

MS-230, First Unitarian Church Records

Collection Number: MS-230

Title: First Unitarian Church Records

Dates: 1910-1998

Creator: First Unitarian Church (Dayton, Ohio)

Summary/Abstract:

The First Unitarian Church was formed in Dayton, Ohio, in 1910. This collection covers the Church's history from the beginning as well as their organizational activities and services. Materials included are administrative records and organization records, scrapbooks and photographs about events, and Church publications. There is also information about the building of the church itself since, when the Church first started, they had to use other facilities.

Quantity/Physical Description: 15 linear feet

Language(s): English

Repository:

Special Collections and Archives, University Libraries, Wright State University, Dayton, OH 45435-001, (937) 775-2092

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Preferred Citation:

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Acquisition:

The records of the First Unitarian Church were accessioned into the Wright State University Special Collections and Archives in August of 1991. Two additional accessions were made in

September of 1992 and December of 1992. Mr. Hall Barrett, a member of First Unitarian, served as liaison between the University and the Church in these transactions.

Revisions:

Additions to the collection were made by Amber McPherson, Spring 2005. The finding aid for this collection was reformatted by Victoria Penno, February 2013.

Related Material:

MS-132, Fairborn United Methodist Church Records
MS-212, First Lutheran Church of Dayton Records
MS-246, Harold F. Barrett Papers
MS-257, Central Baptist Church, Oregon District, Records
MS-276, Westminster Presbyterian Church Records
MS-442, Peace Evangelical Lutheran Church Records

Processed by: Raymond Shook, Spring 1993

Arrangement:

This collection is divided into thirteen series and eight subseries:

Series I: Administration
Series II: Financial
Series III: Building
Series IV: Members
Series V: Services
 Subseries VA: Programs and Special Services
 Subseries VB: Sermons
 Subseries VC: Music
Series VI: Publications
Series VII: Organizations and Activities
 Subseries VIIA: Inter-Church Organizations
 Subseries VIIB: Church Affiliated Organizations
 Subseries VIIC: Public Outreach
Series VIII: Correspondence
Series IX: History
Series X: Scrapbooks
Series XI: Photographs
Series XII: Audio Visual
 Subseries XIIA: Audio Tapes
 Subseries XIIB: Video Tapes
Series XIII: Oversized Collection

Biographical/Historical Note:

The First Unitarian Church held its inception meeting March of 1910. Through advertisements in local newspapers, all persons of liberal faith interested in the formation of a Unitarian were invited. The meeting was held in the old YMCA Hall, and conducted by Rev. Ernest C. Smith,

Secretary of the Western Unitarian Conference in Chicago, Illinois. On May 21, 1910 the Articles of Incorporation were signed by Francis K. Fassett, N.R. Stanley, Frank C. Moody, H.L. Orrman, H. Elliot Dodd, Elizabeth D. Elliott, Grace B. Heathman, Sarah Howard Peirce, and Alice Kile Neibel. Two days later the Articles were filed in the Office of the Secretary of the State of Ohio.

Dr. Troward H. Marshall was installed as the first minister of the church in November of 1910. He was successful in building a strong and influential congregation. He was also influential in civic affairs and was interested in social welfare issues. For two years he was also an advocate of the city commissioner system for Dayton. During the crisis of the 1913 flood, the congregation and Marshall were involved with the relief efforts. The American Unitarian Association sent several of thousands of dollars to be distributed.

Because of the flood the Church was unable to use its meeting place in the Young Women's League Hall on West Fourth Street. The Peirce family offered the use of their home in the Five Oaks neighborhood to the congregation.

It was not until November of 1914 in which the congregation dedicated the final site of the Church at 665 Salem Ave. in Dayton. The Sunday Morning dedication sermon was given by Dr. Minot Simons of the "Church of Unity" in Cleveland. Dr. George Thayer of Cincinnati, Rev. John Davidson of Xenia, and Dr. Marshall assisted in this service. Some famous local church members of this early period include John Patterson of the NCR Corporation, Marie Kumler, and Arthur Morgan, president of Antioch College.

In 1928, Edwin Wilson became the sixth minister of the Church. One of the activities during his four-year tenure in Dayton was to publish the national Unitarian newsletter, Dawn. At his next church, the Third Unitarian Church of Chicago, he continued to publish this newsletter until 1941. During the 1980s he returned to Dayton to serve as the First Unitarian Church's Minister Emeritus until 1988.

In 1943 a fire caused over eight thousand dollars' worth of property in the Church. Fire insurance on the property allowed the congregation to repair or replace the losses. Some of the damaged materials included hymnals, furniture, rugs and an organ.

Besides Edwin Wilson, two other ministers with long tenures at the First Unitarian are Harold Levesconte and Rev. Gene Reeves. Levesconte served from 1960-1969 and Reeves succeeded him until 1979.

The First Unitarian Church was forced to join with the Miami Valley Unitarian Fellowship in 1997, due to low attendance and fiscal problems. Included in the Correspondence section much of the debate over the Church's closing.

Throughout its history, the church has been interested in local and world issues. Some of these include the Vietnam War, racism, civil rights, poverty, human rights, and religious freedom.

