

MS-407 The Exchange Club of Dayton Records

Collection Number: MS-407

Title: The Exchange Club of Dayton Records

Dates: 1928-2006 (Bulk 1972-2006)

Creator: The Exchange Club of Dayton

Summary/Abstract:

This collection consists of membership rosters, budget/expense reports, and minutes from various meetings of the Dayton Chapter of The Exchange Club. Information on local programs and events as well as the history of the national organization are included. Newsletters (local, regional, and national), photographs and other memorabilia are also contained in this collection.

Quantity/Physical Description: 7.3 linear ft.

Language(s): English

Repository:

Special Collections and Archives, Paul Laurence Dunbar Library, Wright State University, Dayton, OH 45435-001, (937) 775-2092

Restrictions on Access: There are no restrictions on accessing material in this collection.

Restrictions on Use:

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Preferred Citation:

(Box Number, Folder Number), MS-407, The Exchange Club of Dayton Records, Special Collections and Archives, University Libraries, Wright State University, Dayton, Ohio

Acquisition:

Materials donated by current President of the Exchange Club, Ted Greenwood, January 2007.

Separated Material: Encapsulated proclamation poster stored in oversize location 63, file 5.

Processing Information:

Photograph scrapbooks were disassembled and material removed from sticky scrapbooks and placed in archival sleeves in binder boxes. Also, newspaper clippings were removed and discarded after being copied.

Processed by: Elizabeth Hathaway, Winter 2010.

Additions Processed by Patricia A. McEldowney, June 2012

Arrangement:

This collection is arranged into seven series:

Series I: Organization

Subseries IA: Local

Subseries IB: District

Subseries IC: National

Series II: Administration

Subseries IIA: Minutes

Subseries IIB: Membership

Subseries IIC: Financial

Series III: Newsletters

Subseries IIIA: Local

Subseries IIIB: Regional/National

Series IV: Correspondence

Series V: Audio-Visual

Subseries VA: Photographs

Subseries VB: Other

Series VI: Scrapbooks

Series VII: Memorabilia

Biographical/Historical Note

On March 27, 1911, the National Exchange Club was founded for the purpose that professional men could exchange ideas and serve their community. The Dayton Chapter of the Exchange Club was started on April 11, 1919, then chartered on September 22, 1919. There are hundreds of Exchange Clubs throughout the United States and Puerto Rico with nearly 24,000 members. Thirty Exchange Clubs exist in Ohio. In 1985, the National Exchange Club started accepting female members.

Today, the Exchange Clubs are an all-volunteer, national service organization of professional men and women who strive to make communities better places through programs of service in youth activities, community service, and their national project, the prevention of child abuse. The Dayton Chapter still meets weekly and its non-profit foundation has donated over \$300,000 to many organizations in the greater Dayton area since 1963. Sinclair Community College, University of Dayton, Wright State University and Wittenburg University are the four colleges that have benefited from scholarships set up by the Dayton Exchange Club.

The Dayton Chapter has supported and funded numerous community projects aimed at helping disadvantaged youth including: Adopt-A-Family, Care House, Boy's Village, Youth of the Year/A.C.E Award, Kids in New Directions (KIND), Hanbleceya House, and child abuse prevention centers.

The Dayton Exchange Club also participates/sponsors two projects for public enrichment: The Freedom Shrines and One Nation Under God. The Freedom Shrine project was started by the

National Club in 1949 to install permanent displays of important American documents in schools, libraries and other public places so that all Americans would have access. Locally, Freedom Shrines exist at Wright State University, Sinclair Community College, Oakwood High School, and Centerville High School thanks to the Dayton Chapter. The One Nation Under God project was started on July 30, 1964, by the National Club to set aside November as the month to remember the important roles of religious faith and freedom in our nation's history.

Apart from its projects and donations to causes, the Dayton Exchange Club holds fundraisers and various social events yearly including: the Snow Ball Dinner/Dance, George Ford Golf Memorial, Spring Event, Lobsterfest, Thanksgiving Luncheon, and the Tom and Jerry Party.

Scope and Content

The arrangement of this collection is separated into seven series:

Series I, Organization, includes three subseries.

Subseries IA, Local, includes the history of the Dayton Chapter written after its first 56 Years, as well as a more recent history covering from 1975 to 2006. The Chapter's by-laws and articles are included here also. This series also contains booklets on The Dayton Exchange Club Foundation. Pamphlets giving general information on different aspects of running an Exchange Club as well as blank forms used in day-to-day activities are included in this series. Materials concerning events held and programs supported are also included.

