

FSC-41: Ohio Association of School Nurses Records

Collection Number: FSC-41

Title: Ohio Association of School Nurses Records

Dates: 1949, 1965-2017

Creator: Ohio Association of School Nurses

Summary/Abstract:

Founded in 1973, the Ohio Association of School Nurses provides a setting where school nurses can share their experiences and work together to achieve common health care goals. One of the association's earliest successes was obtaining the passage of a law requiring the certification of school nurses. Another significant goal that the Ohio Association of School Nurses struggled to achieve for several years was mandatory school health services. The collection consists of minutes, committee records, scrapbooks, and records documenting the organization and its relationship with other associations.

Quantity/Physical Description: 18.29 linear feet

Language(s): English

Repository:

Special Collections and Archives, University Libraries, Wright State University, Dayton, OH 45435-0001, (937) 775-2092, library-archives@wright.edu

Restrictions on Access: There are no restrictions on accessing material in this collection.

Restrictions on Use:

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Preferred Citation:

[Description of item, Date, Box #, Folder #], FSC-41, Ohio Association of School Nurses Records, Special Collections and Archives, University Libraries, Wright State University, Dayton, Ohio

Acquisition:

The collection was donated to the Fordham Health Sciences Library at Wright State University by the Ohio Association of School Nurses in October 2000. The collection was later transferred to Special Collections and Archives, Wright State University Libraries, when the Fordham Library was closed.

Separated Material:

Oversize documents have been separated to oversize map-case drawer storage. All content from the former Series 10, Southwest Ohio School Nurses Association (SWOSNA), has been separated to its own collection (FSC-44), as SWOSNA is a separate, distinct organization, with its own constitution, by-laws, officers, etc. The SWOSNA materials were donated to Wright State at the same time as, and by the same people as, the OASN materials.

Other Finding Aid:

The finding aid is available on the Special Collections & Archives, Wright State University Libraries web site at <https://www.libraries.wright.edu/special/collectionguides/files/fsc41.pdf>. It is also available in the OhioLINK Finding Aid Repository at <http://ead.ohiolink.edu/xtf-ead/>.

Related Material:

FSC-44: Southwest Ohio School Nurses Association Records
MS-472: Lovetta R. Blanke Collection

Processing Information:

The previously existing Series 13: Oversize contained only two items (proclamations), which have been added to Series 2: Correspondence.

Processed by:

Processed by Arlene Booher, March 2001.
Finding aid revised according to DACS standards by Lisa Rickey, November 2019.
Additions processed by Lisa Rickey and Chip Boyer, Nov. 2019-Oct. 2020; inventory updated by Lisa Rickey, October 2020.

Arrangement:

The collection is arranged in 11 series:

- Series 1: Administrative Records, 1973-2017
 - Subseries 1-A: Officers, 1975-2016
 - Subseries 1-B: Organization, 1973-2015
 - Subseries 1-C: Minutes, 1975-2017
- Series 2: Correspondence, 1973-1998
- Series 3: Committees, 1965-1998
- Series 4: Certification, 1965-1998
- Series 5: Minimum Standards, 1975-1983, undated
- Series 6: Newsletters, 1974-2012
- Series 7: Conferences and Workshops, 1971-2016
- Series 8: Scrapbooks, 1972-1999
- Series 9: Publications, 1970-2007
- Series 10: Associations and Departments, 1967-1998
- Series 11: School Districts, 1949, 1967-1993

Historical Note:

The Ohio Association of School Nurses was founded in 1973. On October 16, 1972, several school nurses met with the officers of the Ohio Education Association to discuss the possibility of forming an association for school nurses. The Ohio Education Association agreed to help the school nurses organize an association. The first meeting of the Ohio Association of School Nurses occurred on May 19, 1973. The Ohio Association of School Nurses became an affiliate organization of the Ohio Education Association in 1975.

The Ohio Association of School Nurses provides a setting where school nurses can share their experiences and work together to achieve common health care goals. One of the association's earliest successes was obtaining the passage of a law requiring the certification of school nurses. This law required all potential school nurses to receive certificates from the Ohio Department of Education before they could practice in a school setting. In order to receive a certificate, new nurses had to have a Bachelor's Degree. Later, school nurses had to obtain a specified number of continuing education credits biannually in order to have their certificates renewed.

Another significant goal that the Ohio Association of School Nurses struggled to achieve for several years was mandatory school health services. Mandatory school health services would require each school to have one school nurse for a specified number of students such as one nurse for every 750 students. In the late 1970s, the association unsuccessfully sponsored several mandatory school health services bills. When the State of Ohio revised the State Minimum Standards for Elementary and Secondary Schools, the Ohio Association of School Nurses worked to have mandatory school health services incorporated into the new standards. However, mandatory school health services was left out of the final draft of the new standards, and the Ohio Association of School Nurses renewed their quest to achieve their goal through legislative means. In 1986, the Ohio Association of School Nurses formed the Mandatory School Health Services Committee (later called the Healthy Learner Legislation Committee) to organize support for the mandate. By 1994, the last Healthy Learner bill had failed and the organization was forced to admit defeat in this area. Although the Ohio Association of School Nurses failed to achieve its goal of mandatory school health services, the association continues to work for improved standards for school nurses and quality health care for all children through legislative means and a variety of multi-organizational health committees.

The organization has a web site at <https://www.oasn.org/>.

Scope and Content Note:

Series 1: Administrative Records, contains meeting minutes and records describing the organizational principles of the association. The series spans the years 1973 to 2017. It is broken up into three subseries.

Subseries 1-A: Officers, contains lists of the association's officers from 1975 to 2005 and 2015-2016. It also includes several officers' handbooks (1979-2003) that describe the duties of each office and how each position has evolved over the years. A particularly interesting item is a

notebook that Norma Nikkola kept while she was president of the organization during the 1998-1999 term. This subseries spans the years 1975 to 2016.

Subseries 1-B: Organization, contains primarily copies of the constitution and bylaws from 1973 to 2015. The subseries also contains revision drafts of these documents and correspondence that pertains to the revision process. Another file is filled with maps and correspondence that describes the organization of the Ohio Association of School Nurses seven regional associations.

