

# Beaver Creek Wetlands Association Collection (MS-369) Guide

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Wright State University Libraries, Special Collections and Archives

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## Summary Information

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<b>Repository:</b>	Wright State University Libraries, Special Collections and Archives
<b>Creator:</b>	Beaver Creek Wetlands Association
<b>Title:</b>	Beaver Creek Wetlands Association Collection
<b>ID:</b>	MS-369
<b>Date [inclusive]:</b>	1987-2009
<b>Date [bulk]:</b>	1987-1999
<b>Physical Description:</b>	3.36 linear feet
<b>Language of the Material:</b>	English .
<b>Abstract:</b>	The collection includes business materials, meeting minutes, agendas, reports from the various committees that ran the organization as well as some news clippings, brochures, maps, and newsletters created by and about the Beaver Creek Wetlands Association. Also included is membership and volunteer information such as member lists, volunteer activities, membership committees, and volunteer job descriptions.

### Preferred Citation

[Box #, Folder #], MS-369, Beaver Creek Wetlands Association Collection, Special Collections and Archives, University Libraries, Wright State University, Dayton, Ohio.

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## History of the Beaver Creek Wetlands Association

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The Beaver Creek Wetlands Association officially began in 1988 when local interest in land conservation was renewed in the Dayton area. Immediate action became necessary when it was proposed that a golf course be constructed along the southern section of the wetlands corridor. Funds were received by the Audubon Society which allowed an architect to be hired to map the wetlands. A meeting was then arranged to attract representatives from local conservation groups. Among the attendees were Paul Knoop, a naturalist at Aullwood and a

columnist for the Dayton Daily News; Dane Mutter, in charge of stewardship programs at the Dayton/Montgomery County Parks District; and Jim Amon, biology professor at Wright State University. From that meeting a list was compiled of people with the knowledge, expertise, and influence to create an effective organization.

After several meeting with a representative from the Trust for Public Land, the group outlined organizational goals, chose officers, board members, committees, and determined membership requirements. A communication plan was outlined to contact landowners along the wetlands to introduce the new organization, explain its goals, and encourage support.

The mission statement of the newly established Beaver Creek Wetlands Association included three parts:

- \* Establish a body of records and information, generated by the BCWA, of historical and educational value to the association and the community.
- \* Construct a systematic method for collection, arrangement, and storage of materials.
- \* Provide resources of local wetlands information for the association, the community, and any person interest in environmental action.

Accomplishments of the Beaver Creek Wetlands Association from 1988 to 1998 include:

- \* Formation of working partnerships with local, state and national organizations including Greene County, Cities of Beavercreek and Fairborn, Township of Bath and Beavercreek, Ohio Division of Wildlife, Audubon Society, Wright State University, Nature Conservatory, Natural Resource Conservation Services.
- \* Protected from destruction approximately 700 acres of wetlands along Beaver Creek with the Nature Conservatory and Ohio Division of Wildlife.
- \* Restored and enhanced approximately 80 acres of wetlands.
- \* Created public access in: New Germany/Trebein wildlife area, Siebenthaler Farm on Fairgrounds Road, and Phillips Park in Beavercreek.
- \* Increased community awareness through Earth Day parties and local festivals.
- \* Provided education opportunities through classroom activities and nature hikes.
- \* Opened administrative center in the historic Coy House at Phillips Park.

The Beaver Creek Wetlands Association continues to thrive and protect the environment. More information is available at [www.beavercreekwetlands.org](http://www.beavercreekwetlands.org).

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## Scope and Content

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The Beaver Creek Wetlands Association (BCWA) Collection documents the incorporation and early years of an organization committed to protecting the environment. Through this collection, researchers may gain insight into the formation and operation of a nonprofit organization, as well as the early and continuing efforts to protect the local environment.

**Series I: Incorporating Documents** The incorporating documents of the BCWA document the very beginning of the organization and the articles of incorporation, BCWA position information and statements, and environmental policies.

**Series II: Executive Committee Meetings** This series features the office files of William H. Hagerbuch. These files are organized by date and include information on the incorporation of BCWA, their monthly meetings, and various other organizational records. This series documents the monthly meetings of the BCWA Executive Committee. It includes the meeting agendas, minutes, additional materials handed out during the meetings, and frequently a meeting reminder that was mailed to executive committee members.

