

**MS-230, First Unitarian Church of Dayton Church Records**

**Collection Number:** MS-230

**Title:** First Unitarian Church of Dayton Church Records

**Dates:** 1910-1998

**Creator:** First Unitarian Church of Dayton

**Summary/Abstract:**

The First Unitarian Church of Dayton was formed in 1910. This collection covers the Church's history from the beginning as well as their organizational activities and services. Materials included are administrative records and organization records, scrapbooks and photographs about events, and Church publications. There is also information about the building of the church itself since, when the Church first started, they had to use other facilities.

**Quantity/Physical Description:** 15 lin. ft.

**Language(s):** English

**Repository:**

Special Collections and Archives, University Libraries, Wright State University, Dayton, OH 45435-001, (937) 775-2092

**Restrictions on Access:** There are no restrictions on accessing material in this collection.

**Restrictions on Use:**

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**Preferred Citation:**

[Box Number, Folder Number], MS-230, First Unitarian Church of Dayton Church Records, Special Collections and Archives, University Libraries, Wright State University, Dayton, Ohio

**Acquisition:**

The records of the First Unitarian Church of Dayton were accessioned into the Wright State University Special Collections and Archives in August of 1991. Two additional accessions were made in September of 1992 and December of 1992. Mr. Hall Barrett, a member of First Unitarian, served as liaison between the University and the Church in these transactions.

**Revisions:**

Additions to the collection were made by Amber McPherson, Spring 2005. The finding aid for this collection was reformatted by Victoria Penno, February 2013.

**Physical Characteristics and Technical Requirements:**

A video cassette player is needed for the video tapes and an audio cassette player is needed for the audio tapes.

**Related Material:**

MS-132, Fairborn United Methodist Church Records  
MS-212, First Lutheran Church of Dayton Records  
MS-257, Central Baptist Church, Oregon District, Records  
MS-276, Westminster Presbyterian Church Records  
MS-442, Peace Evangelical Lutheran Church Records

**Processed by:** Raymond Shook, Spring 1993

**Arrangement:**

This collection is divided into thirteen series and eight subseries:

Series I: Administration  
Series II: Financial  
Series III: Building  
Series IV: Members  
Series V: Services  
    Subseries VA: Programs and Special Services  
    Subseries VB: Sermons  
    Subseries VC: Music  
Series VI: Publications  
Series VII: Organizations and Activities  
    Subseries VIIA: Inter-Church Organizations  
    Subseries VIIB: Church Affiliated Organizations  
    Subseries VIIC: Public Outreach  
Series VIII: Correspondence  
Series IX: History  
Series X: Scrapbooks  
Series XI: Photographs  
Series XII: Audio Visual  
    Subseries XIIA: Audio Tapes  
    Subseries XIIB: Video Tapes  
Series XIII: Oversized Collection

**Biographical/Historical Note:**

The First Unitarian Church of Dayton held its inception meeting March of 1910. Through advertisements in local newspapers, all persons of liberal faith interested in the formation of a Unitarian were invited. The meeting was held in the old YMCA Hall, and conducted by Rev. Ernest C. Smith, Secretary of the Western Unitarian Conference in Chicago, Illinois. On May 21, 1910 the Articles of Incorporation were signed by Francis K. Fassett, N.R. Stanley, Frank C. Moody, H.L. Orrman, H. Elliot Dodd, Elizabeth D. Elliott, Grace B. Heathman, Sarah Howard

Pierce, and Alice Kile Neibel. Two days later the Articles were filed in the Office of the Secretary of the State of Ohio.

Dr. Troward H. Marshall was installed as the first minister of the church in November of 1910. He was successful in building a strong and influential congregation. He was also influential in civic affairs and was interested in social welfare issues. For two years he was also an advocate of the city commissioner system for Dayton. During the crisis of the 1913 flood, the congregation and Marshall were involved with the relief efforts. The American Unitarian Association sent several of thousands of dollars to be distributed.

Because of the flood the Church was unable to use its meeting place in the Young Women's League Hall on West Fourth Street. Mrs. Pierce and her daughters offered the use of their home in the Five Oaks neighborhood to the congregation.

It was not until November of 1914 in which the congregation dedicated the final site of the Church at 665 Salem Ave. in Dayton. The Sunday Morning dedication sermon was given by Dr. Minot Simons of the "Church of Unity" in Cleveland. Dr. George Thayer of Cincinnati, Rev. John Davidson of Xenia, and Dr. Marshall assisted in this service. Some famous local church members of this early period include John Patterson of the NCR Corporation, Marie Kumler, and Arthur Morgan, president of Antioch College.

In 1928, Edwin Wilson became the sixth minister of the Church. One of the activities during his four-year tenure in Dayton was to publish the national Unitarian newsletter, Dawn. At his next church, the Third Unitarian Church of Chicago, he continued to publish this newsletter until 1941. During the 1980s he returned to Dayton to serve as the First Unitarian Church's Minister Emeritus until 1988.