Subseries 1-C: Minutes, is the largest of the three subseries, with minutes dating from 1975 to 2017. Minutes from the association's Board of Directors meetings are the most prevalent type of minutes found in the subseries. This set of minutes is nearly complete and spans the years 1975 to 2017. The other major type of minutes found in this subseries is minutes from the annual meeting between the Board of Directors and the association's members. The subseries also contains a few minutes from the Executive Board meetings. A copy of the treasurer's report presented at the meeting is attached to most of the minutes. Beginning in the late 1980s, the minutes also include copies of documents that were discussed at the meeting such as correspondence and representative or committee reports as well as supplementary documents attached to the reports. The dates supplied in brackets on some of the reports and supplementary documents are the dates of the meetings they were discussed at not the dates that the documents were written. There is also one file of minutes from meetings between the President of the Ohio Association of School Nurses and the presidents of its regional associations. Minutes from 1998 to 2017 (added during processing in 2020) were received in chronological order, rather than by type, so they have remained in this chronological order. Minutes from this time period also tended to contain all reports, correspondence, and other attachments discussed at those meetings, and that original order was maintained. Also due to original order, some annual meeting minutes may be filed in the Annual Conference folder.

Series 2: Correspondence, contains letters to and from various members of the Board of Directors as well as official correspondence. The letters range from form letters such as the meeting notifications to heartfelt pleas to legislators to support a particular bill or type of legislation such as mandatory school health services. When possible, the correspondence is arranged by topic but some general letters are arranged by organization. For instance, a letter from the Ohio Education Association dealing with a legislative issue is located in the legislative correspondence file but a form letter from the same organization to the heads of its affiliates is located in the Ohio Education Association file. Materials in this series date from 1973 to 1998.

Series 3: Committees, is the largest series in the collection, and materials date from 1965 to 1998. The files are arranged alphabetically by the title of the committee and then by subject within each committee. The types of records found for the various committees range from correspondence pertaining to committee activities and minutes from committee meetings to articles covering issues the committee was working on. Most of the files in the series deal with the Legislative Committee, Membership, the Mandatory School Health Services Committee, and its later incarnation the Healthy Learner Legislation Committee. In reality, some of the things listed under committees were usually carried out by a committee of one such as the activities of the Historian and the Membership Chair. However, these positions were included with the committees because they were listed under standing committees in the meeting minutes and in

the officer's handbooks. The series also contains records from the committee responsible for establishing the association and from a few multi-organizational committees that had representatives from the Ohio Association of School Nurses such as the State Planning Committee for Health Education in Ohio. An item of particular note in this series is a Request for a Secretarial Review compiled in regards to Ohio's compliance with the Individuals with Disabilities Education Act.

Series 4: Certification, focuses on the State of Ohio's requirement that school nurses be certified by the Ohio Department of Education and the standards for certification. The series includes a copy of the bill requiring the certification of nurses, correspondence, resolutions about certification, standards for certification, and information about the revision of certification standards. The series also contains a few documents concerning the licensure of school nurses. Materials in this series date from 1965 to 1998.

Series 5: Minimum Standards, explores the Ohio Association of School Nurses attempt to work mandatory school health services into the revised version of Ohio's State Minimum Standards for Elementary and Secondary Schools. The series is comprised of correspondence, recommended minimum standards, lists of meeting dates for the Standards Revision Committee, presentations to the Standards Revision Committee, and surveys about school health services in Ohio. Materials in this series date from 1975 to 1983.

Series 6: Newsletters, includes OASN Notes from 1974 to 1993 and OASN Newsletter from 1994 to 1998, as well as scattered issues of OASN Newsletter dating between 2000 and 2012. The series also contains one file of newsletters from the National Association of School Nurses (the Ohio Association of School Nurses is an affiliate of this organization). The NASNewsletter spans the years 1981 to 1997 but many of the newsletters for these years are missing. Overall, materials in this series date from 1974 to 2012.

Series 7: Conferences and Workshops, contains information on various educational workshops and conferences, from 1971 to 2016. The dates on the files are the days that the conference or workshop took place. The majority of the files in this series deal with the Ohio Association of School Nurses Annual Conference. These files cover the years 1978 to 2016, with very few gaps. Most files include programs, reports from the Annual Meeting, and information presented at workshops held during the conferences. Some files also contain confirmation correspondence, handwritten notes from the workshops, and materials picked up from booths at the conferences. The series also includes records from other conferences or workshops that members of the Ohio Association of School Nurses attended such as Ohio Nurses Association conventions and the School Nurse and Nutrition Workshop.

Series 8: Scrapbooks, contains ten scrapbooks span the years 1972 to 1999. The dates on the files are the inclusive dates of the entire scrapbook not the part of the scrapbook in each file. The scrapbooks contain photographs, clippings, certificates of affiliation, awards, and extra copies of newsletters. The scrapbooks also include additional sets of meeting minutes and the reports that go with the minutes.

Series 9: Publications, includes several editions of A Guide to School Nursing in Ohio compiled by the Ohio Association of School Nurses (editions included span from 1978 to 2007). It also contains several issues of School Nurse. Other publications in the series are the Ohio Nurses Review, Asthma Magazine, and Jehovah's Witnesses and the Question of Blood. The series also includes a calendar from 2000 that features healthcare tips. Overall, materials in this series date from 1970 to 2007.

Series 10: Associations and Departments, is the second largest series in the collection, with materials spanning from 1967 to 1998. This series contains records from nursing associations and state agencies that the Ohio Association of School Nurses worked with on a regular basis. This series is arranged alphabetically by organization and then by subject within each organization. The majority of the files cover the National Association of School Nurses, the Ohio Nurses Association, and the Ohio Department of Health. The files for the National Association of School Nurses and the Ohio Nurses Association include items such as brochures, bylaws, policy statements, resolutions, and reports. The files for the Ohio Department of Health focus on its Ohio Commission on Nursing Implementation Project and Ohio Council of Nurses committees. The files for the two committees contain such things as minutes and committee correspondence. Other organizations covered in this series include the American Nurses' Association, the Department of School Nurses (the predecessor of the National Association of School Nurses), the Ohio Department of Education, and the Ohio Education Association.

Series 11: School Districts, contains information about school nursing in school districts where various members of the Ohio Association of School Nurses worked. The files are arranged alphabetically by school district and then by subject within each district. The series focuses on Dayton Public Schools and Vandalia-Butler City Schools. The files on Dayton Public Schools include clippings, a history of school nursing in the district, and A Manual for School Nurses compiled in 1949. The files for Vandalia-Butler City Schools contain staff directories, a substitute teacher's handbook, and one of the school's newsletters. Materials in this series date from 1949 and 1967 to 1993.

