

Records of Student Nurses Association  
District 10

FSC-32

(formerly MS – 172)

Wright State University  
Special Collections and Archives

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## Introduction

Records of Student Nurses Association of Ohio, District 10 were accessioned into the Wright State University, Department of Archives and Social Collections by Karen Engman, Ohio Nurses Association on June 19, 1986.

The papers in this collection date from 1958-1975, filling four Hollinger boxes and more than 60 file folders. The collection is arranged into 6 series as follows:

- Series 1: Administrative Papers
  - Sub-series I: Papers of ONA
  - Sub-series II: Papers of SNAO, District 10
- Series 2: Financial Papers of SNAO, District 10
- Series 3: Correspondence of SNAO, District 10
- Series 4: ONA's Program: Continuing Education
- Series 5: Publicity
  - Sub-series I: Papers of ONA
  - Sub-series II: Papers of SNAO, District 10
- Series 6: Miscellany

There are no restrictions on the use of these records.

## Brief History

In 1904, a meeting of 27 nurses from Cincinnati, Cleveland, and Dayton was held in Cincinnati to organize the Graduate Nurses Association. The first president was Ella Phillips Grandall, an 1894 Blockley graduate, the first director of the Miami Valley Hospital School of Medicine. The purpose of this organization as outlined in Articles is the advancement of the educational standard of nurses, the furtherance of the efficient care of the sick and the fostering and promotion of cordial relations between the graduate nurses of Ohio and those of other states.

In 1909, the state association was accepted as an affiliate member of ANA. In 1917, nurses were appointed to the first legislative committee.

In 1919, the state was divided into districts and the state headquarter was moved from Cincinnati to Columbus.

In 1927, the Board of Trustee recommended that the registry be moved from Miami Valley Hospital and that a member of District 10 be employed as registrar.

The Nurse Registry served an important role in the community for many years. In 1935, an eight hour day was established for private duty nurses.

In 1952, District 10 Student Nurses Association of Ohio was formed under the sponsorship of the district with a main purpose of making nurse students stay to standard. Seven years later, Miami County Branch was granted permanent status by Board of Trustees and in 1964 answering service was inaugurated for nurses' professional registry.

SNAO, District 10 covered an area of Springfield, Dayton, and Middletown, with members from the following nursing schools: Good Samaritan, St. Elizabeth's, Miami Valley, Sinclair Community, Middletown Hospital, and Springfield Community.

In 1971, the local SNAO organization was disbanded owing to lack of interest of its members and the difficulty in recruiting officers.

## Scope and Content

This collection, containing the records of both ONA and SNOA, District 10, provides information concerning the daily conduct of these two organizations; their projected programs, such as Continuing Education; their activities, such as banquets; writing contests; and their business, such as nurses registry.

This collection is divided into six series. Series 1 containing administrative papers, is the heart of the collection. It is subdivided into two sub-series: Sub-series I deals with the state organization (ONA) while Sub-series II deals with the local one (SNAO, District 10). This series is composed of the minutes of Board Meetings and Mass Meetings, the annual reports and the bylaws. It also contains organizational papers outlining duties of officers. The president's reports provide a monthly narrative of SNAO's activities.

Series 2 is the correspondence of SNAO, District 10. The directory and mailing lists give a main idea of its connections with ONA and other organizations and individuals. The correspondence materials from 1968-1970 is arranged according to two categories: incoming mail and outgoing mail whereas there is no such distinction from 1965-1967.

The files in Series 3 contain materials relating to the Treasurer's office, such as treasurer's reports, budgets, registry reports, private duty records, membership records and bank statements.

Series 4 deals specifically with ONA's program of Continuing Education, which aimed to provide license to practical nurses after their completion of basic education. The lecture material offers a general idea of its clinical instruction.

SNAO's publicity is largely reflected in the files of Series 5. It is subdivided into Sub-series I and Sub-series II. Both of them contain brochures, pamphlets, broadsides, newsletters issued and distributed by ONA and SNAO, District 10 respectively. The papers provide information about their activities and membership as well as reporting news pertaining to student nurses. They reflect the achievements of the organizations and their projected plans and programs both at the state and local levels.

Series 6 contains files of miscellaneous items. One file deals with songs of SNAO and one with form materials.