In 1943 a fire caused over eight thousand dollars' worth of property in the Church. Fire insurance on the property allowed the congregation to repair or replace the losses. Some of the damaged materials included hymnals, furniture, rugs and an organ.

Besides Edwin Wilson, two other ministers with long tenures at the First Unitarian are Harold Levesconte and Rev. Gene Reeves. Levesconte served from 1960-1969 and Reeves succeeded him until 1979.

The First Unitarian Church of Dayton was forced to join with the Miami Valley Unitarian Fellowship in 1997, due to low attendance and fiscal problems. Included in the Correspondence section much of the debate over the Church's closing.

Throughout its history, the church has been interested in local and world issues. Some of these include the Vietnam War, racism, civil rights, poverty, human rights, and religious freedom.

### **Scope and Content:**

The collection goes into detail about the formation of the First Unitarian Church of Dayton in 1910 with administrative records as well as scrapbooks and written histories. It also goes into

the activities of the inter-church organizations and affiliated organizations since the church was involved in a variety of causes and issues both local and international.

Series I, Administration, contains administrative records, like annual reports and committee reports and minutes, that date back to the church's formation in 1910. This series also includes constitutions, annual reports, and the work of the Board of Trustees.

Series II, Financial, contains financial information of the church. This includes budgets, treasurers' reports, bank statements, insurance information, and receipts. This series is sorted by file subject and then by date.

Series III, Building, contains information as to the First Unitarian Church's building itself. It includes such things as blueprints, building committee reports, and maintenance agreements. This series is sorted chronologically and by subject.

Series IV, Members, contains information on members of the First Unitarian Church of Dayton. It contains Directories, membership listings, and brief biographies on some of the members.

Series V, Services, contains information about the services at First Unitarian Church. It is divided into three subseries. Subseries VA, Programs and Special Services, contains mainly Orders of Service, which tell what will happen during the service and the music selection. Subseries VB, Sermons, is a collection of the sermons given at services from various reverends and other speakers. Subseries VC, Music, contains some music that was performed at the services.

Series VI, Publications, contains the publications of the First Unitarian Church from 1928-1997. Also included are some newsletters from the Miami Valley Unitarian Fellowship from the time that the First Unitarian Church of Dayton merged with them in 1997.

Series VII, Organizations and Activities, contains information on the activities and organizations of the First Unitarian Church. It is divided into three subseries. Subseries VIIA, Inter-Church Organizations, encompasses the clubs and committees inside the First Church itself. Subseries VIIB, Church Affiliated Organizations, encompasses Unitarian groups such as the American Unitarian Association (AUA), the Ohio Valley Unitarian-Universalist District (OVUUD), and the Unitarian-Universalist Association (UUA) and their publications. Subseries VIIC, Public Outreach, contains some of the social issues which the First Church espoused, like the ACLU and discrimination issues.

Series VIII, Correspondence, contains correspondence to and from the church over the years. Most of it is labeled as General Correspondence, and is arranged chronologically, but there are some files that are arranged by subject at the end of the file.

Series IX, History, contains general histories of both the First Unitarian Church of Dayton, but also of the Unitarian movement in general. This is an excellent section to introduce both the beliefs of the Unitarians and the First Church itself.

Series X, Scrapbooks, contains Scrapbooks compiled by the members of the First Church and tells about the Church through newspaper articles and photographs.

Series XI, Photographs, contains photographs of the Church and its members over the years.

Series XII, Audio Visual, contains both audio and video tapes of the church, which contain sermons, music, and guest speakers. This series contains two subseries. Subseries XIIA, Audio Tapes, holds audio tapes of sermons and other speeches and music. Subseries XIIB, Video Tapes, contains various videos of sermons, conferences and music performances.

Series XIII, Oversized Collection, contains the Oversized Collection which consists of Newspapers, photos, and scrapbooks that are too large to fit in a Hollinger box.

**Subject Terms:**

**Organizations/Corporate Names**

First Unitarian Church of Dayton (Dayton, Ohio) -- Archives.

**Places**

Dayton (Ohio)

**Subjects (General)**

Unitarian churches -- Ohio -- Dayton.

**People**

Morgan, Arthur E. (Arthur Ernest), 1878-1975 -- Correspondence.

**Material Types**

Paper  
Newspaper  
Video Tapes  
Music  
Photos

**Collection Inventory**

<b>Series I: Administration</b>			
<u>Box</u>	<u>File</u>	<u>Description</u>	<u>Date</u>
1	1	Articles of Incorporation	1910-1955
	2	Constitution and By-Laws	1916-1989
	3	By-Laws Questionnaires	Undated
	4	Questionnaires	1952-1963
	5	Annual Reports	1929-1958
	6	Annual Reports	1959-1966