Scope and Content:

The collection goes into detail about the formation of the First Unitarian Church in Dayton in 1910 with administrative records as well as scrapbooks and written histories. It also goes into the activities of the inter-church organizations and affiliated organizations since the church was involved in a variety of causes and issues both local and international.

Series I, Administration, contains administrative records, like annual reports and committee reports and minutes, that date back to the church's formation in 1910. This series also includes constitutions, annual reports, and the work of the Board of Trustees.

Series II, Financial, contains financial information of the church. This includes budgets, treasurers' reports, bank statements, insurance information, and receipts. This series is sorted by file subject and then by date.

Series III, Building, contains information as to the First Unitarian Church's building itself. It includes such things as blueprints, building committee reports, and maintenance agreements. This series is sorted chronologically and by subject.

Series IV, Members, contains information on members of the First Unitarian Church. It contains Directories, membership listings, and brief biographies on some of the members.

Series V, Services, contains information about the services at First Unitarian Church. It is divided into three subseries. Subseries VA, Programs and Special Services, contains mainly Orders of Service, which tell what will happen during the service and the music selection. Subseries VB, Sermons, is a collection of the sermons given at services from various reverends and other speakers. Subseries VC, Music, contains some music that was performed at the services.

Series VI, Publications, contains the publications of the First Unitarian Church from 1928-1997. Also included are some newsletters from the Miami Valley Unitarian Fellowship from the time that the First Unitarian Church merged with them in 1997.

Series VII, Organizations and Activities, contains information on the activities and organizations of the First Unitarian Church. It is divided into three subseries. Subseries VIIA, Inter-Church Organizations, encompasses the clubs and committees inside the First Church itself. Subseries VIIB, Church Affiliated Organizations, encompasses Unitarian groups such as the American Unitarian Association (AUA), the Ohio Valley Unitarian-Universalist District (OVUUD), and the Unitarian-Universalist Association (UUA) and their publications. Subseries VIIC, Public Outreach, contains some of the social issues which the First Church espoused, like the ACLU and discrimination issues.

Series VIII, Correspondence, contains correspondence to and from the church over the years. Most of it is label as General Correspondence, and is arranged chronologically, but there are some files that are arranged by subject at the end of the file.

Series IX, History, contains general histories of both the First Unitarian Church and also of the Unitarian movement in general. This is an excellent section to introduce both the beliefs of the Unitarians and the First Church itself.

Series X, Scrapbooks, contains Scrapbooks compiled by the members of the First Unitarian Church and tells about the Church through newspaper articles and photographs.

Series XI, Photographs, contains photographs of the Church and its members over the years.

Series XII, Audio Visual, contains both audio and video tapes of the church, which contain sermons, music, and guest speakers. This series contains two subseries. Subseries XIIA, Audio Tapes, holds audio tapes of sermons and other speeches and music. Subseries XIIB, Video Tapes, contains various videos of sermons, conferences and music performances.

Series XIII, Oversized Collection, contains the Oversized Collection which consists of Newspapers, photos, and scrapbooks that are too large to fit in a Hollinger box.

Subject Terms:

Persons/Families

Morgan, Arthur E. (Arthur Ernest), 1878-1975 – Correspondence

Organizations/Corporate Names

First Unitarian Church (Dayton, Ohio) -- Archives

Subjects (General)

Unitarian churches -- Ohio -- Dayton

Material Types

Newspaper
Scrapbooks
Videotapes
Audiotapes
Photographs

Collection Inventory

<u>Box</u>	<u>File</u>	<u>Description</u>	<u>Date</u>
Series I: Administration			
<u>Box</u>	<u>File</u>	<u>Description</u>	<u>Date</u>
1	1	Articles of Incorporation	1910-1955
1	2	Constitution and By-Laws	1916-1989
1	3	By-Laws Questionnaires	Undated
1	4	Questionnaires	1952-1963
1	5	Annual Reports	1929-1958
1	6	Annual Reports	1959-1966
1	7	Annual Reports	1980-1988
1	8	Annual Reports	1989
1	9	Annual Reports	1990-1991
1	10	Annual Meeting Agenda	1955
1	11	Administration Tree	1954
2	1	Annual Meeting Minutes Ledger	1910-1914
2	2	Annual Meeting Minutes Ledger	1935-1942
2	3	Annual Meeting Minutes Ledger	1954-1955
3	1	Congregational Meeting Minutes	1958, 1995, 1997
3	2	Congregational Meetings (Special)	1958-1968, 1994
3	3	Committee Reports	1915-1924
3	4	Committee Reports	1939-1950
3	5	Committee Reports	1951-1954
3	6	Committee Reports	1960
3	7	Committee reports and minutes	1958-1978
3	8	Committee minutes and minutes	1981-1982
3	9	Committee minutes and minutes	1982-1989
3	10	Legal Documents and Certificates	1911-1924
3	11	Manual of Procedures	1951
3	12	Minister's reports	1932-1997
Board of Trustees			
4	1	Board of Trustees: Constitution, By-Laws, Amendments, and Statement of Principles	1958-1968
4	2	Board of Trustees Minutes	1941; 1946, 1955-1956
4	3	Board of Trustees Minutes	1957
4	4	Board of Trustees Minutes	Jan 1958- May 1958