All these materials, except for those undated, are arranged in chronological order within each file folder.

Container Listing

**Series 1: Administrative Records**

**Sub-series I: Papers of ONA**

<u>Box</u>	<u>File</u>	<u>Description</u>	<u>Date</u>
1	1	Annual Meeting Reports	1967-1969
	2	Minutes of Board of Directors' Meetings	1969-1971
	3	Minutes of Board of Directors' Meetings	1969-1971
	4	Minutes of Executive Committee Meetings	1966-1968

**Sub-series II: Papers of SNAO, District 10**

<u>Box</u>	<u>File</u>	<u>Description</u>	<u>Date</u>	
1	5	Annual Report	1968-1969	
	6	President's Monthly Report	1967-1971	
	7	President's Monthly Report	1965-1966	
	8	Board Meeting Minutes	1967-1970	
	9	Board Meeting Minutes	1965-1967	
	10	Mass Meeting Minutes	1965-1969	
	11	Agenda	1964-1971	
	2	1	Minutes of Nurses' Professional Registry Committee	1966-1970
		2	Charter	1972
		3	Constitution	n.d.
		4	Bylaws	1965-1970
5		Proposed Revision of Bylaws	1964-1969	
6		Officers' Guideline and Handbook	1964-1971	
7		Officers' Duties	n.d.	

**Series 2: Correspondence of SNAO, District 10**

<u>Box</u>	<u>File</u>	<u>Description</u>	<u>Date</u>
2	8	Directory	1967-1969
	9	Mailing List	1969-1971
	10	Mailing List	1967-1969
	11	Incoming Mail	1970
	12	Incoming Mail	1969
	13	Incoming Mail	1967-1968
	14	Outgoing Mail	1970-1971
	15	Outgoing Mail	1968-1969
	16	Correspondence	1967-1968
	17	Correspondence	1965-1966
	18	Memo	1967-1970

**Series 3: Financial Papers of SNAO, District 10**

<u>Box</u>	<u>File</u>	<u>Description</u>	<u>Date</u>
3	1	Treasurer's Annual Report	1958-1970
	2	Treasurer's Monthly Report	1966-1968
	3	Treasurer's Monthly Report	1964-1965
	4	Treasurer's Monthly Report	1962-1963
	5	Reports to Treasurer	1968-1973
	6	Membership Record	1965-1971
	7	Membership Record	1962-1964
	8	Budgets	1961-1971
	9	Finance Committee Meeting Minutes	1967-1969
	10	Treasurer's Correspondence	1963-1970
	11	Minutes of Private Duty Section	1968-1961
	12	Private Duty Records	1976-1977
	13	Private Duty Records	1968
	14	Guide of the Treasurer	1963-1970
	15	Bank Statement	1966-1970
	16	Contract and Some Worksheets	1967-1970
	17	Duties of the Treasurer	n.d.
	18	Registry Report of Executive Director	1966-1967
	19	Registry Report	1970-1971
	20	Registry Report	1968-1969
	21	Registry Report	1966-1967

**Series 4: ONA's Program: Continuing Education**

<u>Box</u>	<u>File</u>	<u>Description</u>	<u>Date</u>
4	1	Statement	n.d.
	2	Lectures	n.d.
	3	Correspondence	1975
	4	Forms	1974-1975
	5	Miscellany	n.d.

**Series 5: Publicity****Sub-series I: Papers of ONA**

<u>Box</u>	<u>File</u>	<u>Description</u>	<u>Date</u>
4	6	Imprints of NSNA	1968-1969
	7	Broadsides of NSNA	1967-1970
	8	Pamphlets	n.d.
	9	Newsletter	n.d.
	10	Newsletters: Voice of SNAO	1968-1970
	11	Newsletters	1968-1970

**Sub-series II: Papers of SNAO, District 10**

<u>Box</u>	<u>File</u>	<u>Description</u>	<u>Date</u>
4	12	Broadside	1967-1970
	13	Newspaper Clipping	n.d.
	14	Bylaws Brochures	1965-1969

**Series 6: Miscellany**

<u>Box</u>	<u>File</u>	<u>Description</u>	<u>Date</u>
4	15	Songs of SNAO	n.d.
	16	Form Material	n.d.
	17	Miscellany	n.d.