Subseries IB, District, includes district convention programs from 1985 to 1990. There is no program for 1986. A district history, as well as general information, is also included.

Subseries IC, National, includes information about the national organization. A 1928 booklet on the history of the Exchange Club movement is located in this series. Several leaflets on the history of the national club, directories, educational pamphlets, convention programs, by-laws and covenants of service are also included.

Series II, Administration, contains three subseries.

Subseries IIA, Minutes, includes the minutes for the board meetings as well as some director's meetings. The minutes include the years 1972 to 2006. However, there are no minutes for the years 1994 to 1998. Minutes for 1994 to 1997 are included in the first two scrapbooks in Series VI. These years are not complete and there are no minutes for 1998. Agendas for club programs and general meetings are also located here. Some expense/budget reports are included in this subseries as they were originally attached to the meeting minutes. See Subseries IIC, Financial, for the bulk of these records.

Subseries IIB, Membership, includes membership lists for the years 1986 to 2005. There are no lists for 1997 or 2001. There are some undated lists. Member address books are included in this series with a date range of 1977 to 1986. There is also a little information for 1968 members. Membership roster cards are in this series and range in date from 1973 to 1991. However, not all the roster cards are dated. Membership certification forms and the Dayton Chapter Club President's lists are also included in this series. Harold S. Miller, husband of the Wright Brothers' niece, Ivonette, was a member of the Dayton chapter. Any information pertaining to

Mr. Miller has been included in a separate folder. There is a photo of Mr. Miller and news articles on his wife's death located in Series VI, Scrapbooks. Information on past members, such as obituaries and news articles, are also included here.

Subseries IIC, Financial, includes tax form 990s dating from 1967 to 1980 for both the Dayton Chapter and its Foundation. The foundation forms only cover the years 1967 to 1969, 1974, and 1980. The Club's check ledger is included here for the years 1982 to 1995. Financial reports dating from 1965 to 2006 are included in this series. No reports are present for the years 1976 to 1980 or 1987 to 1993. There are also some undated reports. Budget/expense reports cover the years 2002 to 2006. Some of these reports are included in the Subseries IIA, Minutes and also can be found in Series VI, Scrapbooks for 1994 to 1997. Various government and state paperwork is also included in this series.

Series III, Newsletters, contains two subseries.

Subseries IIIA, Local, includes the Dayton Club's newsletter, the *Exchangite*, covering the years 1962 to 2006. For the year 1962, only May and December are present. April 1963 is the only issue for 1963 in this series. April 1964 and February 1965 are the only issues for these years. The years 1980, 1981, 1991, 1992, 1994, 1995 and 1997 are incomplete. There are no newsletters for 1985.

Subseries IIIB, Regional/National, includes newsletters for the Ohio/West Virginia region, as well as newsletters for the national club. The regional newsletter, *The Sower*, covers the years 1987 to 1992. None of these years are complete. *The Link*, another regional newsletter, covers the years 1993 to 2006. None of these years are complete, and some of the newsletters for the years 1997 to 1999 have been cut up. The regional newsletter, *Exchange Club News*, is dated third quarter 1979-1980 and is the only issue present. There are some district president's newsletters dated 1979 to 1980, as well as one undated newsletter. National newsletters include *The Exchangite* (2 issues only for years 1994 and 1996), *Timely n' Topical* (August 1988 issue only), *Exchange Today* (3 issues only for 2000, 2001, and 2004), *Exchange Currents* (October 1, 1996 issue only) and *Together We Build* (March 1994 issue only).

Series IV, Correspondence, includes letters of donation to scholarship funds from the Club to Sinclair Community College, University of Dayton, Wright State University and Wittenburg University. Letters of donations in honor of past Exchange members are also included here, along with donation letters for different causes, as well as general club correspondence. Resignation letters, as well as letters requesting retired status, can be found in this series.

Series V, Audio-Visual, contains two subseries.

Subseries VA, Photographs, includes photographs of various social events, banquets, award presentations and members. These photographs range in date from the late 1950s to 2002 with the bulk of them from 1986 to 2002. Most of the photographs are identified and dated.

Subseries VB, Other, includes a 35 mm reel of film covering a fashion show in 1995 and a cassette tape of a testimonial luncheon for John Siebenthaler in April 1970.