<u>Box</u>	<u>File</u>	<u>Description</u>	<u>Date</u>
4	5	Board of Trustees Minutes	Jun 1958-Jan 1959
4	6	Board of Trustees Minutes	1960-1966
4	7	Board of Trustees: Minutes	1972-1973
4	8	Board of Trustees and Reports	1973-1976
4	9	Board of Trustees Minutes and Reports; materials from Paula Forsythe	1980-1988
4	10	Board of Trustees Minutes	1987-1989
4	11	Board of Trustees Minutes	1989-1990
4	12	Board of Trustees Minutes	1991, 1993-1994
5	1	Board of Trustees Minutes	1997-1998
5	2	Board of Trustees: Materials	1959-1967
5	3	Board of Trustees: Materials	1964-1971
Series II: Financial			
<u>Box</u>	<u>File</u>	<u>Description</u>	<u>Date</u>
5	4	Account Ledger	1955-1956
5	5	Account Ledger	1956-1957
5	6	Account Ledger	1940-1961
5	7	Account Ledger	1962-1963
5	8	Account Ledger	1967-1970
6	1	Bank Statements	1946-1969
6	2	Budgets	1931-1949
6	3	Budgets	1951-1972
6	4	Budget	1980-1997
6	5	Building Fund data	1939-1950
6	6	Check Stubs	1940-1950
6	7	Check Stubs	1963-1965
6	8	Disbursements	1955-1957
6	9	Financial Materials	1911-1948
7	1	Financial Materials	1965-1977
7	2	Financial Statements	1911-1950
7	3	Financial Statements	1955-1968
7	4	Financial Statements	1970-1981
7	5	Fire loss insurance documentation	1943
7	6	Fundraising	1958-1968
7	7	Permanent Record for Pledges	1963-1964
7	8	Receipts	1947, 1965-1967, 1997

<u>Box</u>	<u>File</u>	<u>Description</u>	<u>Date</u>
7	9	Treasurer's Materials and Reports	1911-1919, 1951-1956
7	10	Treasurer's Materials and Reports	1957-1968
8	1	Treasurer's Materials and Reports	1960-1964
8	2	Treasurer's Materials and Reports	1972-1997
8	3	Collection Summaries	1979
8	4	Church Budgeting Pamphlet	Undated

Series III: Building

<u>Box</u>	<u>File</u>	<u>Description</u>	<u>Date</u>
9	1	Building Committee Minutes	1963-1964
9	2	Building Committee and Board of Trustees	1960-1965
9	3	Building Committee Reports	1962-1965
9	4	Building Committee Minutes (Flossie Collins)	1962-1965
9	5	Building Committee Minutes (includes insurance papers)	1963-1971, 1968-1971
9	6	Building Committee: Miscellaneous	1962-1963
9	7	Building Committee: Property Evaluation	1962
9	8	Building Committee: THAL Property and New Church	1965-1966
9	9	Building Plans	1979
9	10	Blueprints: Church Heating, Blueprints: bookshelves Pastor's office	Undated
9	11	Building and Grounds: Maintenance, Invoices, and Receipts	1957-1966
9	12	Building and Grounds: Rental Schedules, Church Facilities and Policies	1963-1974
9	13	Property Evaluation Committee Reports	1962
9	14	Salem Ave. Corridor Zoning Issue Office Procedures Equipment Info	1989
9	15	Insurance: Comprehensive Commercial Policy	1962
9	16	Insurance Documents	May 1957-Jun 1967
9	17	Maintenance Documents	1963-1968

Series IV: Members

<u>Box</u>	<u>File</u>	<u>Description</u>	<u>Date</u>
10	1	Membership Record	1928-1974
10	2	Membership Record	1956-1991

<u>Box</u>	<u>File</u>	<u>Description</u>	<u>Date</u>
10	3	Guest Register	1928-1984
10	4	Guest Register	1960-1972
10	5	Guest Register	1980-1988
10	6	Mailing List	Undated
11	1	Mailing List	1917-1939
11	2	Mailing List	1954-1967
11	3	Mailing List: Membership Drive	Undated
11	4	Biographical Sketches	Undated
11	5	Church Directories	1960-1985
11	6	Directories of Miami Valley Unitarian Fellowship	1967-2004
11	7	Directories of Ohio Valley Unitarian Universalist Council	1967-1986
11	8	Directories of Unitarian Universalist Assoc.	1966-1967
11	9	Membership Corrections and Additions	1956-1957
11	10	Membership Pamphlet	circa 1970
12	1	Guest Cards	1967-1972
Series V: Services			
Subseries VA: Programs and Special Services			
<u>Box</u>	<u>File</u>	<u>Description</u>	<u>Date</u>
13	1	Orders of Service	1928-1944
13	2	Orders of Service	1945-1949
13	3	Orders of Service	1952-1959
13	4	Orders of Service	1960-1963
13	5	Orders of Service	1966-1967
13	6	Orders of Service	1968-1969
13	7	Orders of Service	1970-1972
13	8	Orders of Service	1974-1977
14	1	Orders of Service	1978-1982
14	2	Orders of Service	1983-1985
14	3	Orders of Service	1986-1991
14	4	Orders of Service	Sep 1993- Jun 1994
14	5	Orders of Service	1995-1996
15	1	Orders of Service	Jan-Jun1997
15	2	Orders of Service: MVUF	1997-1999
15	3	Sunday Service Planning Documents	1996-1997