	7	Annual Reports	1980-1988
	8	Annual Reports	1989
	9	Annual Reports	1990-1991
	10	Annual Meeting Agenda	1955
	11	Administration Tree	1954
2	1	Annual Meeting Minutes Ledger	1910-1914
	2	Annual Meeting Minutes Ledger	1935-1942
	3	Annual Meeting Minutes Ledger	1954-1955
3	1	Congregational Meeting Minutes	1958, 1995, 1997
	2	Congregational Meetings (Special)	1958-1968, 1994
	3	Committee Reports	1915-1924
	4	Committee Reports	1939-1950
	5	Committee Reports	1951-1954
	6	Committee Reports	1960
	7	Committee reports and minutes	1958-1978
	8	Committee minutes and minutes	1981-1982
	9	Committee minutes and minutes	1982-1989
	10	Legal Documents and Certificates	1911-1924
	11	Manual of Procedures	1951
	12	Minister's reports	1932-1997
<b>Board of Trustees</b>			
4	1	Board of Trustees: Constitution, By-Laws, Amendments, and Statement of Principles	1958-1968
	2	Board of Trustees Minutes	1941; 1946, 1955-1956
	3	Board of Trustees Minutes	1957
	4	Board of Trustees Minutes	Jan 1958- May 1958
	5	Board of Trustees Minutes	Jun 1958-Jan 1959
	6	Board of Trustees Minutes	1960-1966
	7	Board of Trustees: Minutes	1972-1973
	8	Board of Trustees and Reports	1973-1976
	9	Board of Trustees Minutes and Reports; materials from Paula Forsythe	1980-1988
	10	Board of Trustees Minutes	1987-1989
	11	Board of Trustees Minutes	1989-1990
	12	Board of Trustees Minutes	1991, 1993-1994
5	1	Board of Trustees Minutes	1997-1998
	2	Board of Trustees: Materials	1959-1967
	3	Board of Trustees: Materials	1964-1971

<b>Series II: Financial</b>			
<u>Box</u>	<u>File</u>	<u>Description</u>	<u>Date</u>
5	4	Account Ledger	1955-1956
	5	Account Ledger	1956-1957
	6	Account Ledger	1940-1961
	7	Account Ledger	1962-1963
	8	Account Ledger	1967-1970
6	1	Bank Statements	1946-1969
	2	Budgets	1931-1949
	3	Budgets	1951-1972
	4	Budget	1980-1997
	5	Building Fund data	1939-1950
	6	Check Stubs	1940-1950
	7	Check Stubs	1963-1965
	8	Disbursements	1955-1957
	9	Financial Materials	1911-1948
7	1	Financial Materials	1965-1977
	2	Financial Statements	1911-1950
	3	Financial Statements	1955-1968
	4	Financial Statements	1970-1981
	5	Fire loss insurance documentation	1943
	6	Fundraising	1958-1968
	7	Permanent Record for Pledges	1963-1964
	8	Receipts	1947, 1965-1967, 1997
	9	Treasurer's Materials and Reports	1911-1919, 1951-1956
	10	Treasurer's Materials and Reports	1957-1968
8	1	Treasurer's Materials and Reports	1960-1964
	2	Treasurer's Materials and Reports	1972-1997
	3	Collection Summaries	1979
	4	Church Budgeting Pamphlet	Undated
<b>Series III: Building</b>			
<u>Box</u>	<u>File</u>	<u>Description</u>	<u>Date</u>
9	1	Building Committee Minutes	1963-1964
	2	Building Committee and Board of Trustees	1960-1965

	3	Building Committee Reports	1962-1965
	4	Building Committee Minutes (Flossie Collins)	1962-1965
	5	Building Committee Minutes (includes insurance papers)	1963-1971, 1968-1971
	6	Building Committee: Miscellaneous	1962-1963
	7	Building Committee: Property Evaluation	1962
	8	Building Committee: THAL Property and New Church	1965-1966
	9	Building Plans	1979
	10	Blueprints: Church Heating, Blueprints: bookshelves Pastor's office	Undated
	11	Building and Grounds: Maintenance, Invoices, and Receipts	1957-1966
	12	Building and Grounds: Rental Schedules, Church Facilities and Policies	1963-1974
	13	Property Evaluation Committee Reports	1962
	14	Salem Ave. Corridor Zoning Issue Office Procedures Equipment Info	1989
	15	Insurance: Comprehensive Commercial Policy	1962
	16	Insurance Documents	May 1957-Jun 1967
	17	Maintenance Documents	1963-1968

#### **Series IV: Members**

<u>Box</u>	<u>File</u>	<u>Description</u>	<u>Date</u>
10	1	Membership Record	1928-1974
	2	Membership Record	1956-1991
	3	Guest Register	1928-1984
	4	Guest Register	1960-1972
	5	Guest Register	1980-1988
	6	Mailing List	Undated
11	1	Mailing List	1917-1939
	2	Mailing List	1954-1967
	3	Mailing List: Membership Drive	Undated
	4	Biographical Sketches	Undated
	5	Church Directories	1960-1985
	6	Directories of Miami Valley Unitarian Fellowship	1967-2004
	7	Directories of Ohio Valley Unitarian Universalist Council	1967-1986
	8	Directories of Unitarian Universalist Assoc.	1966-1967
	9	Membership Corrections and Additions	1956-1957
	10	Membership Pamphlet	ca. 1970