Series VI, Scrapbooks, includes three scrapbooks. The scrapbooks contain newsletter and

newspaper clippings relating to the Dayton Chapter and its members. Several news articles on the Wright Brothers' niece, Ivonette, death can be found here. A 1930 aviation program and button are located within this series. Photographs covering social events, award presentations, and conventions are found here with varying degrees of identifying information. Two of these scrapbooks have been placed in archival binder boxes and cover the years 1930 to 1997, with the bulk of the material dating 1990 to 1997. The third scrapbook was transferred to a folder and covers the years 1974 to 1993 with the bulk of the material dating 1984 to 1993. This folder can be located in box 12.

Series VII, Memorabilia, includes a collection of pins from district conventions covering the years 1993 to 1996. There is a 1995 covenant of service award to member William Wild, a club sticker, convention name badge, two bumper stickers, several large postcards, and a proclamation of National Exchange Day are also included here.

Subject Terms

Organizations/Corporate Names

National Exchange Club

Places

Dayton (Ohio)

Subjects (General)

Men—Societies and clubs

Professional

Material Types

Correspondence

Film

Newsletters

Newspapers

Photographs

Sound Recording—1940-1990

Collection Inventory

Series I: Organization

Subseries IA: Local

<u>Box</u>	<u>File</u>	<u>Description</u>	<u>Date</u>
1	1	Constitution and By-Laws	1970, undated
	2	Dayton Exchange Club Foundation	1962-1969, undated

3	Exchange Club of Dayton	1986,1995, undated
4	History of Dayton Exchange	[1975], 2006
5	Award Books	2004-2005
6	Blank Forms	2003-2005, undated
7	Club Leadership Materials	2003-2005
8	Club Leadership Materials	Undated
9	General Information	1989-2003, undated
10	Membership Materials	1998-2004, undated
11	Monthly Planners/Award Books	2003-2004
12	Monthly Planners	2004-2005
13	Newsletter Clippings	1997-1999
14	Project/Program Guides	1996-2003
15	Project/Program Guides	undated
2	1 Public Relations Pamphlets	1993-2001
	2 Public Relations Pamphlets	Undated
	3 A.C.E. Award Program	1992, 2000-2004
	4 CARE House	1999-2000, 2004
	5 Freedom Shrine	1993-2003, undated
	6 Hanbleceya House	Feb 19, 2004
	7 One Nation Under God	1995, 2002, undated
	8 Operation Identification	Undated
	9 VOD Program	1994-1998
	10 Youth of the Month	[1980], 1993-2004
	11 Program Speaker Lists	1996-2004
	12 Events, Art Auction	2003-2004
	13 Boy's Village	1945, undated
	14 Events, Christmas Dinner/Dance	1973
	15 Events, Christmas Dinner/Dance	1981-1982, undated
	16 Events, Circus	1987
	17 Events, General	1971-1972, undated
	18 Events, General	1978-1998, 2005
	19 Events, Golden Deeds Banquet	Jun 12, 2004
	20 Events, Golf Tournaments	1990-1998
	21 Events, Healing Field	2004-2005
	22 Events, Monte Carlo Night	1982-1983
	23 Events, Presidents Club	1990, 2003-2004, undated

24	Events, Soul Patrol	1994-1996, undated
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Subseries IB: District

<u>Box</u>	<u>File</u>	<u>Description</u>	<u>Date</u>
2	25	District Convention Programs	1985-1990
	26	General	1979-2003, undated
3	1	District, History	1992

Subseries IC: National

<u>Box</u>	<u>File</u>	<u>Description</u>	<u>Date</u>
3	2	Bylaws and Covenants of Service	1995,2004, undated
	3	General	1985, 1996-2003
	4	History	1928, undated
	5	History	1993-1995, 2001
	6	Convention Programs	1995,1998
	7	Educational Pamphlets	1995-2003
	8	Educational Pamphlets	Undated
	9	Exchange Club Directories	1985-1996
	10	Exchange Club Directories	1997-2002
	11	Exchange Pamphlets	1991, 2000, undated
	12	Program of Service Pamphlets	1992-1995, undated

Series II: Administration

Subseries IIA: Minutes

<u>Box</u>	<u>File</u>	<u>Description</u>	<u>Date</u>
3	13	Board Minutes	1972-1976
	14	Board Minutes	1977-1980
	15	Board Minutes	1981-1984
4	1	Board Minutes	1985-1989
	2	Board Minutes	1990-1994
	3	Board Minutes	1998-2002
	4	Board Minutes	2003-2004

