

**MS-442, Peace Evangelical Lutheran Church Records**

**Collection Number:** MS-442

**Title:** Peace Evangelical Lutheran Church Records

**Dates:** 1955-2012

**Creator:** Peace Evangelical Lutheran Church

**Summary/Abstract:**

The Peace Evangelical Lutheran Church is located in Beavercreek, Ohio. The collection includes church council minutes, board minutes, annual reports, church publications, constitution, resolutions, correspondence, newspaper clippings, photos, guest book, and a scrapbook. Most items in the Peace Evangelical Lutheran Church Records are church council and board minutes. The records document the creation of the church to present day.

**Quantity/Physical Description:** 8.5 linear feet

**Language(s):** English

**Repository:**

Special Collections and Archives, University Libraries, Wright State University, Dayton, OH  
45435-0001, (937) 775-2092

**Restrictions on Access:** There are no restrictions on accessing material in this collection.

**Restrictions on Use:**

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**Preferred Citation:**

[Box #, Folder #], MS-442, Peace Evangelical Lutheran Church Records, Special Collections and Archives, University Libraries, Wright State University, Dayton, Ohio

**Acquisition:**

The Peace Evangelical Lutheran Church Records were donated to Wright State University Special Collections and Archives by Joshua Hendrickson in July 2010. An addition to the collection was donated in June 2012 by Lucia Ball.

**Accruals:**

Accessions are anticipated for this collection.

**Physical Characteristics and Technical Requirements:**

The collection contains CDs and DVDs, which will require the appropriate equipment to view.

**Related Material:**

MS-212 First Lutheran Church of Dayton Records  
SC-178 St. Paul Lutheran Sunday School Record Book

**Additional Sources:**

Peace Evangelical Lutheran Church website: <http://www.peacebeavercreek.org/>

**Processed by:**

Seanne Finley, March 2012  
Seanne Finley, October 2012

**Arrangement:**

The collection is arranged into three series and four subseries:

Series I: Administrative Records

Subseries IA: General Information

Subseries IB: Congregational and Annual Congregational Meeting Minutes

Subseries IC: Church Council and Financial Secretary Meeting Minutes

Subseries ID: Board and Committee Meeting Minutes

Series II: Publications

Series III: Photos and Scrapbook

**Biographical/Historical Note**

The Peace Evangelical Lutheran Church was formed in 1956 after Pastor Eugene Bensch canvassed the Beavercreek area to see if there would be support to start the organization. Services were held at the Knollwood Civic Building until the church building was finished in 1957. By the end of that same year, Peace Lutheran had become a self-supporting congregation. The building expanded through the decades to accommodate more members and an educational unit. Members of the church participated in humanitarian causes and missionary trips. The church was still in operation in 2011.

**Scope and Content**

The Peace Evangelical Lutheran Church Records document the inner workings of a church. Through these papers, researchers may gain insight into the activities of church members during the 1950s until 2011.

Series I, Administrative Records, is divided into four subseries. The subseries contain information pertaining to the general operation of the church, from the constitution, financial records, correspondence, and the many board and committee meeting minutes.

Subseries IA, General Information, contains correspondence that led to the formation of the church, the adopted constitution, bylaws, and resolutions. Also included are the church directories that contain the member's photograph, along with other correspondence sent and received. The church's financial information, such as balance sheets, financial summaries, and financial policy handbooks are also included in this series. From 1967, to the 1980s, the financial

summaries were published each month. In the 1980s, the financial summaries were replaced by the financial secretary's report, which is located in subseries IB. The annual report details church finances, reports from the various boards and committees, and the goals for the upcoming year. Along with a guest book from 1957, there are assorted items relating to the church's anniversaries.

Subseries IB, Congregational and Annual Congregational Meeting Minutes, are arranged into two categories: Congregational Meeting Minutes and the Annual Congregational Meeting Minutes. The congregational meetings addressed subjects like, but not limited to, issues, goals, building expansions, and budget concerns. There were special meetings throughout the years, mostly concerned with building expansion and budget issues. The annual congregational meeting minutes detail upcoming activities for the year, long range goals, and finances.