12	1	Guest Cards	1967-1972
<b>Series V: Services</b>			
<b>Subseries VA: Programs and Special Services</b>			
<u>Box</u>	<u>File</u>	<u>Description</u>	<u>Date</u>
13	1	Orders of Service	1928-1944
	2	Orders of Service	1945-1949
	3	Orders of Service	1952-1959
	4	Orders of Service	1960-1963
	5	Orders of Service	1966-1967
	6	Orders of Service	1968-1969
	7	Orders of Service	1970-1972
	8	Orders of Service	1974-1977
14	1	Orders of Service	1978-1982
	2	Orders of Service	1983-1985
	3	Orders of Service	1986-1991
	4	Orders of Service	Sep 1993- Jun 1994
	5	Orders of Service	1995-1996
15	1	Orders of Service	Jan-Jun1997
	2	Orders of Service: MVUF	1997-1999
	3	Sunday Service Planning Documents	1996-1997
	4	Affirmations, Responsive Readings and Sunday Services	1914-1978
	5	Art Concepts for programs	Undated
	6	Wedding Service Ideas	Undated
	7	Davidson-Grimes Wedding	Nov 23, 1996
	8	Memorial Services	1962-1968
	9	Miscellaneous Programs	1914-1988
<b>Subseries VB: Sermons</b>			
<u>Box</u>	<u>File</u>	<u>Description</u>	<u>Date</u>
15	10	W.A.V.I. Sermon	Sept. 1962
	11	Sermons by guest speakers	1970-1988
	12	Chuck Thomas Sermons	1986-1987
	13	Sermons by Hal Barrett	1976-1997
	14	Speakers	1958-1967

	15	Hints on the Art of Ushering	Undated
<b>Subseries VC: Music</b>			
<u>Box</u>	<u>File</u>	<u>Description</u>	<u>Date</u>
16	1	Seventieth Anniversary Music	1984
	2	Eightieth Anniversary Music	1994
	3	“Joy of Life” Competition	1975
	4	“Joy of Life” Award Entries (applications)	1975
	5	“Joy of Life” Award Entries (music)	1975
	6	“Joy of Life” Award Entries (music)	1975
	7	“Joy of Life” Award Entries (music)	1975
	8	Arthur P. Schmidt’s octavo Edition	Undated
	9	Miscellaneous Music	1995
<b>Series VI: Publications</b>			
<u>Box</u>	<u>File</u>	<u>Description</u>	<u>Date</u>
17	1	<u>Dawn</u> Newsletters	1928-1931
	2	<u>Dawn</u> Newsletters	1932-1936
	3	<u>Dawn</u> Newsletters	1937-1941
18	1	<u>Dawn</u> Newsletters	1928-1933
	2	<u>Dawn</u> Newsletters	1934-1937
	3	<u>Dawn</u> Newsletters	1937-1942
	4	<u>Dawn</u> Newsletters	1942-1945
	5	Newsletters of the First Unitarian Church	1945-1949
	6	Newsletters of the First Unitarian Church	1950-1953
19	1	Newsletters of the First Unitarian Church	1954-1956
	2	Newsletters of the First Unitarian Church	1957-1958
	3	Newsletters of the First Unitarian Church	1959-1961
	4	Newsletters of the First Unitarian Church	1962-1966
	5	Newsletters of the First Unitarian Church	1967-1973
	6	Newsletters of the First Unitarian Church	1974
20	1	Newsletters of the First Unitarian Church	1975
	2	Newsletters of the First Unitarian Church	1976
	3	Newsletters of the First Unitarian Church	1977
	4	Newsletters of the First Unitarian Church	1978-1981
	5	Newsletters of the First Unitarian Church	1982-1984
	6	Newsletters of the First Unitarian Church	1985-1987
	7	The Illuminator Comment Pages	1982-1987

	8	Newsletters of the First Unitarian Church	1988-1991
21	1	Newsletters of the First Unitarian Church	1995-1997
	2	<u>The Activist Reporter</u>	1991
	3	The Forum: MVUF Newsletter	1997
	4	Other Unitarian Publications	1952-1984
	5	<u>Principle of Church Newsletter Planning, Design, Writing, and Production</u>	1987
<b>Series VII: Organizations and Activities</b>			
<b>Subseries VIIA: Inter-Church Organizations</b>			
<u>Box</u>	<u>File</u>	<u>Description</u>	<u>Date</u>
22	1	Laymen's League Meeting Minutes	1919-1923
	2	Men's Club Minutes	1923-1931
	3	Men's Club Memos	1923-1931
	4	Men's Club Meeting Minutes	1923-1940
	5	Men's Club-"Mock Trial" Play	1924
	6	Women's Alliance report	1928-1940
	7	Women's Alliance report	1945-1957
	8	Women's Alliance Handbook	1940
	9	Women's Alliance	1952-1967
	10	Women's Alliance	1952-1967
	11	Women's Alliance	1964-1969
23	1	Community Events	1910-1914
	2	Recipe books	1920-1965
	3	Church School (In France)	1929
	4	Duty Rosters of Various Groups	ca. 1940
	5	Public Forum	1940-1941
	6	Ways and Means Committee	1954-1975
	7	Membership Committee	1944
	8	God and Country Award (Scouting)	1931-1958
	9	Yale House	1956-1957
	10	Hi-Fi Club	1959-1961
	11	Pulpit Committee	1959-1960
	12	Program Theme Committee Report	1960
	13	Publicity	1960-1965
	14	Fellowships	1960-1966
	15	Forum Committee	1964
	16	Activities Calendars	1965-1993
	17	Interfaith Realty	1965
	18	Miami Valley Fellowship Forum	1966-1968