<u>Box</u>	<u>File</u>	<u>Description</u>	<u>Date</u>
15	4	Affirmations, Responsive Readings and Sunday Services	1914-1978
15	5	Art Concepts for programs	Undated
15	6	Wedding Service Ideas	Undated
15	7	Davidson-Grimes Wedding	Nov 23, 1996
15	8	Memorial Services	1962-1968
15	9	Miscellaneous Programs	1914-1988
Subseries VB: Sermons			
<u>Box</u>	<u>File</u>	<u>Description</u>	<u>Date</u>
15	10	W.A.V.I. Sermon	Sept. 1962
15	11	Sermons by guest speakers	1970-1988
15	12	Chuck Thomas Sermons	1986-1987
15	13	Sermons by Hal Barrett	1976-1997
15	14	Speakers	1958-1967
15	15	Hints on the Art of Ushering	Undated
Subseries VC: Music			
<u>Box</u>	<u>File</u>	<u>Description</u>	<u>Date</u>
16	1	Seventieth Anniversary Music	1984
16	2	Eightieth Anniversary Music	1994
16	3	"Joy of Life" Competition	1975
16	4	"Joy of Life" Award Entries (applications)	1975
16	5	"Joy of Life" Award Entries (music)	1975
16	6	"Joy of Life" Award Entries (music)	1975
16	7	"Joy of Life" Award Entries (music)	1975
16	8	Arthur P. Schmidt's octavo Edition	Undated
16	9	Miscellaneous Music	1995
Series VI: Publications			
<u>Box</u>	<u>File</u>	<u>Description</u>	<u>Date</u>
17	1	<u>Dawn</u> Newsletters	1928-1931
17	2	<u>Dawn</u> Newsletters	1932-1936
17	3	<u>Dawn</u> Newsletters	1937-1941
18	1	<u>Dawn</u> Newsletters	1928-1933
18	2	<u>Dawn</u> Newsletters	1934-1937
18	3	<u>Dawn</u> Newsletters	1937-1942

<u>Box</u>	<u>File</u>	<u>Description</u>	<u>Date</u>
18	4	<u>Dawn Newsletters</u>	1942-1945
18	5	Newsletters of the First Unitarian Church	1945-1949
18	6	Newsletters of the First Unitarian Church	1950-1953
19	1	Newsletters of the First Unitarian Church	1954-1956
19	2	Newsletters of the First Unitarian Church	1957-1958
19	3	Newsletters of the First Unitarian Church	1959-1961
19	4	Newsletters of the First Unitarian Church	1962-1966
19	5	Newsletters of the First Unitarian Church	1967-1973
19	6	Newsletters of the First Unitarian Church	1974
20	1	Newsletters of the First Unitarian Church	1975
20	2	Newsletters of the First Unitarian Church	1976
20	3	Newsletters of the First Unitarian Church	1977
20	4	Newsletters of the First Unitarian Church	1978-1981
20	5	Newsletters of the First Unitarian Church	1982-1984
20	6	Newsletters of the First Unitarian Church	1985-1987
20	7	The Illuminator Comment Pages	1982-1987
20	8	Newsletters of the First Unitarian Church	1988-1991
21	1	Newsletters of the First Unitarian Church	1995-1997
21	2	<u>The Activist Reporter</u>	1991
21	3	The Forum: MVUF Newsletter	1997
21	4	Other Unitarian Publications	1952-1984
21	5	<u>Principle of Church Newsletter Planning, Design, Writing, and Production</u>	1987
Series VII: Organizations and Activities			
Subseries VIIA: Inter-Church Organizations			
<u>Box</u>	<u>File</u>	<u>Description</u>	<u>Date</u>
22	1	Laymen's League Meeting Minutes	1919-1923
22	2	Men's Club Minutes	1923-1931
22	3	Men's Club Memos	1923-1931
22	4	Men's Club Meeting Minutes	1923-1940
22	5	Men's Club-"Mock Trial" Play	1924
22	6	Women's Alliance report	1928-1940
22	7	Women's Alliance report	1945-1957
22	8	Women's Alliance Handbook	1940
22	9	Women's Alliance	1952-1967
22	10	Women's Alliance	1952-1967
22	11	Women's Alliance	1964-1969

