discrimination and Integration in Employment Continued	
	2	Discrimination and Segregation	
	3	- File is Missing-	
	4	N.A.I.R.O. - National Association of Intergroup Relations	
	5	Social and Economic Factors of the Negro Family	
	6	Miscellaneous Material	
	7	Dayton Urban League Publications	
	8	Economic Situation of the Negro	
	9	Economic Situation of the Negro Continued	

<u>Box</u>	<u>File</u>	<u>Description</u>	<u>Date</u>
24	1	General Racial Subjects (G.R.S.)	
	2	(G.R.S.) Continued	
	3	(G.R.S.) Continued	
	4	(G.R.S.) Continued	
	5	Race Relations - Race Relations Institute	
	6	Race Relations - American Council On Race Relations	
25	1	Religion - Miscellaneous	1948
	2	Religion - Church and Race	
	3	Religion - Jewish Material	
	4	City Government - Dayton	
	5	City Government - City Commission	
	6	Dayton Police Annual Reports	
	7	City Plan Board Annual Report	
26	1	Social Work - Social Welfare	
	2	American Association of Social Workers (A.A.S.W.)	
	3	Social Work - National Association of Social Workers	
	4	Peace Corps - Vista	
	5	Career Conferences	
	6	Social Welfare - Adoption	
	7	Social Welfare	
	8	Juvenile Centers	
27	1	Health and Welfare – General Health Care and Welfare	
	2	Aging Retirement	
	3	Venereal Disease	
	4	Health Care Services - Miscellaneous	
	5	Community Health Council - Metropolitan Health Division	
	6	Narcotics - Miscellaneous Information	
	7	Citizens Committee on Narcotics Community Welfare Council	
28	1	Constitution, Annual Reports - General Info.	
	2	Board of Directors	
	3	General	
	4	Child Health Committee	
	5	Committee on Children	
	6	Metropolitan Health Division	
	7	Family Division	
	8	Group Work and Recreation Division - General	
	9	Committee for Criteria	

<u>Box</u>	<u>File</u>	<u>Description</u>	<u>Date</u>
29	1	Welfare - Miscellaneous Pamphlets	
	2	Mental Health	
	3	American Red Cross: Disaster Procedures	
	4	Poverty - Anti-Poverty	
	5	Community Action Program	
	6	Community Action Assembly	
	7	United Fund	
	8	Community Chest	
	9	Chamber of Commerce	
	10	Information on the Dayton area Civic Organization	
	11	Westside Civic League	
	12	WinterHauter Diat Civic League	
	13	Adelite Civic Club	
	14	Miscellaneous	

**Series IV: Associations (State, Regional, and National)**

<u>Box</u>	<u>File</u>	<u>Description</u>	<u>Date</u>
30	1	Associations - West Dayton Area Council	
	2	Dayton Unit of the National Business Association Associations	
	3	Dayton - Intergroup Agency Council	
	4	Dayton Pan Hellenic Council	
	5	Dayton Council on World Affairs	
	6	Miscellaneous	
	7	West Side Organizations	
	8	News clippings - Xeroxed	
	9	News clippings - Miscellaneous	
	10	Urban League of the Midwest	
	11	Photos - Miscellaneous	
	12	Urban League of Ohio - Miscellaneous	
	13	Cleveland Urban League	
	14	Cleveland Urban League	
31	1	Public Relations	
	2	Quarterly Reports	
	3	Board, Staff Committee Workshop National Urban League	
	4	Policy, Program, General Information	
	5	Personnel Practices	
	6	Annual Reports	
	7	Miscellaneous Reports	
	8	P.A.R. (People Above Race) - Newsletter	
	9	Newsletters - Miscellaneous	
	10	Directories	

<u>Box</u>	<u>File</u>	<u>Description</u>	<u>Date</u>
31	11	Memorandum - General	1949-1961
32		The Secretarial 1962-1967 National Urban League	1962-1967
33	1	Memorandum	1962
	2	Memorandum - Administration	1948-1956
	3	Memorandum	1957-1964
	4	Industrial Relations	1948
	5	Promotions and Publications	1949
	6	Health and Welfare	
	7	Education of Youth Incentives	
	8	Program Department	
	9	Fiftieth Year Anniversary	
	10	Staff Workshops	
34	1	National Urban League Annual Conferences	1944-1947, 1948, 1949
	2	National Urban League Annual Conferences	1950-1952
	3	National Urban League Annual Conferences	1954, 1955, 1958, 1959
	4	National Urban League Annual Conferences	1956, 1957
	5	Fourteenth Annual Meeting (Nationally Held in Dayton 1961)	
	6	Annual Conferences	1962-1964
	7	Annual Conferences	1965
	8	Annual Conferences	1966-1967
	9	News Releases	1948-1963
35	1	News Release	1964
	2	N.U.L. Guild	
	3	Local Affiliate - Information	
	4	National Budget and Constitution Committee	
	5	Miscellaneous Committee	
	6	Community Organization Council	
	7	National Skills Bank	
	8	Economic Opportunity	
	9	Administration and Clerical Council Jottings	
	10	Jottings	
	11	Delegate Assembly	
	12	Miscellaneous	
36	1	Speeches - Whitney Young and Lester Granger	
	2	Miscellaneous	

**Series V: News Clippings**

<u>Box</u>	<u>File</u>	<u>Description</u>	<u>Date</u>
36	3	Race Relations – Race Riot in 1966	1966
	4	Housing	
	5	Education	
	6	Health and Welfare	
37	1	Civil Rights	ca. 1940s – 1960s
	2	Jobs and Employment	ca. 1950s – 1960s
	3	S.C.O.P.E.	
	4	Drugs and Narcotics	