Subject Terms

Organizations/Corporate Names

Ohio Association of School Nurses -- Archives

Subjects (General)

School nursing -- Ohio

Material Types

Correspondence

Minutes

Newsletters

Scrapbooks

Occupations

Nurses -- Ohio

Collection Inventory

Box	File	Description	Date
		Series 1: Administrative Records	1973-2017
		Subseries 1-A: Officers	1975-2016
1	1	District Presidents	1988-1992
1	2	Officer's Handbook	1979
1	3	Officer's Handbook	1982
1	4	Officer's Handbook	1992
1	5	Officer's Handbook	1993-1994
1	6	Officer's Handbook	1994
1	7	Officer's Handbook	undated
33	1	Board of Directors' Handbook	1997
33	2	Board of Directors' Handbook	2002 Aug. 2
33	3	Board of Directors' Handbook	2003
1	8	Officers and Board of Directors	1975-1998
33	4	Officers and Board of Directors	1998-2005, 2015-2016
1	9	Past Presidents	circa 1989-1990
1	10	Pointers on Running a Good Meeting	1994
1	11	President's Notebook	1998-1999
		Subseries 1-B: Organization	1973-2015
1	12	Bylaws	undated
1	13	Constitution and Bylaws	1973
1	14	Constitution and Bylaws	1977
1	15	Constitution and Bylaws	1986
1	16	Constitution and Bylaws	1989
1	17	Constitution and Bylaws	1992-1993
33	5	Constitution and Bylaws	1997 Apr.
33	6	Constitution and Bylaws	2002 Aug.
33	7	Constitution and Bylaws	2003
33	8	Constitution and Bylaws	2007-2009
33	9	Constitution and Bylaws	2015 Feb.
1	18	Constitution and Bylaws Drafts	1984
1	19	Correspondence Regarding Constitutional Issues	1987
1	20	Mission Statement	1998
1	21	Ohio Education Association Affiliation Policy	1978-1979
1	22	Organization of Ohio Association of School Nurses Regional Associations	1976-1987

Box	File	Description	Date
1	23	Proposed Changes to the Constitution and Bylaws	1973-1985
1	24	Revision of Bylaws	1992
		Subseries 1-C: Minutes	1975-2017
2	1	Agendas	May 1993
2	2	Annual Meeting Minutes	1975-1985
2	3	Annual Meeting Minutes	1986-1990
2	4	Annual Meeting Minutes	1991-1995
2	5	Annual Meeting Minutes	1996-1998
2	6	Board of Directors Meeting Minutes	1975 Mar. - 1978 May
2	7	Board of Directors Meeting Minutes	1978 July - 1980 Mar.
3	1	Board of Directors Meeting Minutes	1980 May - 1981 Mar.
3	2	Board of Directors Meeting Minutes	1981 May - 1982 Apr.
3	3	Board of Directors Meeting Minutes	1982 May - 1984 May
3	4	Board of Directors Meeting Minutes	1984 Sept. - 1986 Apr.
3	5	Board of Directors Meeting Minutes	1986 May-Sept.
3	6	Board of Directors Meeting Minutes	1986 Nov. - 1987 Apr.
3	7	Board of Directors Meeting Minutes	1987 Apr.-Sept.
3	8	Board of Directors Meeting Minutes	1987 Dec. - 1988 Apr.
3	9	Board of Directors Meeting Minutes	1988 Apr. - 1989 Apr.
4	1	Board of Directors Meeting Minutes	1989 Apr. - 1990 Mar.
4	2	Board of Directors Meeting Minutes	1990 Apr.-Dec.
4	3	Board of Directors Meeting Minutes	1991 Mar.-Apr.
4	4	Board of Directors Meeting Minutes	1991 Apr.-Dec.
4	5	Board of Directors Meeting Minutes	1991 Dec. - 1992 Apr.
4	6	Board of Directors Meeting Minutes	1992 May - 1993 Mar.
5	1	Board of Directors Meeting Minutes	1993 May-Dec.
5	2	Board of Directors Meeting Minutes	1994 Mar.-Apr.
5	3	Board of Directors Meeting Minutes	1994 May-Dec.
5	4	Board of Directors Meeting Minutes	1995 Mar. 4
5	5	Board of Directors Meeting Minutes	1995 Apr.
5	6	Board of Directors Meeting Minutes	1995 Sept. 9
6	1	Board of Directors Meeting Minutes	1995 Sept.-Nov.
6	2	Board of Directors Meeting Minutes	1996 Feb.-Apr.
6	3	Board of Directors Meeting Minutes	1996 Apr.-Nov.
6	4	Board of Directors Meeting Minutes	1997 Mar.-Apr.
6	5	Board of Directors Meeting Minutes	1997 Aug.-Oct.

Box	File	Description	Date
6	6	Board of Directors Meeting Minutes	1998 Feb.-Apr.
6	7	Board of Directors Meeting Minutes	1998 Aug. 4
6	8	Executive Board Meeting Minutes	1976
6	9	Executive Board Meeting Minutes	1990-1998
6	10	Presidents Meeting Minutes	1985-1989
33	10	Board Meeting Minutes	1999 Feb.-Apr.
33	11	Board Meeting Minutes	1999 Aug.-Oct.
33	12	Board Meeting Minutes	2000 Feb. 5
33	13	Board Meeting Minutes	2000 Mar. 23, 25
33	14	Board Meeting Minutes	2000 Aug.-Nov.
34	1	Board Meeting Minutes	2001 Feb.-May
34	2	Board Meeting Minutes	2002 Feb.-May
34	3	Board Meeting Minutes	2002 Aug.-Nov.
34	4	Board Meeting Minutes	2003 Feb. 1
34	5	Board Meeting Minutes	2003 Mar. 27
34	6	Board Meeting Minutes	2003 May 3
34	7	Board Meeting Minutes	2003 Aug. 3
34	8	Board Meeting Minutes	2003 Nov. 1
35	1	Board Meeting Minutes	2004 Feb. 7
35	2	Board Meeting Minutes	2004 Mar. 25
35	3	Board Meeting Minutes	2004 May-June
35	4	Board Meeting Minutes	2004 Nov. 20
35	5	Board Meeting Minutes	2005 Apr. 7
35	6	Board Meeting Minutes	2005 Apr. 19
35	7	Board Meeting Minutes	2005 May 14
36	1	Board Meeting Minutes	2005 Aug.
36	2	Board Meeting Minutes	2005 Oct. 4
36	3	Board Meeting Minutes	2005 Nov. 18
36	4	Board Meeting Minutes	2006 Feb. 4
36	5	Board Meeting Minutes	2006 Mar. 30
36	6	Board Meeting Minutes	2006 May 6
36	7	Board Meeting Minutes	2006 Aug. 10
36	8	Board Meeting Minutes	2006 Nov. 4
36	9	Board Meeting Minutes	2007 Feb. 3
36	10	Board Meeting Minutes	2007 Mar. 15
36	11	Board Meeting Minutes	2007 May 5
37	1	Board Meeting Minutes	2007 July 26