<u>Box</u>	<u>File</u>	<u>Description</u>	<u>Date</u>
23	1	Community Events	1910-1914
23	2	Recipe books	1920-1965
23	3	Church School (In France)	1929
23	4	Duty Rosters of Various Groups	circa 1940
23	5	Public Forum	1940-1941
23	6	Ways and Means Committee	1954-1975
23	7	Membership Committee	1944
23	8	God and Country Award (Scouting)	1931-1958
23	9	Yale House	1956-1957
23	10	Hi-Fi Club	1959-1961
23	11	Pulpit Committee	1959-1960
23	12	Program Theme Committee Report	1960
23	13	Publicity	1960-1965
23	14	Fellowships	1960-1966
23	15	Forum Committee	1964
23	16	Activities Calendars	1965-1993
23	17	Interfaith Realty	1965
23	18	Miami Valley Fellowship Forum	1966-1968
23	19	Force Associates	1967
23	20	Cluster Group	1969-1970
23	21	New Horizons Club	1979
23	22	Boarding House Ministries	1980
23	23	Ministerial Study Committee Reports	1980
24	1	Group Interaction	1983-1984
24	2	Social Concerns Committee	1985-1997
24	3	Liturgy Committee	1987
24	4	Adult Discussion Group	1993
24	5	Schedules	1994
24	6	Sunday Worship Committee	1996
24	7	Theater Group	Undated
24	8	Miscellaneous Church Events	Undated
Subseries VIIB: Church Affiliated Organizations			
<u>Box</u>	<u>File</u>	<u>Description</u>	<u>Date</u>
24	9	American Unitarian Association (AUA)	1914-1952
24	10	AUA <u>Services Available to Unitarian Ministers and Churches</u>	circa 1950s
24	11	Unitarian Layman's League-Boston	1951
24	12	Unitarian Universalist Association (UUA) Formation	1960

<u>Box</u>	<u>File</u>	<u>Description</u>	<u>Date</u>
24	13	Unitarian Universalist Association (UUA) General Resolutions	1960-1965
24	14	Unitarian Universalist Association (UUA) Agendas	1961-1995
24	15	Unitarian Universalist Association (UUA) General Assembly Pamphlets	1961-1964
24	16	Unitarian Universalist Association (UUA) Committee Reports	1963-1965
24	17	Unitarian Universalist Association (UUA) General Assembly Handbook	1984
24	18	Unitarian Universalist Association (UUA) Substantial Development Resolutions	1988-1989
25	1	Unitarian Universalist Association (UUA) General Assembly Handbook	1990
25	2	Unitarian Universalist Association (UUA) Annual Fund	1961-1967
25	3	Unitarian Universalist Association (UUA) <u>The Packet</u>	1966-1967
25	4	Unitarian Universalist Association (UUA) Annual Questionnaires	1953-1967
25	5	Unitarian Universalist Association (UUA) on Religion and Race	1965
25	6	Unitarian Universalist Association (UUA) Layman's League Publicity	1953-1967
25	7	Unitarian Universalist Association (UUA) Publication <u>The World</u>	1987
25	8	Unitarian Universalist Association (UUA) Miscellaneous	Undated
25	9	U-U Computer Network Discussions	1995-1996
25	10	Unitarian Ministry Info.	1960-1967
25	11	U-U Musician Network	1997
25	12	Ohio Valley UU Council (OVUUC)	1961-1967
25	13	OVUUC Annual Report	1972-1973
26	1	The Ohio Valley Unitarian Universalist District (OVVUD) Annual Report	1985
26	2	The Ohio Valley Unitarian Universalist District (OVVUD) Fall Conference (Folder I)	1988
26	3	The Ohio Valley Unitarian Universalist District (OVVUD) Fall Conference (Folder II)	1988
26	4	The Ohio Valley Unitarian Universalist District (OVVUD) Camp Kern Conference	1988
26	5	The Ohio Valley Unitarian Universalist District (OVVUD) Fall Conference	1989

<u>Box</u>	<u>File</u>	<u>Description</u>	<u>Date</u>
26	6	The Ohio Valley Unitarian Universalist District (OVVUD) Conference	1998
26	7	The Ohio Valley Unitarian Universalist District (OVVUD) Agendas	1987
26	8	The Ohio Valley Unitarian Universalist District (OVVUD) Notices and Publications	1989-1997
26	9	The Ohio Valley Unitarian Universalist District (OVVUD) Miscellaneous	1980-1990
26	10	Western Unitarian Conference:	Feb 1951
26	11	South-Western Unitarian Conference:	1964
26	12	Mid-Western Unitarian Conference: Constitutional Review	1964-1967
26	13	Unitarian Fellowship for Social Justice	1962
27	1	Unitarian Service Committee (USC)	1960-1967
27	2	USC Campaign Progress Report	Mar 22, 1955
27	3	Denominational Affairs Conferences	1960-1966
27	4	Ohio Council of Churches	1985
27	5	Metropolitan Churches United	1982-1986
27	6	Dayton U-U Council	1987
27	7	Dayton Area Citizens for Arms Race Educations (DACARE)	1983-1985
27	8	Unity in the Valley	Undated
27	9	U-U Publicity	Undated
Subseries VIIC: Public Outreach			
<u>Box</u>	<u>File</u>	<u>Description</u>	<u>Date</u>
28	1	Church and State-P.O.A.U.	1957-1962
28	2	Social Action Committee	1958
28	3	US House Investigation on Un-American Activities	1960
28	4	Dayton Senior Citizens study	1960
28	5	Labor and Economic Issues	1960-1962
28	6	American Friends Committee	1961-1995
28	7	Censorship	1961
28	8	Religious Freedom Committee	1961
28	9	Peace Committee	1962-1966
28	10	The Ministry Today	1963
28	11	Miscellaneous Community Agency Reports	1963
28	12	ACLU Working Papers	1963-1964
28	13	ACLU Working Papers	1965-1967
28	14	ACLU News Releases	1965
28	15	ACLU Miscellaneous	1963-1965