Subseries IC, Church Council and Financial Secretary Meeting Minutes, are arranged into two categories: Church Council Meeting Minutes and the Financial Secretaries Meeting Minutes. The church council began meeting with the formation of the church and continued to 2011. The council had a few name changes with different administrations, but are all organized under the heading of church council. The church council oversaw the various boards and committees and reported back to the congregation. The financial secretary reported sporadically in the 1970s, but became regular in the 80s, and ended in 1993.

Subseries ID, Board and Committee Meeting Minutes, detail the many boards and committees. Initially when the church council met, board members attended and gave their report; therefore the council and board minutes were on the same sheets. In the 1980s, board minutes were separated from one report and created separately. The different boards are: Education, Evangelism, Deacon, Property, Community Service, Congregational Care, Fellowship, Lay Ministry, Worship, Stewardship, Youth, and Trustees. Committees were formed for different tasks, such as the call committee, or task forces were created for partnerships, like the Christ-Peace Partnership Task Force. Around 2005, more permanent committees were formed and meet regularly, like the personnel and executive committee.

Series II, Publications, contains church bulletins, newsletters, and church publications. The church printed bulletins alerting members to meeting times, activities, and retreats. There were weekly handouts given to members stating the schedule for the day. From 1960 to 1976 a monthly newsletter, "Tidings of Peace" was published. The church also published outreach material, welcome material, anniversary packets, and dedication flyers.

Series III, Photos and Scrapbook, contains photos from the 1950s to 2011. The photos range from church members, construction, activities, outreach, vacation bible school, camp, Sunday school, and missionary trips. The scrapbook is from 1987 to 1988 and contains pictures of the nursery, Sunday school class, confirmation class, and adult education class.

## **Subject Terms**

### **Organizations/Corporate Names**

Peace Evangelical Lutheran Church

**Places**

Beavercreek (Ohio)

Dayton (Ohio)

**Subjects**

Religion

Architecture-Church

**Material Types**

Newspaper

Correspondence

Photographs

Scrapbooks

Data Compact Disc

DVD

**Collection Inventory**

<b>Series I: Administrative Records</b>			
		<b>Subseries IA: General Information</b>	
<u>Box</u>	<u>File</u>	<u>Description</u>	<u>Date</u>
1	1	Constitution, Resolutions, Organization, Bylaws	1958, 1968, 1971
	2	Bylaws, Amended Constitution	2002, 2004
	3	Member Listing, Photo Directory	1969-1980
	4	Photo Directory	1989, 1994
	5	Correspondence-Received	1956-1957
	6	Correspondence- Received	1957-2000
	7	Correspondence-Sent	1956-1964
	8	Correspondence-Sent	1965-1973, 1986-2006, undated
	9	Dedication Booklets, Newspaper Clippings	1957-1994
	10	Anniversary Booklets, Programs, Tickets	1981-2006
	11	Anniversary Booklets, Festival Booklet	2006-2007
	12	Anniversary Newspaper Clippings	1957, 1967, 2006
	13	50 <sup>th</sup> Anniversary DVDs	2006
	14	General Building Expansion Information (See also oversize location 53, file 9)	1967-1987
	15	Reports, Goals, Survey	1968, 1980-1986, 2009
	16	Legal	1997-2006, undated
	17	Forms, Worksheets, Policy and Procedures Manual	1997-2006,

			undated
	18	Balance Sheets	1967, 1968
	19	Balance Sheets	1969
1A	1	Constitution and bylaws	1978, 1987
	2	Bylaws	1990
	3	Constitution and bylaws	1997-1998
	4	Constitution and bylaws	1999
	5	Bylaws	2000
	6	Constitution and bylaws	2004
	7	35 <sup>th</sup> anniversary booklet, financial policies handbook	1991-1993
	8	Member directory	1964, 1980-1998
	9	ELCA Annual Congregational reports (Form A)	1956-1984
	10	ELCA Annual Congregational reports (Form A)	1985-1995
	11	United Mission Appeal	c. 1970
2	1	Balance Sheets	1970
	2	Balance Sheets	1971
	3	Balance Sheets	1972
	4	Balance Sheets	1973
	5	Balance Sheets	1974-1976
	6	Balance Sheets	1978-1979
	7	Balance Sheets	1980
	8	Balance Sheets	1981
	9	Balance Sheets	1982
	10	Balance Sheets	1983
	11	Balance Sheets	1984
	12	Balance Sheets	1985
	13	Balance Sheets	Oct 10, 1986-Dec 31, 1987
	14	Balance Sheets	Jan 31, 1988-Jul 31, 1988
2A	1	Balance Sheets	Aug 31, 1988-Dec 31, 1988
	2	Balance Sheets	Jan 31, 1989-Jun 30, 1989
	3	Balance Sheets	Jul 1989-Dec 1989
	4	Balance Sheets	1990
	5	Balance Sheets	Jan-Jun 1991
3	1	Balance Sheets	Jul-Dec 1991
	2	Balance Sheets	Jan-Jun 1992
	3	Balance Sheets	Jul-Dec 1992