**Series III: Trustees Meetings** Series III documents the monthly meeting of the BCWA Trustees. It includes meeting agendas, meeting minutes, additional materials handed out during the meetings, and frequently a meeting reminder that was mailed to trustees.

**Series IV: Reports** Series IV documents the daily and monthly activities of executive director Dane Mutter from 1988-1994 and the administrative coordinators Jean Gayley from 1994-1996 and Don Haddox from 1997-1998.

**Series V: May Annual Meetings** Series V documents the one meeting each year that everyone, executives, trustees, members, volunteers, and the general public is invited to attend. Included are all the planning materials- meeting notes, proposals, and mailings.

**Series VI: Members and Volunteers** This series documents the recruitment and activities of the members and volunteers of the BCWA. It includes member lists, volunteer activities, membership committees, and volunteer job descriptions.

**Series VII: Publications and Printed Materials** The final series documents the pamphlets, brochures, newsletters, and maps printed by the BCWA. It includes 20 volumes of the BCWA newsletter, The Spotted Turtle, an oversize map of the Beaver Creek Wetlands Corridor, and various brochures detailing the BCWA.

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## Statement of Arrangement

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The Beaver Creek Wetlands Association is organized into 7 series:

- 1 Series I: Incorporating Documents
- 2 Series II: Executive Committee Meetings
- 3 Series III: Trustees Meetings
- 4 Series IV: Reports
- 5 Series V: May Annual Meetings
- 6 Series VI: Members and Volunteers
- 7 Series VII: Publications and Printed Materials

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## Administrative Information

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### Publication Statement

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### Revision Description

Additions processed by Jeri Kniess November 2011

### Restrictions on Access

There are no restrictions on accessing material in this collection.

### Restrictions on Use

Copyright restrictions may apply. Unpublished manuscripts are protected by copyright. Permission to publish, quote or reproduce must be secured from the repository and the copyright holder.

## Acquisition Information

The Beaver Creek Wetlands Association (BCWA) Collection was given to Wright State University Special Collections and Archives by Dennis Jarvi in November of 2002.

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## Controlled Access Headings

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- Wetlands -- Ohio -- Beaver Creek
- Beaver creek (Ohio)

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## Collection Inventory

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### Series I: Incorporating Documents, 1988-1991

Title/Description	Instances	
Articles of Incorporation, 1988	Box 1	Folder 1
BCWA Position Information, 1991	Box 1	Folder 2
Position Statements, 1990-1991	Box 1	Folder 3
Environmental Policies, 1990-1991	Box 1	Folder 4

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### Series II: Executive Committee Meetings, 1988-2008

#### Subseries IIA: William H. Hagenbuch Files, 1988-1989

Title/Description	Instances	
Resource Association, Jul 6, 1988 - Jun 12, 1989	Box 1	Folder 5
Policy Committee, Jul 28, 1988 - Feb 10, 1989	Box 1	Folder 6
Membership / P.R. Committee, Sep 10, 1988 - Apr 9, 1989	Box 1	Folder 7
Executive Committee Information - Part 1, May 17, 1988 - Apr 9, 1989	Box 1	Folder 8

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Executive Committee Information - Part 2, Sep 3, 1988 - Oct 3, 1989	Box 1	Folder 9
Board of Trustees Information, Apr 12 - Aug 15, 1989	Box 1	Folder 10
BCWA Constitution and Code of Regulations, 1988	Box 1	Folder 11
Post Office Information and Addresses, 1988	Box 1	Folder 12
General Files, Jul 1 - Nov 10, 1988	Box 1	Folder 13
General Correspondence, Jun 12 - Jul 1, 1988	Box 1	Folder 14
Charitable Trust Information, 1988	Box 1	Folder 15