<u>Box</u>	<u>File</u>	<u>Description</u>	<u>Date</u>
29	1	Dayton View Neighborhood Advisory Council	1964-1965
29	2	<u>Here + Now Christian Journal of Opinion</u>	1964-1965
29	3	<u>Human Relations Newsletter</u>	1964-1965
29	4	World Peace Study Mission	1964
29	5	Clergy Discussions with Playboy	1965
29	6	Housing Discrimination	1965
29	7	Local Civil Rights Issues	1965
29	8	National Committee for a S.A.N.E. Nuclear Policy	1965-1980
29	9	Report on the Equal Opportunity Act	1966
29	10	<u>The Wolverhoobucky Newsletter</u>	1966
29	11	Opportunities Industrialization Center	1967
29	12	Newsletter by Senator Steve Young	1967-1968
29	13	United Nations Information	1980
29	14	Hunger Awareness	1982
29	15	Mental Health Association	1983
29	16	Economic Justice	1985
29	17	The Philippines	1985
29	18	The U-U Peace Network Newsletter	1986-1987
29	19	Progressive People's Action Committee	1989-1990
30	1	Latin American	Undated
30	2	Cold War	Undated
30	3	Miscellaneous Social Action (Folder I)	Undated
30	4	Miscellaneous Social Action (Folder II)	Undated
Series VIII: Correspondence			
<u>Box</u>	<u>File</u>	<u>Description</u>	<u>Date</u>
30	5	General Correspondence	1910-1923
30	6	General Correspondence	1924
30	7	General Correspondence	1925-1928
30	8	General Correspondence	1932-1936; 1939
30	9	General Correspondence	1940-1945
30	10	General Correspondence	1950-1957
30	11	General Correspondence	1960
30	12	General Correspondence	1961
30	13	General Correspondence	1962
30	14	General Correspondence (Includes letters to Arthur Morgan)	1963
30	15	General Correspondence	1964
30	16	General Correspondence	1965
30	17	General Correspondence	1966

<u>Box</u>	<u>File</u>	<u>Description</u>	<u>Date</u>
31	1	General Correspondence	1967
31	2	General Correspondence	1968
31	3	General Correspondence	1969
31	4	General Correspondence	1970-1974
31	5	General Correspondence	1984-1989
31	6	General Correspondence	1991-1996
31	7	General Correspondence	1997
31	8	General Correspondence	Undated
31	9	Men's Club Correspondence	1915-1924
31	10	Unitarian Laymen's League Boston	1923
31	11	Rev. James McDonald-Correspondence	1925-1926
31	12	Unitarian Universalist Assoc. Layman's League Correspondence	1924-1954
31	13	Board of trustees Correspondence	1955-1959
31	14	UUA. Layman's League-Correspondence	1956-1966
32	1	Lecture Series-Correspondence	1958-1966
32	2	Welcome Letters	1960-1963
32	3	Rev Harold LeVesconte-Correspondence	1961-1966
32	4	UUA Correspondence	1963-1966
32	5	Dr. Edwin Wilson- Correspondence	1968
32	6	Gene Reeves- Correspondence	1969-1979
32	7	Debate on the Church closing issue	Jan-Aug 1997
Series IX: History			
<u>Box</u>	<u>File</u>	<u>Description</u>	<u>Date</u>
33	1	Written Church History	1914-1984
33	2	<u>First Unitarian Church: A Brief History</u>	1998
33	3	<u>First Unitarian Church: Memories</u>	1998
33	4	<u>History of the MVUF</u>	1993
33	5	First Church Promotional Materials	Undated
33	6	Church Profile and Analysis	Undated
33	7	Fiftieth Anniversary Celebration	1960
33	8	Edwin Wilson Celebration	1985-1988
33	9	Edwin Wilson Celebration	1985-1988
33	10	Edwin Wilson Celebration	1985-1988
33	11	Edwin Wilson Celebration	1985-1988
33	12	Eightieth Anniversary Celebration	1990
33	13	Basic Unitarian Information	Undated
33	14	U-U lecture at SCC	Undated
33	15	Miscellaneous Historic Documents	Undated