	19	Force Associates	1967
	20	Cluster Group	1969-1970
	21	New Horizons Club	1979
	22	Boarding House Ministries	1980
	23	Ministerial Study Committee Reports	1980
24	1	Group Interaction	1983-1984
	2	Social Concerns Committee	1985-1997
	3	Liturgy Committee	1987
	4	Adult Discussion Group	1993
	5	Schedules	1994
	6	Sunday Worship Committee	1996
	7	Theater Group	Undated
	8	Miscellaneous Church Events	Undated
		<b>Subseries VIIB: Church Affiliated Organizations</b>	
<u>Box</u>	<u>File</u>	<u>Description</u>	<u>Date</u>
24	9	American Unitarian Association (AUA)	1914-1952
	10	<u>AUA Services Available to Unitarian Ministers and Churches</u>	ca. 1950s
	11	Unitarian Layman's League-Boston	1951
	12	Unitarian Universalist Association (UUA) Formation	1960
	13	Unitarian Universalist Association (UUA) General Resolutions	1960-1965
	14	Unitarian Universalist Association (UUA) Agendas	1961-1995
	15	Unitarian Universalist Association (UUA) General Assembly Pamphlets	1961-1964
	16	Unitarian Universalist Association (UUA) Committee Reports	1963-1965
	17	Unitarian Universalist Association (UUA) General Assembly Handbook	1984
	18	Unitarian Universalist Association (UUA) Substantial Development Resolutions	1988-1989
25	1	Unitarian Universalist Association (UUA) General Assembly Handbook	1990
	2	Unitarian Universalist Association (UUA) Annual Fund	1961-1967
	3	Unitarian Universalist Association (UUA) <u>The Packet</u>	1966-1967
	4	Unitarian Universalist Association (UUA) Annual Questionnaires	1953-1967
	5	Unitarian Universalist Association (UUA) on Religion and Race	1965

	6	Unitarian Universalist Association (UUA) Layman's League Publicity	1953-1967
	7	Unitarian Universalist Association (UUA) Publication <u>The World</u>	1987
	8	Unitarian Universalist Association (UUA) Miscellaneous	Undated
	9	U-U Computer Network Discussions	1995-1996
	10	Unitarian Ministry Info.	1960-1967
	11	U-U Musician Network	1997
	12	Ohio Valley UU Council (OVUUC)	1961-1967
	13	OVUUC Annual Report	1972-1973
26	1	The Ohio Valley Unitarian Universalist District (OVVUD) Annual Report	1985
	2	The Ohio Valley Unitarian Universalist District (OVVUD) Fall Conference (Folder I)	1988
	3	The Ohio Valley Unitarian Universalist District (OVVUD) Fall Conference (Folder II)	1988
	4	The Ohio Valley Unitarian Universalist District (OVVUD) Camp Kern Conference	1988
	5	The Ohio Valley Unitarian Universalist District (OVVUD) Fall Conference	1989
	6	The Ohio Valley Unitarian Universalist District (OVVUD) Conference	1998
	7	The Ohio Valley Unitarian Universalist District (OVVUD) Agendas	1987
	8	The Ohio Valley Unitarian Universalist District (OVVUD) Notices and Publications	1989-1997
	9	The Ohio Valley Unitarian Universalist District (OVVUD) Miscellaneous	1980-1990
	10	Western Unitarian Conference:	Feb 1951
	11	South-Western Unitarian Conference:	1964
	12	Mid-Western Unitarian Conference: Constitutional Review	1964-1967
	13	Unitarian Fellowship for Social Justice	1962
27	1	Unitarian Service Committee (USC)	1960-1967
	2	USC Campaign Progress Report	Mar 22, 1955
	3	Denominational Affairs Conferences	1960-1966
	4	Ohio Council of Churches	1985
	5	Metropolitan Churches United	1982-1986
	6	Dayton U-U Council	1987
	7	Dayton Area Citizens for Arms Race Educations (DACARE)	1983-1985
	8	Unity in the Valley	Undated