### **Subseries IIB: Executive Committee Meetings, 1988-2008**

Meeting Materials and Minutes, July , 1988	Box 2	Folder 1
Meeting Materials and Minutes, October- December, 1988	Box 2	Folder 2
Meeting Materials and Minutes, August- September , 1988	Box 2	Folder 3
Meeting Materials and Minutes, 1989	Box 2	Folder 4
Meeting Materials and Minutes, 1990	Box 2	Folder 5
Meeting Materials and Minutes, 1991-1992	Box 2	Folder 6
Meeting Materials and Minutes, 1993	Box 2	Folder 7
Meeting Materials and Minutes, 1994	Box 2	Folder 8
Meeting Materials and Minutes, 1995-1996	Box 2	Folder 9
Meeting Materials and Minutes, 1997	Box 2	Folder 10
Meeting Materials and Minutes, 1998	Box 2	Folder 11
Meeting Materials and Minutes, 1999	Box 2	Folder 12
Meeting Minutes and Materials, 2000	Box 2	Folder 13
Meeting Minutes and Materials, 2001	Box 2	Folder 14
Meeting Minutes and Materials, 2002	Box 2	Folder 15
Meeting Minutes and Materials, 2003	Box 2	Folder 16
Meeting Minutes and Materials, 2004	Box 2	Folder 17
Meeting Materials and Minutes - Part 1, 2005	Box 3	Folder 1
Meeting Minutes and Materials - Part 2, 2005	Box 3	Folder 2
Meeting Minutes and Materials - Part 1, 2006	Box 3	Folder 3
Meeting Minutes and Materials - Part 2, 2006	Box 3	Folder 4
Meeting Minutes and Materials, 2007	Box 3	Folder 5
Meeting Minutes and Materials, 2008	Box 3	Folder 6



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### Series III: Trustees and Advisor Meetings, 1987-2008

Title/Description	Instances	
Meeting Materials and Minutes, 1987-1988	Box 3	Folder 7
Meeting Materials and Minutes, May- June, 1988	Box 3	Folder 8
Meeting Materials and Minutes, July- November, 1988	Box 3	Folder 9
Meeting Materials and Minutes, January- May, 1989	Box 3	Folder 10
Meeting Materials and Minutes, June- November, 1989	Box 4	Folder 1
Meeting Materials and Minutes, January- June, 1990	Box 4	Folder 2
Meeting Materials and Minutes, July- December, 1990	Box 4	Folder 3
Meeting Materials and Minutes, 1991	Box 4	Folder 4
Meeting Materials and Minutes, 1992	Box 4	Folder 5
Meeting Materials and Minutes, 1993	Box 4	Folder 6
Meeting Materials and Minutes, 1994	Box 4	Folder 7
Meeting Materials and Minutes, 1995	Box 4	Folder 8
Meeting Materials and Minutes, 1996	Box 4	Folder 9
Meeting Materials and Minutes, 1997	Box 4	Folder 10
Meeting Materials and Minutes, January - June 1998	Box 4	Folder 11
Meeting Materials and Minutes, July- December,1998	Box 4	Folder 12
Meeting Materials and Minutes, 1999	Box 4	Folder 13
Meeting Minutes and Materials, 2000	Box 4	Folder 14
Meeting Minutes and Materials, 2001	Box 4	Folder 15
Meeting Minutes and Materials, 2002	Box 4	Folder 16
Meeting Minutes and Materials, 2003	Box 5	Folder 1
Meeting Minutes and Materials, 2004	Box 5	Folder 2
Meeting Minutes and Materials, 2005	Box 5	Folder 3
Meeting Minutes and Materials, 2006	Box 5	Folder 4
Meeting Minutes and Materials, 2007	Box 5	Folder 5
Meeting Minutes and Materials, 2008	Box 5	Folder 6

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### Series IV: Reports, 1988-1998

Title/Description	Instances	
Executive Director Reports- Dane Mutter, 1988-1989	Box 5	Folder 7
Executive Director Reports- Dane Mutter, 1989-1994	Box 5	Folder 8
Administrative Coordinator Reports- Jean Gayley, 1994-1996	Box 5	Folder 9
Administrative Coordinator Reports- Don Haddox, 1997-1998	Box 5	Folder 10

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### Series V: Annual May Meetings, 1989-2007