5	Board Minutes	2005-2006
6	Agendas, Club Programs	1995, 1997-2000
7	Agendas, General	1975-1985

Subseries IIB: Membership

<u>Box</u>	<u>File</u>	<u>Description</u>	<u>Date</u>
4	8	Membership Address Books	1968, 1977-1986
	9	Membership Lists	1986-1991
	10	Membership Lists	1992-1996, 1998
	11	Membership Lists	1999-2005, undated
5		Membership Roster Cards	1973-1991
6	1	Membership Certification	1995-2002, undated
	2	Membership, Harold S. Miller	1979-1991
	3	Membership, Member Articles	1973, 1975, undated
	4	Membership, Member Articles	1984-1999
	5	Presidents Lists	1919-2007

Subseries IIC: Financial

<u>Box</u>	<u>File</u>	<u>Description</u>	<u>Date</u>
6	6	Tax Form 990, Foundation	1967-1974, 1980
	7	Tax Form 990, Club	1967-1971
	8	Tax Form 990, Club	1972-1976
	9	Tax From 990, Club	1977-1980
	10	State Paperwork	1990, 2004
	11	Government Paperwork	1963-1974, 1980
	12	Budget/Expense Reports	2002-2003
	13	Budget/Expense Reports	2004
	14	Budget/Expense Reports	2005-2006
	15	Financial, Check Ledger	1982-1995
	16	Financial Reports	1965-1975
	17	Financial Reports	1981-1990
	18	Financial Reports	1994-2006, undated

Series III: Newsletters

Subseries IIIA: Local

<u>Box</u>	<u>File</u>	<u>Description</u>	<u>Date</u>
7	1	District President's Newsletter	1979-1980,undated
	2	Local – Exchangite	1962-1965, 1977
	3	Local – Exchangite	1980-1984
	4	Local – Exchangite	1986-1989
	5	Local – Exchangite	1990
	6	Local – Exchangite	1991
	7	Local – Exchangite	1992
	8	Local – Exchangite	1993
	9	Local – Exchangite	1994
	10	Local – Exchangite	1995
	11	Local – Exchangite	1996
	12	Local – Exchangite	1997
	13	Local – Exchangite	1998
	14	Local – Exchangite	1999
8	1	Local – Exchangite	2000
	2	Local – Exchangite	2001
	3	Local – Exchangite	2002
	4	Local – Exchangite	2003
	5	Local – Exchangite	2004
	6	Local – Exchangite	2005
	7	Local – Exchangite	2006
	8	Dayton Daily News – 5 th Anniversary of Exchange Club (See Location 47, File12)	1923

Subseries IIIB: Regional/National

<u>Box</u>	<u>File</u>	<u>Description</u>	<u>Date</u>
9	1	Regional – The Sower	1987-1992
	2	Regional – The Link	1993-1996
	3	Regional – The Link	1997-1999
	4	Regional – The Link	2000-2002
	5	Regional – The Link	2003-2006
	6	Regional – Exchange Club News	1979-1980
	7	National – Together We Build	Mar 1994
	8	National – Exchange Currents	Oct 1, 1996
	9	National – Timely n' Topical	Aug 1988
	10	National – Exchange Today	2000-2001, 2004
	11	National – The Exchangite	1994, 1996

Series IV: Correspondence

<u>Box</u>	<u>File</u>	<u>Description</u>	<u>Date</u>
9	12	Sinclair Community College	1973-2001, undated
	13	University of Dayton	1974-2001, undated
	14	Wittenburg University	1985-1991
10	1	Wright State University	1972-1994, 2001
	2	Resignations	1972-1990
	3	Resignations	2004, undated
	4	Retired Status	1977-1991
	5	Donations In Memory	1974-1983
	6	Donations In Memory	1984-1992
	7	Deis In Memory	Jun 1991
	8	General	1968-1983
	9	General	1984-2004, undated
	10	ADD	1986
	11	Adopt-A-Family	1980-1991, undated
	12	AIM	1975-1985
	13	American Heart Association	Oct 31, 1973
	14	Antioch	Jul 17, 1979
	15	Artemis House	1990-1993
	16	Big Brothers and Sisters	1972-1986, undated
	17	Boy Scouts	1975-1989
	18	Camp For Kids	1987
	19	Camp Friendship	Nov 12, 1996
	20	Care House	Nov 1, 1999
	21	Children's Medical Center	1982, 1999
	22	Daybreak	1983, 1988
	23	Dayton YWCA	Nov 10, 1983
	24	Eastway	1983-1989
	25	Escape Program	Mar 28, 1983
	26	Firefighters Museum, Inc.	May 15, 1991
	27	Freedom Shrine	1980, 1987-1988
	28	Girl Scouts	1979-1988
	29	Hipple –George Ford	1982-1994
	30	Hugo Relief Fund	Nov 22, 1989
	31	Jobs For Graduates	1991
11	1	LifeSpan	Dec 20, 1990
	2	Lutheran Social Service	Dec 1973
	3	Neil's Heritage House	1980-1981, 1987