	9	U-U Publicity	Undated
<b>Subseries VIIC: Public Outreach</b>			
<u>Box</u>	<u>File</u>	<u>Description</u>	<u>Date</u>
28	1	Church and State-P.O.A.U.	1957-1962
	2	Social Action Committee	1958
	3	US House Investigation on Un-American Activities	1960
	4	Dayton Senior Citizens study	1960
	5	Labor and Economic Issues	1960-1962
	6	American Friends Committee	1961-1995
	7	Censorship	1961
	8	Religious Freedom Committee	1961
	9	Peace Committee	1962-1966
	10	The Ministry Today	1963
	11	Miscellaneous Community Agency Reports	1963
	12	ACLU Working Papers	1963-1964
	13	ACLU Working Papers	1965-1967
	14	ACLU News Releases	1965
	15	ACLU Miscellaneous	1963-1965
29	1	Dayton View Neighborhood Advisory Council	1964-1965
	2	<u>Here + Now Christian Journal of Opinion</u>	1964-1965
	3	<u>Human Relations Newsletter</u>	1964-1965
	4	World Peace Study Mission	1964
	5	Clergy Discussions with Playboy	1965
	6	Housing Discrimination	1965
	7	Local Civil Rights Issues	1965
	8	National Committee for a S.A.N.E. Nuclear Policy	1965-1980
	9	Report on the Equal Opportunity Act	1966
	10	<u>The Wolverhoobucky Newsletter</u>	1966
	11	Opportunities Industrialization Center	1967
	12	Newsletter by Senator Steve Young	1967-1968
	13	United Nations Information	1980
	14	Hunger Awareness	1982
	15	Mental Health Association	1983
	16	Economic Justice	1985
	17	The Philippines	1985
	18	The U-U Peace Network Newsletter	1986-1987
	19	Progressive People's Action Committee	1989-1990
30	1	Latin American	Undated
	2	Cold War	Undated
	3	Miscellaneous Social Action (Folder I)	Undated

	4	Miscellaneous Social Action (Folder II)	Undated
<b>Series VIII: Correspondence</b>			
<u>Box</u>	<u>File</u>	<u>Description</u>	<u>Date</u>
30	5	General Correspondence	1910-1923
	6	General Correspondence	1924
	7	General Correspondence	1925-1928
	8	General Correspondence	1932-1936; 1939
	9	General Correspondence	1940-1945
	10	General Correspondence	1950-1957
	11	General Correspondence	1960
	12	General Correspondence	1961
	13	General Correspondence	1962
	14	General Correspondence (Includes letters to Arthur Morgan)	1963
	15	General Correspondence	1964
	16	General Correspondence	1965
	17	General Correspondence	1966
31	1	General Correspondence	1967
	2	General Correspondence	1968
	3	General Correspondence	1969
	4	General Correspondence	1970-1974
	5	General Correspondence	1984-1989
	6	General Correspondence	1991-1996
	7	General Correspondence	1997
	8	General Correspondence	Undated
	9	Men's Club Correspondence	1915-1924
	10	Unitarian Laymen's League Boston	1923
	11	Rev. James McDonald-Correspondence	1925-1926
	12	Unitarian Universalist Assoc. Layman's League Correspondence	1924-1954
	13	Board of trustees Correspondence	1955-1959
	14	UUA. Layman's League-Correspondence	1956-1966
32	1	Lecture Series-Correspondence	1958-1966
	2	Welcome Letters	1960-1963
	3	Rev Harold LeVesconte-Correspondence	1961-1966
	4	UUA Correspondence	1963-1966
	5	Dr. Edwin Wilson- Correspondence	1968
	6	Gene Reeves- Correspondence	1969-1979
	7	Debate on the Church closing issue	Jan-Aug 1997

<b>Series IX: History</b>			
<u>Box</u>	<u>File</u>	<u>Description</u>	<u>Date</u>
33	1	Written Church History	1914-1984
	2	<u>First Unitarian Church: A Brief History</u>	1998
	3	<u>First Unitarian Church: Memories</u>	1998
	4	<u>History of the MVUF</u>	1993
	5	First Church Promotional Materials	Undated
	6	Church Profile and Analysis	Undated
	7	Fiftieth Anniversary Celebration	1960
	8	Edwin Wilson Celebration	1985-1988
	9	Edwin Wilson Celebration	1985-1988
	10	Edwin Wilson Celebration	1985-1988
	11	Edwin Wilson Celebration	1985-1988
	12	Eightieth Anniversary Celebration	1990
	13	Basic Unitarian Information	Undated
	14	U-U lecture at SCC	Undated
	15	Miscellaneous Historic Documents	Undated
34	1	Award Plaque	1979
	2	Engraving Plate of First Unitarian	Undated
	3	Negative printing plate-interior	Undated
	4	Negative printing plate-unidentified people	Undated
<b>Series X: Scrapbooks</b>			
<u>Box</u>	<u>File</u>	<u>Description</u>	<u>Date</u>
35	1	News clippings	1914-1985
	2	<u>The First Unitarian Church Building Record</u>	1913-1914
	3	<u>The First Unitarian Church Records</u>	1913-1942
	4	<u>The First Unitarian Church 1916-17-18</u>	1916-1918
36	1	<u>Werburium</u> Scrapbook	1910-1912
	2	Scrapbook	1913-1960s
	3	<u>Evan Williams in Concert</u>	Mar 30, 1914
	4	Scrapbook	1914-1943
	5	Scrapbook	1914-1965
37	1	Scrapbook	1915-1945
	2	Scrapbook	1932-1965
	3	Scrapbook	1964
	4	Scrapbook	1964