Box	File	Description	Date
37	2	Board Meeting Minutes	2007 Nov. 3
37	3	Board Meeting Minutes	2008 Feb. 2
37	4	Board Meeting Minutes	2008 Apr. 3
37	5	Board Meeting Minutes	2008 May 3
37	6	Board Meeting Minutes	2008 July 25-26
37	7	Board Meeting Minutes	2008 Nov. 1
37	8	Board Meeting Minutes	2009 Feb.-May
37	9	Board Meeting Minutes	2009 July 17
38	1	Board Meeting Minutes	2010 Mar. 10
38	2	Board Meeting Minutes	2010 May 8
38	3	Board Meeting Minutes	2010 July 16
38	4	Board Meeting Minutes	2010 Nov.-2011 July
38	5	Board Meeting Minutes	2011 July-Nov.
38	6	Board Meeting Minutes	2012 Feb. 4
38	7	Board Meeting Minutes	2012 Apr.
38	8	Board Meeting Minutes	2012 July 16
38	9	Board Meeting Minutes	2015 Dec. - 2016 Apr.
38	10	Board Meeting Minutes	2016 Aug.-Oct.
39	1	Board Meeting Minutes	2017 Feb.-July
		Series 2: Correspondence	1973-1998
7	1	American Nurses' Association	1974, 1992
7	2	Annual Meetings	1978-1997
7	3	Board of Directors Correspondence	1974-1997
7	4	Conferences and Workshops	1974-1988
7	5	Continuing Education	1979, 1988
7	6	Correspondence Pertaining to the Organization of the U.S. Department of Education	1979-1980
7	7	CounseLine	1979
7	8	Department of School Nurses	1973-1978
7	9	Epilepsy Foundation of America	1996
7	10	Graduate Level Programs for Nurses	1976-1978
7	11	Health Committees	1974-1998
7	12	Health Projects	1987-1988
7	13	Healthy Learner Legislation	1988-1992
7	14	International Year of the Child	1979
7	15	Keeping Kids Safe	1996
7	16	Legislative Correspondence	1976-1998

Box	File	Description	Date
7	17	Mandatory School Health Services	1974-1989
8	1	Meeting Notifications	1979-1998
8	2	Membership and Dues	1976-1995
8	3	Memorial Fund	1978-1979
8	4	National Association of School Nurses	1978-1996
8	5	Newsletter Correspondence	1974-1998
8	6	Nutrition Education and Training Program	1978-1980
8	7	Ohio Board of Nursing	1989-1996
8	8	Ohio Commission for Children	1979-1981
8	9	Ohio Commission on Nursing	1978-1982
8	10	Ohio Department of Health	1979-1998
8	11	Ohio Education Association	1973-1997
OS		Ohio House of Representatives Resolution - "School Health Awareness Week, January 20-26, 1985"	1984
8	12	Planned Parenthood	1985
8	13	Pennsylvania State Education Association	1987
8	14	Positions on Entry to the Practice of School Nursing	1978
8	15	School District Correspondence	1978-1990
8	16	School Nurse Consultant	1978-1988
8	17	School Nursing Guides and Policy Guidelines	1978-1992
8	18	School Slate	1979
OS		State of Ohio Executive Department Proclamation - "School Nurse Day, January 23, 1974"	1973
8	19	State Teachers Retirement System of Ohio	1991
8	20	Survey of Educational Needs of School Nurses in the State of Ohio	1976
		Series 3: Committees	1965-1998
9	1	Committee Contract and Report Form	undated
9	2	Committee Members	undated
9	3	Executive Committee - Master Plan Drafts	1990-1996
9	4	Executive Committee - Master Plans	1981-1996
9	5	Finance Committee - Budget Reports and Proposed Budgets	1977-1996
9	6	Finance Committee - Expense Vouchers	undated

Box	File	Description	Date
9	7	Finance Committee - Healthy Learner Legislation Financial Reports	1987-1991
9	8	Finance Committee - Inventory	1993
9	9	Finance Committee - Ohio Education Association General Ledger Printouts for OASN	1979
9	10	Finance Committee - Tax Exempt Status	1992
9	11	Finance Committee - Treasurer's Reports	1977-1996
9	12	Finance Committee - Workshop Report	1976
9	13	Healthy Learner Legislation (HLL) Committee - Articles and Presentations about HLL (For Additional Information See: Legislative Committee - Mandatory School Health Services and the Mandatory School Health Services Committee)	1987-1992
9	14	HLL Committee - Committee Meeting Minutes	1988-1991
9	15	HLL Committee - Committee Members	1990
9	16	HLL Committee - Correspondence	1988-1992
9	17	HLL Committee - Healthy Learner Bills	1987-1992
9	18	HLL Committee - Minutes of Meeting with the Ohio Department of Health	1991
9	19	HLL Committee - Minutes of Meetings with Legislators or Legislative Aides	1991
9	20	HLL Committee - Regional Contact Tree	1991-1992
9	21	HLL Committee - Reports	1989-1992
39	2	Historian - OASN in Retrospect by Virginia Leiter and Grace Major	1985 Apr.
9	22	Historian - Highlights of Twenty-Five Years with OASN	1998
9	23	Historian - OASN: 25 Years of Leadership	1998
9	24	Interagency Committee on School Nursing of the Handicapped	1983-1984
9	25	Legislative Committee - Act Calling for Drug Education, Amending Drug Laws, and Providing for Treatment and Rehabilitation	1970
9	26	Legislative Committee - Act Requiring Schools to have Emergency Medical Treatment Forms on File for Students	1973