	4	Balance Sheets	1993
	5	Balance Sheets	2008
	6	Balance Sheets	2009
	7	Balance Sheets	2010
	8	Balance Sheets	2011
	9	Financial Policies Handbook	Apr 1992
	10	Financial Policies Handbooks	2005, 2008
	11	Attendance and Offering Spreadsheet	1982
	12	Spendable Income Chart of Accounts	1983-1985 1988
	13	Budget	1957, 1973-1989, 2009-2010
	14	Financial Summary	1967-1970
3A	1	Balance Sheets	1995
	2	Balance Sheets	1996
	3	Balance Sheets	1997
	4	Balance Sheets	1998
	5	Financial Summary	1975
	6	Financial Summary	1977
	7	Financial Summary	1978-1979
	8	Financial Summary	1980-1982
	9	Financial Summary	1983-1985
4	1	Financial Summary	1971-1973
	2	Financial Summary	1974
	3	Annual Report	1956-1961
	4	Annual Report	1962-1966
	5	Annual Report	1968-1971
	6	Annual Report	1973-1977
	7	Annual Report	1978-1985
	8	Annual Report	1991-1992, 2005
	9	Annual Report	2006-2008
	10	Annual Report	2009-2010
	11	Annual Plan	2007-2011
	12	Guestbook	1956-1958
4A	1	Annual report	1959-1976
	2	Annual report	1977-1984
	3	Annual report	1985-1990
	4	Annual report	1991-1996, 2000, 2012
	5	Newspaper clippings	1981, c. 1990
	6	Financial statement	Jun 1996, Jun 1998

		<b>Subseries IB: Congregational and Annual Congregational Meeting Minutes</b>	
<u>Box</u>	<u>File</u>	<u>Description</u>	
4	13	Congregational Meeting Minutes	1974, 1980-1983
5	1	Congregational Meeting Minutes	1985-1990
	2	Congregational Meeting Minutes	1991-1992
	3	Congregational Meeting Minutes	1993, 2006-2009
	4	Congregational Meeting Minutes	2010-2011
	5	Annual Congregational Meeting Minutes	1956-1967
	6	Annual Congregational Meeting Minutes	1968-1976
	7	Annual Congregational Meeting Minutes	1980-1989
5A	1	Congregational Meeting Minutes	1971, 1974-1985
	2	Congregational Meeting Minutes	1991-1996, 2005
	3	Annual Congregational Meeting Minutes	1973-1979
	4	Annual Congregational Meeting Minutes	1980-1985, 1994
	5	Annual and Semi-Annual Congregational Meeting Minutes	1997
	6	Annual and Semi-Annual Congregational Meeting Minutes	1998
	7	Annual and Semi-Annual Congregational Meeting Minutes	1999
	8	Semi-Annual Congregational Meeting Minutes	2000
	9	Semi-Annual Congregational Meeting Minutes	2001
	10	Annual and Semi-Annual Congregational Meeting Minutes	2002
	11	Annual and Semi-Annual Congregational Meeting Minutes	2004
		<b>Subseries IC: Church Council and Financial Secretary Meeting Minutes</b>	
<u>Box</u>	<u>File</u>	<u>Description</u>	
5	8	Church Council Meeting Minutes	1955-1960, undated
	9	Church Council Meeting Minutes Book	Oct 8, 1956-Oct 12, 1959
	10	Church Council Meeting Minutes Book	Nov 9, 1959-Dec 9, 1963
	11	Church Council Meeting Minutes	1964-1966