38	1	Scrapbook	1962-1965
<b>Series XI: Photographs</b>			
<u>Box</u>	<u>File</u>	<u>Description</u>	<u>Date</u>
39	1	Church Interior and Exterior	1910-1985
	2	Unknown People	ca. 1941-1959
	3	Christmas Bazaar	Nov 30, 1957
	4	Photographs	1972-1975
	5	Photographs	1980-1990
	6	Illuminator Photographs	1984-1989
	7	"The Portal Immortal" Play	1986
	8	Church Gathering	ca. 1986
	9	Member Pictures and Bios	1987
	10	Members: Group Photos	Undated
<b>Series XII: Audio Visual</b>			
<b>Subseries I: Audio Tapes</b>			
<u>Box</u>	<u>File</u>	<u>Description</u>	<u>Date</u>
40	1	Hal Barrett on Speakeasy	Mar 24, 1982
	2	Barrett: RTW; WONE	Aug 4, 1982
	3	Fred Barnett; "The Prepared Mind"	Sep 5, 1982
	4	Chris Breze "Latin American Liberation..."	Sep 12, 1982
	5	Self-Esteem Workshop	Sep 17, 1982
	6	Chris Breze: El Salvador: the Continuing Enigma	Oct 10, 1982
	7	Chuck Thomas Sermon: "Sin: A U-Useful Concept?"	Oct 17, 1982
	8	(4a) Chuck Thomas Sermon	Feb 13, 1983
	9	World Council of Churches Group/DACARE Group	Apr 15, 1983
	10	Joint U-U Service with SCC Chorale "3 Bridges, 1 River"-Bierman (2 copies)	May 29, 1983
	11	Joint U-U Service with SCC Chorale "3 Bridges, 1 River"-Bierman (2 copies)	May 29, 1983
	12	Hal Barrett: "Free Trade and Unemployment: the foreign connexion"	Jun 5, 1983
	13	Isaac and Church Service	Jun 12, 1983
	14	OVVUD Annual Meeting	Oct 1983
	15	OVVUD Adult Ed Program	Nov 5, 1983
	16	New Member Acceptance Service	Dec 11, 1983
	17	Premiere of Chancel Choir-"Angel Carol"	Dec. 18, 1983
	18	(3a) Dr. Wilson's reception	Mar 23, 1984
	19	(3b) Dr. Wilson Sermon	Mar 25, 1984

	20	(4b) Chuck Thomas Installation Service	Jun 17, 1984
	21	(2) Dr. Wilson sermon "Building a personal religious philosophy"	Jun 24, 1984
	22	(4c) Chuck Thomas "Maiden Sermon"	Sep 9, 1984
	23	Walker-Fenn-Carrol: Politics and Pop. Religious Commitment to Life	Sep 19, 1984
	24	OVUUC- "Ethics of War and Peace"	Oct 6, 1984
	25	(5) 70 <sup>th</sup> Anniversary service	Nov 18, 1984
	26	Bill Wild: "Breaking the Stalemate"	Feb 2, 1985
	27	Chuck Thomas: "After the Beginning, the End?"	Mar 17, 1985
	28	First UL Annual Meeting	Apr 1986
	29	Chuck Thomas: "A Fresh, New Symbol for U-U Christians"	Apr 7, 1985
	30	Ray Michel: "Dream Away"	Apr 21, 1985
	31	Chuck Thomas Reading: "Furnaces and Footwarmers"	May 5, 1985
	32	SCC Chorale: Final Rehearsal	May 9, 1985
	33	(6) 75 <sup>th</sup> Anniversary of Church's dedication	May 12, 1985
	34	(1a) Dr. Ed Wilson Reminiscences	May 12, 1985
	35	(1b) Dr. Ed Wilson Reminiscences	1985
	36	(1c) Dr. Ed Wilson Reminiscences	1985
	37	Chuck Thomas: "What is a Unitarian Church?"	May 19, 1985
	38	Justin La Pointe: "The Universalists Historic Social Agenda"	May 26, 1985
	39	Fred Barnett: "The Humanist Influence in U-Uism"	Jun 30, 1985
	40	Hal Barrett in Honolulu "Unionism: the Religion America Needs"	Jul 14, 1985
41	1	"Religion" and "Work of Meaning"	Jul 14-21, 1985
	2	"Not So Wild a Dream"	Jul 28, 1985
	3	"Not So Wild a Dream"	Jul 28, 1985
	4	Special Audio Supplements for Honolulu	Jul 14-28, 1985
	5	OVUUD Fall Conference	Oct 5, 1985
	6	"Hal Barrett Day"	Feb 16, 1986
	7	"Hal Barrett Day"	Feb 16, 1986
	8	Anne Whutelin: "Long Time Travelin"	Mar 2, 1986
	9	Chuck Thomas re: "UUism"	Mar 16, 1986
	10	Ken Reeves: "Cycle of Humanism"	Apr 13, 1986
	11	Chris and Ralph Dull: "Cuba"	Apr 13, 1986
	12	Robert Thum: "Remembering the Holocaust"	Apr 20, 1986
	13	DUUC Dinner Meeting at Casa Lupita	Apr 1986
	14	Hal Barrett: "The Work of Meaning"	Jun 15, 1986
	15	Hal Barrett: "The Work of Meaning"	Jun 15, 1986
	16	Hal Barrett: "The Work of Meaning"(Part)	Jul 21, 1986
	17	UUMN "O! Lovely Faith!"	Aug 5, 1986