Box	File	Description	Date
9	27	Legislative Committee - Act Setting State Standards for Teaching Emergency Medical Services Training and Provision of Emergency Services	1976
9	28	Legislative Committee - Articles	1976-1989
9	29	Legislative Committee - Bill Allowing Schools to Hire Nonteachers to Coach Extracurricular Activities	1979-1980
9	30	Legislative Committee - Bill Amending Title XVIII of the Social Security Act to Provide Payment for Rural Health Clinic Services and Related Statements	1977
10	1	Legislative Committee - Bill Calling for the Revision of Emergency Medical Treatment Authorization Forms	1974
10	2	Legislative Committee - Bill Increasing Excise Tax on Cigarettes to Provide Funds for Anti-Smoking Research and Education	1977-1978
10	3	Legislative Committee - Bill Requiring Schools to Employ a School Nurse	1977-1978
10	4	Legislative Committee - Cardiopulmonary Resuscitation Instruction in Schools Bill	1979
10	5	Legislative Committee - Child Abuse and Neglect Bill	1979-1980
10	6	Legislative Committee - Child Abuse and Neglect Bills	1997-1998
10	7	Legislative Committee - Committee Reports	1976-1992
10	8	Legislative Committee - Employment of Education Service Personnel	1977
10	9	Legislative Committee - Handicapped Children Bills and Related Materials	1975-1978
10	10	Legislative Committee - Health Education Bills	1973-1975
10	11	Legislative Committee - Health Insurance Programs	1975-1998
10	12	Legislative Committee - Individuals with Disabilities Education Act (IDEA) Information	1994-1997
10	13	Legislative Committee - IDEA Information	1996-1997

Box	File	Description	Date
10	14	Legislative Committee - IDEA Request for a Secretarial Review, Part I (Sections 1-12) by Elizabeth A. Schmidt	1996 Jan.
10	15	Legislative Committee - IDEA Request for a Secretarial Review, Part I (Sections 13-17) by Elizabeth A. Schmidt	1996 Jan.
10	16	Legislative Committee - IDEA Request for a Secretarial Review, Part II by Elizabeth A. Schmidt	1996 Apr.
11	1	Legislative Committee - IDEA Request for a Secretarial Review, Part III by Elizabeth A. Schmidt	1996 May
11	2	Legislative Committee - IDEA Request for a Secretarial Review, Part IV by Elizabeth A. Schmidt	circa 1996-1997
11	3	Legislative Committee - Mandatory School Health Services (For Additional Information See: Healthy Learner Legislation Committee and the Mandatory School Health Services Committee)	1965-1976
11	4	Legislative Committee - National Consumer Health Information and Health Promotion Act and Related Correspondence	1976-1977
11	5	Legislative Committee - Nurse Practice Act	1968-1980
11	6	Legislative Committee - Ohio Education Association Legislative and Education Reform	1994
11	7	Legislative Committee - Ohio Legislative Directories	1971-1997
11	8	Legislative Committee - Physician's Assistants Bills and Related Correspondence	1975-1979
11	9	Legislative Committee - Progress Report of Legislative Committee	1975
11	10	Legislative Committee - Pupil Immunization Bill	1978
11	11	Legislative Committee - Surveys	1974
11	12	Mandatory School Health Services (MSHS) Committee - Agenda. (For Additional Information See: Healthy Learner Legislation Committee and Legislative Committee - Mandatory School Health Services)	undated
11	13	MSHS Committee - Bill Proposals	1986

Box	File	Description	Date
11	14	MSSH Committee - Board of Directors Meeting Minutes	1986 Nov. 15
11	15	MSSH Committee - Committee Meeting Minutes	1986-1987
11	16	MSSH Committee - Committee Members	1989
11	17	MSSH Committee - Correspondence	1986-1988
11	18	MSSH Committee - Methods of Communicating with Legislators	1986-1987
12	1	MSSH Committee - Report of Meeting with OEA and OFT	1987 Nov.
12	2	MSSH Committee - Reports	1986-1987
12	3	Membership Chair - Correspondence	undated
12	4	Membership Chair- Dual Members OASN/ONA	undated
12	5	Membership Chair - Members of the Association of School Nurses	1975
12	6	Membership Chair - Membership Drive Letters and Applications	1993-1997
12	7	Membership Chair - Membership Information, Eligibility Requirements and Dues	undated
12	8	Membership Chair - Membership Lists	1979-1980
12	9	Membership Chair - Membership Lists	1983-1984
12	10	Membership Chair - Membership Lists	1987
12	11	Membership Chair - Membership Lists	1992-1993
12	12	Membership Chair - Membership Lists	1994
12	13	Membership Chair - Membership Lists	1995-1996
12	14	Membership Chair - Membership Lists	1996-1997
12	15	Membership Chair - Membership Lists	1997-1998
12	16	Membership Chair - Membership Reports	1978-1979
12	17	Membership Chair - Non-Renewals	1996
12	18	Membership Chair - Ohio Department of Education List of Nurses in Southwest District	1991
12	19	Membership Chair - Ohio School Nurses by County	undated
12	20	Membership Chair - United Teaching Profession Membership Enrollment Form	1977-1978
12	21	Memorial Fund	circa 1979, 1994
12	22	Nominating Committee - Candidates for Ohio Association of School Nurses Offices and the Board of Directors	circa 1985

Box	File	Description	Date
12	23	Nominating Committee - Committee Members	1980
12	24	Nominating Committee - Election of Officers and Representatives	1974-1975
12	25	Nominating Committee - Election of Officers and Representatives	1976-1979
12	26	Nominating Committee - Election of Officers and Representatives	1980-1981
12	27	Nominating Committee - Policy and Procedure	undated
13	1	Ohio's Strategic Planning Committee	1983-1984
13	2	Public Relations Committee - Articles and Advertisements	1982-1984
13	3	Public Relations Committee - Brochures	undated
13	4	Public Relations Committee - Correspondence	1984
13	5	Public Relations Committee - Lion's Club Speech	1983 Jan. 13
13	6	Public Relations Committee - Press Releases	1973-1996
13	7	Public Relations Committee - Public Relations Training Session	1996 Mar. 4
13	8	Public Relations Committee - Suggested Topics for Monthly Local Newspaper Articles	circa 1982-circa 1985
13	9	Resolutions Chair - How to Write a Resolution	undated
13	10	Resolutions Chair - Resolutions	1980-1995
13	11	Resolutions Chair - Resolutions Preserved as Historical Data	1995 Apr.
13	12	Resolutions Chair - Resolutions to Ohio Education Association	undated
13	13	Scholarship Committee - Patricia MacDonald Baum Educational Scholarship Award	1994-1995
13	14	School Nurse Evaluation Committee	undated
13	15	School Nurse of the Year Award	1996-1997
13	16	State Planning Committee for Health Education in Ohio - Press Releases	1983-1984
13	17	State Planning Committee for Health Education in Ohio - Public Relations Guide for School Nurses by the School Nurse's Role Committee	1983
13	18	State Planning Committee for Health Education in Ohio - School Nurse Role Committee Correspondence	1981