<u>Box</u>	<u>File</u>	<u>Description</u>	<u>Date</u>
34	1	Award Plaque	1979
34	2	Engraving Plate of First Unitarian	Undated
34	3	Negative printing plate-interior	Undated
34	4	Negative printing plate-unidentified people	Undated
Series X: Scrapbooks			
<u>Box</u>	<u>File</u>	<u>Description</u>	<u>Date</u>
35	1	News clippings	1914-1985
35	2	<u>The First Unitarian Church Building Record</u>	1913-1914
35	3	<u>The First Unitarian Church Records</u>	1913-1942
35	4	<u>The First Unitarian Church 1916-17-18</u>	1916-1918
36	1	<u>Werburium Scrapbook</u>	1910-1912
36	2	Scrapbook	1913-1960s
36	3	<u>Evan Williams in Concert</u>	Mar 30, 1914
36	4	Scrapbook	1914-1943
36	5	Scrapbook	1914-1965
37	1	Scrapbook	1915-1945
37	2	Scrapbook	1932-1965
37	3	Scrapbook	1964
37	4	Scrapbook	1964
38	1	Scrapbook	1962-1965
Series XI: Photographs			
<u>Box</u>	<u>File</u>	<u>Description</u>	<u>Date</u>
39	1	Church Interior and Exterior	1910-1985
39	2	Unknown People	circa 1941-1959
39	3	Christmas Bazaar	Nov 30, 1957
39	4	Photographs	1972-1975
39	5	Photographs	1980-1990
39	6	Illuminator Photographs	1984-1989
39	7	“The Portal Immortal” Play	1986
39	8	Church Gathering	circa 1986
39	9	Member Pictures and Bios	1987
39	10	Members: Group Photos	Undated

<u>Box</u>	<u>File</u>	<u>Description</u>	<u>Date</u>
Series XII: Audio Visual			
Subseries I: Audio Tapes			
<u>Box</u>	<u>File</u>	<u>Description</u>	<u>Date</u>
40	1	Hal Barrett on Speakeasy	Mar 24, 1982
40	2	Barrett: RTW; WONE	Aug 4, 1982
40	3	Fred Barnett; "The Prepared Mind"	Sep 5, 1982
40	4	Chris Breze "Latin American Liberation..."	Sep 12, 1982
40	5	Self-Esteem Workshop	Sep 17, 1982
40	6	Chris Breze: El Salvador: the Continuing Enigma	Oct 10, 1982
40	7	Chuck Thomas Sermon: "Sin: A U-Useful Concept?"	Oct 17, 1982
40	8	(4a) Chuck Thomas Sermon	Feb 13, 1983
40	9	World Council of Churches Group/DACARE Group	Apr 15, 1983
40	10	Joint U-U Service with SCC Chorale "3 Bridges, 1 River"-Bierman (2 copies)	May 29, 1983
40	11	Joint U-U Service with SCC Chorale "3 Bridges, 1 River"-Bierman (2 copies)	May 29, 1983
40	12	Hal Barrett: "Free Trade and Unemployment: the foreign conexion	Jun 5, 1983
40	13	Isaac and Church Service	Jun 12, 1983
40	14	OVVUD Annual Meeting	Oct 1983
40	15	OVVUD Adult Ed Program	Nov 5, 1983
40	16	New Member Acceptance Service	Dec 11, 1983
40	17	Premiere of Chancel Choir-"Angel Carol"	Dec. 18, 1983
40	18	(3a) Dr. Wilson's reception	Mar 23, 1984
40	19	(3b) Dr. Wilson Sermon	Mar 25, 1984
40	20	(4b) Chuck Thomas Installation Service	Jun 17, 1984
40	21	(2) Dr. Wilson sermon "Building a personal religious philosophy"	Jun 24, 1984
40	22	(4c) Chuck Thomas "Maiden Sermon"	Sep 9, 1984
40	23	Walker-Fenn-Carrol: Politics and Pop. Religious Commitment to Life	Sep 19, 1984
40	24	OVUUC- "Ethics of War and Peace"	Oct 6, 1984
40	25	(5) 70 th Anniversary service	Nov 18, 1984
40	26	Bill Wild: "Breaking the Stalemate"	Feb 2, 1985
40	27	Chuck Thomas: "After the Beginning, the End?"	Mar 17, 1985
40	28	First UL Annual Meeting	Apr 1986
40	29	Chuck Thomas: "A Fresh, New Symbol for U-U Christians"	Apr 7, 1985
40	30	Ray Michel: "Dream Away"	Apr 21, 1985
40	31	Chuck Thomas Reading: "Furnaces and Footwarmers"	May 5, 1985