	18	Easter Service	Apr 19, 1987
	19	Chuck Thomas: "Easter Sermon"	Apr 2, 1988
	20	Hal Barrett: "The Meaning of Labor Day"	Sep 1988
	21	"I have a Dream Revisited"	Jan 15, 1989
	22	Portions of Service	Feb 19, 1989
	23	Hal Barrett: "The Population Bomb: Our Bittersweet Fix on a Dying Planet"	Jun 4, 1989
	24	"The Crescent Moon"	Aug 16, 1989
	25	Hal Barrett: UN Peace Seeker Sermon	Oct 25, 1989
	26	(7) Stillwater UUF: An oral history	1992
	27	Chuck Thomas: "Gratitude"	Undated
	28	"3 Faces of Reaganomics"	Undated
	29	Gregory R. Ellis: <u>Duet for Flute and Cello</u>	Undated
	30	Fritz Minnick: <u>Forgiveness</u>	Undated
	31	<u>The Flood; Dove Song</u> <u>Noah's Journey 40 Days and 40 Nights</u>	Undated
	32	Olejandro Molina Lara: National Field of Salvadorian Workers Union	Undated
	33	Hal's Chancel Choir	Undated
	34	Hal's Musical Odyssey	Undated
	35	Contemporary Music from the Midwest	Undated

**Subseries II: Video Tapes**

<u>Box</u>	<u>File</u>	<u>Description</u>	<u>Date</u>
42	1	First UU Church Scenes	1987-1989
	2	Dr. Ed Wilson's 60 <sup>th</sup> anniversary	Mar 18, 1988
	3	Dr. Ed Wilson's 60 <sup>th</sup> anniversary	Mar 18, 1988
	4	Dr. Ed Wilson's 60 <sup>th</sup> anniversary	Mar 18, 1988
	5	Interviews at Dr. Wilson's 60 <sup>th</sup> anniversary	Mar 18, 1988
	6	OVUUD Opening Ceremony	Oct 1988
	7	OVUUD Business Meeting-Fort Ancient	Oct 1988
	8	OVUUD Banners Workshop	Oct 1988
	9	OVUUD Conference-Camp Kern	Oct 1988
	10	OUUC Video-OVUUD Conference	1988
	11	TV 2 News Broadcast	Mar 12, 1989
43	1	"By These Good Images" Song Cycle	May 14, 1989
	2	First Parish in Concord (Hal's song Cycle)	Jul 22, 1990
	3	"Thru the Immortal Portal"	Apr 28, 1991
	4	Summer Soiree	Aug 4, 1992
	5	Christmas Soiree/Hal's Birthday	Dec 13, 1992
	6	"In Your Face" Rev. Richard Righter	Jan 17, 1995
	7	Ken/Brvelle Wedding/ Children's Play	May 20, 1995

<b>Series XIII: Oversized Collection</b>			
<u>Loc</u>	<u>File</u>	<u>Description</u>	<u>Date</u>
11	1	Large Black Scrapbook	Undated
12	1	Building Plans: S. J. Mc Neil Memorial Children's Chapel	Undated
	2	Graph	ca 1948
	3	"Green County consort" concert series sign	1990
	4	News clippings on poster board	
	5	Portrait of Max Goldberg by Corrine Byrne	1980
	6	Poster for Freeing individuals in Guatemala	ca. 1986
	7	60 <sup>th</sup> anniversary ordination and installation of Ed Wilson	1988
	8	Ed Wilson and Religious Humanism	ca 1987
13	1	"Metamora in 1900" collage	1990
	2	Helena Gardens Plot project collages	1988-1989
	3	Easter Collage	1991, 1993
14	1	"Bridging Prejudice...Connecting people" news clipping collage	1990
	2	"The choir" collage	1990
	3	"Olympia Brown U-U Church"	1990
	4	"Publish Glad Tidings"	1987
	5	"Those were the days"	ca. 1987
	6	"Great Silent Auction"	1989