Box	File	Description	Date
13	19	Steering Committee - Committee Meeting Minutes	1972-1973
13	20	Steering Committee - Correspondence	1972-1973
13	21	Strategic Planning Committee - Articles and Guidelines	1990-1993
13	22	Strategic Planning Committee - Correspondence	1995
13	23	Strategic Planning Committee - National Association of School Nurses 1994-1997 Strategic Plan	1994
13	24	Strategic Planning Committee - Strategic Plan Evaluation	1997
13	25	Strategic Planning Committee - Strategic Planning Time Line	undated
13	26	Strategic Planning Committee - Strategic Plans for 1995-2000 and 1996-2001	1995
		Series 4: Certification	1965-1998
13	27	Articles and Pamphlets	1965-1998
14	1	Bill for School Nurse Certification	1973
14	2	Correspondence	1973-1998
14	3	Requirements for Certification	1976
14	4	Resolution on the Hiring of Certificated Registered Nurses	undated
14	5	Revision of Certification Standards	1984-1985
14	6	School Nurse Certification / Licensure Meeting Minutes	1997
14	7	Standard for School Nurse Certificate	1973-1976
14	8	Teacher Education and Licensure Rules	1998
14	9	<u>Why Board-Hired Certificated School Nurses 2000 AD and Beyond</u>	1988
		Series 5: Minimum Standards	1975-1983, undated
14	10	Articles	1976-1980
14	11	Correspondence	1976-1983
14	12	Guidelines for Educational Service Personnel	1977
14	13	Ohio Association of School Nurses Special Report on the Revision of State Minimum Standards	1980

Box	File	Description	Date
14	14	Present Minimum Standards for Ohio Schools Relating to School Health Services	undated
14	15	Presentations at Standards Revision Advisory Committee Regional Meetings	1981
14	16	Recommended Minimum Standards for School Health Services	1975-1980
14	17	School Nurse Qualifications and Job Description	1981
14	18	Special Education Standards Revision	1980
14	19	Standards Revision Advisory Committee Members	1979
14	20	Standards Revision Committee Regional Meetings	1980
14	21	Survey of School Health Services in Ohio	undated
		Series 6: Newsletters	1974-2012
15	1	<u>NASNewsletter</u>	1981-1997
15	4	<u>OASN Notes</u>	1974-1978
15	5	<u>OASN Notes</u>	1979-1981
15	6	<u>OASN Notes</u>	1982-1984
15	7	<u>OASN Notes</u>	1985-1986
16	1	<u>OASN Notes</u>	1987-1988
16	2	<u>OASN Notes</u>	1989-1990
16	3	<u>OASN Notes</u>	1991-1993
15	2	<u>OASN Newsletter</u>	1994-1996
15	3	<u>OASN Newsletter</u>	1997-1998
39	3	<u>OASN Newsletters</u> (scattered issues)	2000, 2005, 2009, 2012
		Series 7: Conferences and Workshops	1971-2016
16	4	All Ohio Guidance Conference	1975 Sept. 26-27
16	5	American Nurses' Association Convention	1974 June 9-14
16	6	Cleveland Clinic Workshop	1978 Apr. 22
16	7	Cleveland Clinic Workshop	1982 Dec. 8
16	8	Department of School Nurses Annual Convention	1979 June 28-29
17	1	Health of the School-Aged Child Conference	1979 Mar. 8-10
17	2	National Association of School Nurses (NASN) Annual Convention	1979 June 25-29
17	3	NASN Annual Convention	1980 June 25-28
17	4	NASN Annual Convention	1982 June 22-25

Box	File	Description	Date
17	5	NASN Annual Convention	June 1994
17	6	Ohio Association of School Nurses (OASN) Annual Conference	1978 Apr. 28-29
17	7	OASN Annual Conference	1979 Apr. 27-28
18	1	OASN Annual Conference	1980 Apr. 25-26
18	2	OASN Annual Conference	1981 May 1-3
18	3	OASN Annual Conference	1982 Apr. 23-25
18	4	OASN Annual Conference	1983 Apr. 22-24
18	5	OASN Annual Conference	1984 Apr. 13-15
18	6	OASN Annual Conference	1985 Apr. 26-28
18	7	OASN Annual Conference	1986 Apr. 25-27
18	8	OASN Annual Conference	1987 Apr. 3-5
18	9	OASN Annual Conference	1991 Apr. 18-20
18	10	OASN Annual Conference	1993 Apr. 29-May 2
18	11	OASN Annual Conference	1994 Apr. 28-May 1
18	12	OASN Annual Conference	1995 Apr. 27-30
18	13	OASN Annual Conference	1996 Apr. 18-21
18	14	OASN Annual Conference	1997 Apr. 10-13
19	1	OASN Annual Conference	1998 Apr. 23-26
39	4-5	OASN Annual Conference (2 folders)	1999 Apr. 22-25
39	6	OASN Annual Conference	2000 Mar. 23-26
39	7	OASN Annual Conference	2001 Mar. 22-25
40	1	OASN Annual Conference	2002 Mar. 14-17
40	2	OASN Annual Conference	2003 Mar.
40	3	OASN Annual Conference	2004 Mar. 25-28
40	4	OASN Annual Conference	2006 Mar. 31, Apr. 1-2
40	5	OASN Annual Conference	2007 Mar. 16-18
41	1	OASN Annual Conference	2008 Apr. 4-6
41	2	OASN Annual Conference	2009 Mar. 27-29
41	3	OASN Annual Conference	2010
41	4	OASN Annual Conference	2011 Mar. 5
41	5	OASN Annual Conference	2012 Apr. 20-22
41	6	OASN Annual Conference	2013 Apr. 19-21
42	1	OASN Annual Conference	2015 Feb. 20-22
42	2	OASN Annual Conference	2016 Apr. 21-22
19	2	OASN Dental Health Workshop	1974 Nov. 1-2
19	3	OASN Proposal for an Ohio Congress of Parents and Teachers Workshop	1997