Title/Description	Instances	
Annual May Meeting Materials, 1989	Box 6	Folder 1
Annual May Meeting Materials- Part 1, 1990	Box 6	Folder 2
Annual May Meeting Materials- Part 2, 1990	Box 6	Folder 3
Annual May Meeting Materials, 1991	Box 6	Folder 4
Annual May Meeting Materials, 1992	Box 6	Folder 5
Annual May Meeting Materials, 1993	Box 6	Folder 6
Annual May Meeting Materials, 1994	Box 6	Folder 7
Annual May Meeting Materials, 1995	Box 6	Folder 8
Annual May Meeting Materials, 1996	Box 6	Folder 9
Annual May Meeting Materials, 1997	Box 6	Folder 10
Annual May Meeting Materials- Part 1, 1998	Box 6	Folder 11
Annual May Meeting Materials- Part 2, 1998	Box 6	Folder 12
Annual May Meeting Materials, 1999	Box 6	Folder 13
Annual May Meeting Materials, 2004	Box 6	Folder 14
Annual May Meeting Materials, 2005	Box 6	Folder 15
Annual May Meeting Materials, 2006	Box 6	Folder 16
Annual May Meeting Materials, 2007	Box 6	Folder 17

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## Series VI: Members and Volunteers, 1989-1999

Title/Description	Instances	
Membership and Volunteer Lists, 1989	Box 7	Folder 1
Membership and Volunteer Lists, 1990-1991	Box 7	Folder 2
Membership and Volunteer Lists, 1995-1998	Box 7	Folder 3
Volunteer Job Descriptions, 1991	Box 7	Folder 4
Voluntary Action Center, Skillsbank/ Boardbank Requests, 1989	Box 7	Folder 5
Correspondence, 1989-1998	Box 7	Folder 6
Summary of Drive for Members and Volunteers, 1993-1999	Box 7	Folder 7
Membership Committee Meetings, 1988-1999	Box 7	Folder 8
Activities and Projects, 1988-1999	Box 7	Folder 9
Activities and Projects: Net Sand and Gravel Maps, undated	Box 7	Folder 10
<u>Physical Location</u> : Oversize Location 71, Folder 14		

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## Series VII: Publications and Printed Materials, 1988-2009

Title/Description	Instances	
The Spotted Turtle Newsletter Vol. I, 1988-1989	Box 8	Folder 1
Newsletter: The Spotted Turtle Vol. II, 1990	Box 8	Folder 2
Newsletter: The Spotted Turtle Vol. III, 1991	Box 8	Folder 3
Newsletter: The Spotted Turtle Vol. IV, 1992	Box 8	Folder 4
Newsletter: The Spotted Turtle Vol. V, 1993	Box 8	Folder 5
Newsletter: The Spotted Turtle Vol. VI, 1994	Box 8	Folder 6
Newsletter: The Spotted Turtle Vol. VII, 1995	Box 8	Folder 7
Newsletter: The Spotted Turtle Vol. VIII, 1996	Box 8	Folder 8
Newsletter: The Spotted Turtle Vol. IX, 1997	Box 8	Folder 9
Newsletter: The Spotted Turtle Vol. X, 1998	Box 8	Folder 10
Newsletter: The Spotted Turtle Vol. XI, 1999	Box 8	Folder 11
Newsletter: The Spotted Turtle Vol. XII, XIII, XIV, 2000	Box 8	Folder 12

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Newsletter: The Spotted Turtle Vol. XIV, 2001	Box 8	Folder 13
Newsletter: The Spotted Turtle Vol. XV, 2002	Box 8	Folder 14
Newsletter: The Spotted Turtle Vol. XVI, 2003	Box 8	Folder 15
Newsletter: The Spotted Turtle Vol. XVII, 2004	Box 9	Folder 1
Newsletter: The Spotted Turtle Vol. XVIII, 2005	Box 9	Folder 2
Newsletter: The Spotted Turtle Vol. XIX, 2006	Box 9	Folder 3
Newsletter: The Spotted Turtle Vol. XX, 2007	Box 9	Folder 4
Newsletter: The Spotted Turtle Vol. XXI, 2008	Box 9	Folder 5
Newsletter: The Spotted Turtle Vol. XXII, 2009	Box 9	Folder 6
Dayton Daily News Supplements, May 4, 2006, Nov 15, 2007	Box 9	Folder 7
Pamphlets, undated	Box 9	Folder 8
The First Ten Years 1988-1998 Booklet, 1998	Box 9	Folder 9
Map of Beavercreek Wetlands Corridor, undated <u>Physical Location</u> : Oversize Location 71, Folder 14	Box 9	Folder 10
BW Greenway Information, 2005-2007	Box 9	Folder 11

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