4	New Directions	1984
5	Pitney Bowes	1986
6	Prevention of Blindness	1974
7	Salvation Army	Feb 24, 1984
8	SCAN Program	1982-1991, undated
9	Shrine Hospital	1979-1983
10	Special Wish	Feb 11, 1987
11	Vietnam Memorial	May 27, 1986
12	Womanline	Apr 1, 1993
13	Xenia Relief Fund	1974

Series V: Audio-Visual

Subseries VA: Photographs

<u>Box</u>	<u>File</u>	<u>Description</u>	<u>Date</u>
11	14	Various Events	Circa 1968
	15	Reds Baseball Trip	Jun 19, 1986
	16	District Fall Conference	Nov 1987
	17	District Convention/Tom and Jerry Party	1988
	18	Dayton-Cincinnati Birthday Bash	Jun 1989
	19	District Convention and Conference	1989
	20	Adopt-A-Family Christmas Deliveries	Dec 1990
	21	Inaugural Ball	1990
	22	Snow Ball	1991
	23	Snow Ball	1992
	24	Thanksgiving Event	1992
	25	Various Meetings	1992
	26	Youth Award Winners	1992
	27	National Convention	Jul 1993
	28	Sheriff Gary Haines	1993
	29	Various Social Events	1993
	30	District Convention – Dayton	1994
	31	Various Social Events	1994
	32	National Convention – Nashville	1995
	33	Soul Patrol	1995
	34	Various Social Events	1996
	35	Freedom Shrine – Air Force Museum	1996
	36	Various Social Events	1997
	37	Youth of the Year Awards	Mar 1998
	38	National Convention – Nashville	Jul 1998
	39	Lobsterfest – Firemen’s Union Hall	Oct 1998
	40	Thanksgiving Luncheon	Nov 1998
	41	Christmas Luncheon	Dec 1998
	42	Various Club Meetings	1998

12	1	Various Social Events	1999
	2	Fundraising Dinner	2000
	3	Various Events	2000
	4	Presidency of John Spoor	2000-2001
	5	Various Meetings and Events	2001
	6	Jacquelyn Wax ACE Award Winner	2001
	7	Adopt-A-Family Gift Delivery	2002
	8	Various Club Meetings	2002
	9	Event Unknown	Undated
	10	Various Events –Unidentified	Undated
	11	Various Event/Member Photos	Undated
	12	Members – Identified	1957, 1959, 1962
	13	Members – Identified	Circa 1959, 1960
	14	Members – Identified	Undated
	15	Members – Unidentified	undated
	16	Negatives, Dayton-Cincinnati Birthday Bash	1989
	17	Negatives, Various Events	Undated

Subseries VB: Other

<u>Box</u>	<u>File</u>	<u>Description</u>	<u>Date</u>
12	18	Cassette, Testimonial Luncheon – John Siebenthaler	April 1970
	19	Exchangette Film, Fashion Show at Annual Dinner Party	Circa 1995

Series VI: Scrapbooks

<u>Box</u>	<u>File</u>	<u>Description</u>	<u>Date</u>
12	20	Small Scrapbook	1974, 1984-1993, undated
13		Scrapbook	1930, 1968, 1983-1995
14		Scrapbook	1995-1997

Series VI: Memorabilia

<u>Box</u>	<u>File</u>	<u>Description</u>	<u>Date</u>
15	1	Covenant of Service Award	Feb 4, 1995

2	Memorabilia (see also Oversize Location 63, File 5)	Undated
3	Pins	1993-1994, undated
4	Pins	1993, 1995, undated
5	Pins	1994-1995, undated
6	Pins	1994-1996, undated
	Location 63 File 5	
	National Exchange Club Day Proclamation	Mar 1986