Box	File	Description	Date
19	4	Ohio Congress of Parents and Teachers Annual Convention	1987 Oct. 18-20
19	5	Ohio Nurses Association (ONA) Convention	1971 Oct. 10-14
19	6	ONA Convention	1973 Oct. 7-11
19	7	ONA Convention	1975 Nov. 2-6
19	8	Sample Evaluation Forms for Nutrition Seminars	1982-1983
19	9	School Nurse and Nutrition Workshop, Part 1	1980 May 17
19	10	School Nurse and Nutrition Workshop, Part 2	1980 May 17
20	1	School Nurse and Nutrition Workshop, Part 3	1980 May 17
20	2	Western Ohio Education Association (WOEA) Professional Conference	1976 Oct. 20
20	3	WOEA Professional Conference	1977 Oct. 19
20	4	WOEA Professional Conference	1979 Oct. 17
		Series 8: Scrapbooks	1972-1999
20	5	Scrapbook 1, Part 1	1972-1978
20	6	Scrapbook 1, Part 2	1972-1978
20	7	Scrapbook 1, Part 3	1972-1978
20	8	Scrapbook 1, Part 4	1972-1978
21	1	Scrapbook 2, Part 1	1976-1985
21	2	Scrapbook 2, Part 2	1976-1985
21	3	Scrapbook 2, Part 3	1976-1985
21	4	Scrapbook 2, Part 4	1976-1985
21	5	Scrapbook 2, Part 5	1976-1985
22	1	Scrapbook 3, Part 1	1985-1986
22	2	Scrapbook 3, Part 2	1985-1986
22	3	Scrapbook 3, Part 3	1985-1986
22	4	Scrapbook 4, Part 1	1986-1987
22	5	Scrapbook 4, Part 2	1986-1987
22	6	Scrapbook 4, Part 3	1986-1987
23	1	Scrapbook 5, Part 1	1987-1989
23	2	Scrapbook 5, Part 2	1987-1989
23	3	Scrapbook 5, Part 3	1987-1989
23	4	Scrapbook 5, Part 4	1987-1989
23	5	Scrapbook 5, Part 5	1987-1989
24	1	Scrapbook 6, Part 1	1989-1992
24	2	Scrapbook 6, Part 2	1989-1992
24	3	Scrapbook 6, Part 3	1989-1992

Box	File	Description	Date
24	4	Scrapbook 6, Part 4	1989-1992
24	5	Scrapbook 6, Part 5	1989-1992
24	6	Scrapbook 6, Part 6	1989-1992
24	7	Scrapbook 7, Part 1	1991-1997
25	1	Scrapbook 7, Part 2	1991-1997
25	2	Scrapbook 7, Part 3	1991-1997
26	1	Scrapbook 8	1973-1993
27	1	Scrapbook 9, Part 1	1993-1997
27	2	Scrapbook 9, Part 2	1993-1997
27	3	Scrapbook 9, Part 3	1993-1997
27	4	Scrapbook 9, Part 4	1993-1997
27	5	Scrapbook 10, Part 1	1996-1999
27	6	Scrapbook 10, Part 2	1996-1999
28	1	Scrapbook 10, Part 3	1996-1999
28	2	Scrapbook 10, Part 4	1996-1999
28	3	Scrapbook 10, Part 5	1996-1999
28	4	Scrapbook 10, Part 6	1996-1999
		Series 9: Publications	1970-2007
28	5	<u>Asthma Magazine with a gazoonite.com Catalog</u>	2000 Jan./Feb.
28	6	<u>Blood Transfusion - Why Not for Jehovah's Witnesses?</u>	undated
28	7	<u>Breathe Easy 2000 Calendar</u>	2000
28	8	<u>A Guide to School Nursing in Ohio</u>	1978
28	9	<u>A Guide to School Nursing in Ohio</u>	1980
28	10	<u>A Guide to School Nursing in Ohio</u>	1986
42	3	<u>A Guide to School Nursing in Ohio</u>	1998 Aug.
42	4	<u>A Guide to School Nursing in Ohio</u>	2002 Aug.
42	5	<u>A Guide to School Nursing in Ohio</u>	2007 Sept.
29	1	<u>Guidelines for a Model School Nurse Services Program</u>	1981
29	2	<u>Guidelines for the Function of the School Nurse in a Health Service Program</u>	1975
29	3	<u>Guidelines for the Function of the School Nurse in a Health Service Program and Position Papers of Ohio Association of School Nurses</u>	1976
29	4	<u>Introducing Your School Nurse</u>	1983
29	5	<u>Jehovah's Witnesses and the Question of Blood</u>	1977

Box	File	Description	Date
29	6	<u>The Journal of School Nursing</u>	1991 Oct.
29	7	<u>The Journal of School Nursing</u>	1997 Feb.
29	8	<u>Ohio Nurses Review</u>	1970-1975
29	9	<u>Orange County School Nurse Practitioner / Pediatric Nurse Practitioner Protocols</u>	1978
29	10	<u>Philosophy, Resolutions and 1977 Constitution</u>	circa 1977
29	11	<u>School Healthwatch</u>	1991
29	12	<u>The School Nurse</u>	1977-1981
29	13	<u>School Nurse</u>	1979-1982
29	14	<u>School Nurse</u>	1983-1984
29	15	<u>School Nurse</u>	1990
29	16	<u>The School Nurse News</u>	1979-1981
29	17	<u>Standards of Nursing Practice</u>	1973
29	18	<u>Standards of School Nursing Practice</u>	1983
29	19	<u>A Suggested Approach to Non-Sexist Teaching</u>	undated
		Series 10: Associations and Departments	1967-1998
29	20	American Nurses' Association (ANA) - Bylaws	1984
29	21	ANA - Code for Nurses	circa 1968
29	22	ANA - Questions Regarding ANA Councils	undated
29	23	ANA - Standards of School Nursing Practice	1983
29	24	American School Health Association Resolutions	undated
29	25	Department of School Nurses (DSN) - Committee Members	1977-1978
29	26	DSN - Constitution and Bylaws	1970
29	27	DSN - Officers, Executive Committee, Board of Directors, Administrative Director and NEA Liaison Person	1975-1976
29	28	DSN - Operation Uplift	undated
29	19	DSN - Platform and Policy Statements	undated
30	1	DSN - Reports to the Ohio Association of School Nurses Board of Directors	1977
30	2	DSN - Resolution	1973
30	3	Kentucky Board of Nursing - Scope of Practice Determination--Guidelines	1988
30	4	Midwest Alliance in Nursing	1996
30	5	National Association of School Nurses (NASN) - Articles of Incorporation and Bylaws	undated