<u>Box</u>	<u>File</u>	<u>Description</u>	<u>Date</u>
40	32	SCC Chorale: Final Rehearsal	May 9, 1985
40	33	(6) 75 th Anniversary of Church's dedication	May 12, 1985
40	34	(1a) Dr. Ed Wilson Reminiscences	May 12, 1985
40	35	(1b) Dr. Ed Wilson Reminiscences	1985
40	36	(1c) Dr. Ed Wilson Reminiscences	1985
40	37	Chuck Thomas: "What is a Unitarian Church?"	May 19, 1985
40	38	Justin La Pointe: "The Universalists Historic Social Agenda"	May 26, 1985
40	39	Fred Barnett: "The Humanist Influence in U-Uism"	Jun 30, 1985
40	40	Hal Barrett in Honolulu "Unionism: the Religion America Needs"	Jul 14, 1985
41	1	"Religion" and "Work of Meaning"	Jul 14-21, 1985
41	2	"Not So Wild a Dream"	Jul 28, 1985
41	3	"Not So Wild a Dream"	Jul 28, 1985
41	4	Special Audio Supplements for Honolulu	Jul 14-28, 1985
41	5	OVUUD Fall Conference	Oct 5, 1985
41	6	"Hal Barrett Day"	Feb 16, 1986
41	7	"Hal Barrett Day"	Feb 16, 1986
41	8	Anne Whutelin: "Long Time Travelin"	Mar 2, 1986
41	9	Chuck Thomas re: "UUism"	Mar 16, 1986
41	10	Ken Reeves: "Cycle of Humanism"	Apr 13, 1986
41	11	Chris and Ralph Dull: "Cuba"	Apr 13, 1986
41	12	Robert Thum: "Remembering the Holocaust"	Apr 20, 1986
41	13	DUUC Dinner Meeting at Casa Lupita	Apr 1986
41	14	Hal Barrett: "The Work of Meaning"	Jun 15, 1986
41	15	Hal Barrett: "The Work of Meaning"	Jun 15, 1986
41	16	Hal Barrett: "The Work of Meaning"(Part)	Jul 21, 1986
41	17	UUMN "O! Lovely Faith!"	Aug 5, 1986
41	18	Easter Service	Apr 19, 1987
41	19	Chuck Thomas: "Easter Sermon"	Apr 2, 1988
41	20	Hal Barrett: "The Meaning of Labor Day"	Sep 1988
41	21	"I have a Dream Revisited"	Jan 15, 1989
41	22	Portions of Service	Feb 19, 1989
41	23	Hal Barrett: "The Population Bomb: Our Bittersweet Fix on a Dying Planet"	Jun 4, 1989
41	24	"The Crescent Moon"	Aug 16, 1989
41	25	Hal Barrett: UN Peace Seeker Sermon	Oct 25, 1989
41	26	(7) Stillwater UUF: An oral history	1992
41	27	Chuck Thomas: "Gratitude"	Undated
41	28	"3 Faces of Reaganomics"	Undated
41	29	Gregory R. Ellis: <u>Duet for Flute and Cello</u>	Undated
41	30	Fritz Minnickti: <u>Forgiveness</u>	Undated
41	31	<u>The Flood</u> ; <u>Dove Song</u>	Undated

<u>Box</u>	<u>File</u>	<u>Description</u>	<u>Date</u>
		<u>Noah's Journey 40 Days and 40 Nights</u>	
41	32	Olejandro Molina Lara: National Field of Salvadorian Workers Union	Undated
41	33	Hal's Chancel Choir	Undated
41	34	Hal's Musical Odyssey	Undated
41	35	Contemporary Music from the Midwest	Undated
Subseries II: Video Tapes			
<u>Box</u>	<u>File</u>	<u>Description</u>	<u>Date</u>
42	1	First UU Church Scenes	1987-1989
42	2	Dr. Ed Wilson's 60 th anniversary	Mar 18, 1988
42	3	Dr. Ed Wilson's 60 th anniversary	Mar 18, 1988
42	4	Dr. Ed Wilson's 60 th anniversary	Mar 18, 1988
42	5	Interviews at Dr. Wilson's 60 th anniversary	Mar 18, 1988
42	6	OVUUD Opening Ceremony	Oct 1988
42	7	OVUUD Business Meeting-Fort Ancient	Oct 1988
42	8	OVUUD Banners Workshop	Oct 1988
42	9	OVUUD Conference-Camp Kern	Oct 1988
42	10	OUUC Video-OVUUD Conference	1988
42	11	TV 2 News Broadcast	Mar 12, 1989
43	1	"By These Good Images" Song Cycle	May 14, 1989
43	2	First Parish in Concord (Hal's song Cycle)	Jul 22, 1990
43	3	"Thru the Immortal Portal"	Apr 28, 1991
43	4	Summer Soiree	Aug 4, 1992
43	5	Christmas Soiree/Hal's Birthday	Dec 13, 1992
43	6	"In Your Face" Rev. Richard Righter	Jan 17, 1995
43	7	Ken/Brvelle Wedding/ Children's Play	May 20, 1995
Series XIII: Oversized Collection			
OS 26	1	Large Black Scrapbook	Undated
OS 26	2	Building Plans: S. J. Mc Neil Memorial Children's Chapel	Undated
OS 26	2	Graph	circa 1948
OS 26	2	"Green County consort" concert series sign	1990
OS 26	2	News clippings on poster board	

<u>Box</u>	<u>File</u>	<u>Description</u>	<u>Date</u>
OS 26	2	Portrait of Max Goldberg by Corrine Byrne	1980
OS 26	2	Poster for Freeing individuals in Guatemala	circa 1986
OS 26	2	60 th anniversary ordination and installation of Ed Wilson	1988
OS 26	2	Ed Wilson and Religious Humanism	circa 1987
OS 27	1	“Metamora in 1900” collage	1990
OS 27	1	Helena Gardens Plot project collages	1988-1989
OS 27	1	Easter Collage	1991, 1993
OS 28	1	“Bridging Prejudice...Connecting people” news clipping collage	1990
OS 28	1	“The choir” collage	1990
OS 28	1	“Olympia Brown U-U Church”	1990
OS 28	1	“Publish Glad Tidings”	1987
OS 28	1	“Those were the days”	circa 1987
OS 28	1	“Great Silent Auction”	1989