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30	6	NASN - Board of Directors	1991-1992
30	7	NASN - Brochures	undated
30	8	NASN - Bylaws	1988-1991
30	9	NASN - Candidates for Office	1983
30	10	NASN - Certificates of Affiliation	1980-1996
30	11	NASN - Code of Ethics	undated
30	12	NASN - Committee Members	1978-1979
30	13	NASN - Elmer T. Hawkins Membership Award	1979
30	14	NASN - Goals and Objectives	1979
30	15	NASN - Legislative Committee Reports	1981-1983
30	16	NASN - News Release	1979
30	17	NASN - Officers	1991-1992
30	18	NASN - PASS PROJECT Application	circa 1987
30	19	NASN - Policy Statements	1980-1982
30	20	NASN - Position Statement on Professional Nurse Working in Schools with Handicapped Children	1978
30	21	NASN - President's Report	1979
30	22	NASN - Report from the NASN Director	1983
30	23	NASN - Reports to the Ohio Association of School Nurses	1983-1984
30	24	NASN - Resolutions	1971-1981
30	25	NASN - Resolutions and Policy Statements	1984-1988
30	26	NASN - Statement on the Specialized School Nurse	1978
30	27	NASN - Strategic Plan for 1994-1997	circa 1994
30	28	NASN - Time and Events Schedules	1988-1989
30	29	Ohio Board of Nursing (OBN) - Continuing Education	1990-1992
30	30	OBN - Highlights of the Rules on Standards and Delegation	1995
30	31	OBN - Overview of the Ohio Board of Nursing	1990
30	32	OBN - Proposed Rules Promulgated from the Ohio Law Regulating the Practice of Nursing	1996
30	33	OBN - Statement on Catheter Maintenance	1986
30	34	OBN - Statement on Provision of Nursing Care in the School Setting	1992
30	35	OBN - Task Force on Nursing Care Needs in School Settings	undated

Box	File	Description	Date
30	36	OBN - Task Force on Nursing Care Needs in School Settings Correspondence	1992
30	37	OBN - Task Force on Nursing Care Needs in School Settings Meeting Minutes	1992
30	38	Ohio Board of Nursing Education and Nurse Registration - Facts about the Legal Control of Nursing in Ohio	undated
30	39	Ohio Commission for Children Brochure	undated
30	40	Ohio Congress of Parents and Teachers (Ohio PTA) - District Representatives	circa 1996
30	41	Ohio PTA - Fact Sheet	1993
30	42	Ohio PTA - Legislation Program	1976
30	43	Ohio PTA - Membership Advantages	1995
30	44	Ohio PTA - Newsletter Articles	1996
30	45	Ohio Department of Education (ODE) - Excellence in Education Program Guidelines	1983-1984
30	46	ODE - Initiatives in Special Education	1983
31	1	Ohio Department of Health (ODH) - Brochure	undated
31	2	ODH - Nursing Newsletter	1988
31	3	ODH - Ohio Commission on Nursing Implementation Project Forum	1979
31	4	ODH - Ohio Commission on Nursing Implementation Project Newsletter	1979-1981
31	5	ODH - Ohio Commission on Nursing Implementation Project Regional Groups	undated
31	6	ODH - Ohio Commission on Nursing Report Project Implementation	1979
31	7	ODH - Ohio Council on Nursing Brochures	circa 1997
31	8	ODH - Ohio Council on Nursing Collaborative Project with the Ohio League for Nursing	1996-1998
31	9	ODH - Ohio Council on Nursing Correspondence	1996-1998
31	10	ODH - Ohio Council on Nursing Meeting Minutes	1996-1997
31	11	ODH - Ohio Council on Nursing Members at Large and Liaison Members	1996
31	12	ODH - Ohio Council on Nursing-Retaining Experienced Nurses in All Practice Settings	undated
31	13	ODH - The School Nurse Achievement Program Application	1982

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31	14	Ohio Education Association (OEA) - Certificate of Insurance	1998
31	15	OEA - Legislative Policies for Achieving Excellence in Education	1993
31	16	OEA - Legislative Report	1979
31	17	OEA - Ohio Council of Departments and Associate Organizations Meeting Minutes	1978 May 1
31	18	Ohio Nurses Association (ONA) - Annual Reports	1992
31	19	ONA - Brochure	1971
31	20	ONA - Bylaws	1967
31	21	ONA - Bylaws	1981
31	22	ONA - Bylaws Proposals	1991
31	23	ONA - Community Health Assembly Meeting Minutes	1991-1992
31	24	ONA - Community Health Assembly / School Health Nursing Correspondence	1984-1992
31	25	ONA - District Ten Bylaws	1976
31	26	ONA - District Ten Bylaws Proposals	1991
31	27	ONA - District Ten Correspondence	1968-circa 1974
31	28	ONA - District Ten Newsletter	1981
31	29	ONA - Duty Statement for Consultants	1976-circa 1980
31	30	ONA - Medication Administration by Unlicensed Personnel	undated
31	31	ONA - Nurse Practice Act	1976
31	32	ONA - Nurse Practice Act Brochure	1988
31	33	ONA - Ohio Nurses Review Articles	1984-1989
31	34	ONA - Ohio Nurses United Meeting Minutes	1989 July 19
31	35	ONA - Programs and Workshops	1970-1974
31	36	ONA - Resolution	1991
32	1	ONA - School Health Nurses Section Correspondence	1968-1978
32	2	ONA - School Health Nurses Section Meeting Minutes	1974-1976
32	3	ONA - School Health Nurses Section Reports	1970-1974
32	4	ONA - School Health Nursing	circa 1985
32	5	ONA - School Nurse Practitioner Programs Information	1971-1979

Box	File	Description	Date
32	6	Western Interstate Commission for Higher Education - Analysis and Planning for Improved Distribution of Nursing Personnel and Services	undated
		Series 11: School Districts	1949, 1967-1993
32	7	Columbus, Ohio - Columbus Public Schools Announcement of Health Services Open House	1982 Oct. 27
32	8	Dayton, Ohio - A Brief History of Dayton Public School Nurses, 1908-1977	1977
32	9	Dayton, Ohio - Dayton Public Schools Comprehensive Health Education Theme Calendar	1992-1993
32	10	Dayton, Ohio - Dayton Public Schools Correspondence	1972
32	11	Dayton, Ohio - Dayton Public Schools Nursing History	1967-1975
32	12	Dayton, Ohio - A Manual for School Nursing	1949
32	13	Edison Local School District School Health Week Activities	undated
32	14	El Paso Independent School District Health Services Substance Abuse Assessment	undated
32	15	Teacher's Responsibilities	1972
32	16	Vandalia Ohio - Vandalia-Butler City Schools Flyer	1981
32	17	Vandalia Ohio - Vandalia-Butler City Schools' School Health Service Examination Notice	undated
32	18	Vandalia Ohio - Vandalia-Butler City Schools Staff Directories	1987-1989
32	19	Ohio - Vandalia-Butler City Schools Substitute Teacher Handbook	1990-1991