6	1	Church Council Meeting Minutes	1967
	2	Church Council Meeting Minutes	1968
	3	Church Council Meeting Minutes	1969
	4	Church Council Meeting Minutes	1970
	5	Church Council Meeting Minutes	1971
	6	Church Council Meeting Minutes	1972
	7	Church Council Meeting Minutes	1973
	8	Church Council Meeting Minutes	1974
6A	1	Church Council Meeting Minutes	1975
	2	Church Council Meeting Minutes	1976
	3	Church Council Meeting Minutes	1977
	4	Church Council Meeting Minutes	1978
	5	Church Council Meeting Minutes	1979
	6	Church Council Meeting Minutes	1980-1981
	7	Church Council Meeting Minutes	1981
	8	Church Council Meeting Minutes	1982
7	1	Church Council Meeting Minutes	1983
	2	Church Council Meeting Minutes	1984-1988
	3	Church Council Meeting Minutes	1989
	4	Church Council Meeting Minutes	1990
	5	Church Council Meeting Minutes	1991
	6	Church Council Meeting Minutes	1992
	7	Church Council Meeting Minutes	1993
	8	Church Council Meeting Minutes	2006-2007
	9	Church Council Meeting Minutes	2008-2009
	10	Church Council Meeting Minutes	2010-2011
	11	Financial Secretary Report	1973-1976
	12	Financial Secretary Report	1980-1983
	13	Financial Secretary Report	1986-1988
	14	Financial Secretary Report	1989-1990
	15	Financial Secretary Report	1991-1993, 1997
		<b>Subseries ID: Board and Committee Meeting Minutes</b>	
<u>Box</u>	<u>File</u>	<u>Description</u>	
8	1	Board Information	1968-1969, 2006-2010, undated
	2	Church Organization and Membership Chart	ca. 1970
	3	Board of Property Minutes	2006-2009, 2011
	4	Board of Property Minutes CD	Oct 2009-Dec



			2010
	5	Board of Education Minutes	1967-1975, 1980-1983
	6	Board of Education Minutes	1986-1988
	7	Board of Education Minutes	1989
	8	Board of Education Minutes	1990
	9	Board of Education Minutes	1991
	10	Board of Education Minutes	1992-1993
	11	Board of Education Minutes	2006-2011, undated
	12	Board of Evangelism Minutes	1981-1982, 1986-1989
	13	Board of Evangelism Minutes	1990-1992
	14	Board of Evangelism Minutes	1993,1995-1996, 2006-2008
	15	Board of Evangelism Minutes	2008-2011
	16	Lay Ministry Board Minutes	1981-1982, 1986-1987
	17	Lay Ministry Board Minutes	1988-1989
	18	Lay Ministry Board Minutes	1990-1993, 1995-1996
	19	Worship Board Minutes	1988-1990
	20	Worship Board Minutes	1991
9	1	Worship Board Minutes	1992-1993, 2006-2009
	2	Board of Community Service Minutes	2006-2011
	3	Board of Congregational Care Minutes	2006-2011
	4	Board of Fellowship Minutes	1981-1983, 1986-1988
	5	Board of Fellowship Minutes	1989-1990
	6	Board of Fellowship Minutes	1991-1992, 1996
	7	Board of Fellowship Minutes	2006-2011
	8	Youth Board Minutes	1980-1983, 1988-1989
	9	Youth Board Minutes	1990-1993, 1995
	10	Youth Board Minutes	2006-2011
	11	Board of Trustees Minutes	1970-1993, 1995
	12	Stewardship Board Minutes	1977-1988
	13	Stewardship Board Minutes	1989-1990
	14	Stewardship Board Minutes	1991-1993,1995-1996
	15	Stewardship Board Minutes	2006-2011
	16	Board of Deacons Minutes	Apr 1970

9A	1	Organ Dedication committee	1984
	2	Officers of the Congregation Meeting Minutes	1984
	3	Gifts and Memorials Committee	1984
	4	Student Aid Committee	1981
	5	Executive Board Meeting Minutes	1984
	6	Worship Board Minutes	1995-1996
	7	Parish Planning Council Meeting Minutes	1983
	8	Parish Planning Council Meeting Minutes	1984
	9	Parish Planning Council Meeting Minutes	1985
	10	Parish Planning Council Meeting Minutes	1995-1996
10	1	Executive Committee Minutes	1981, 2006-2009
	2	Executive Committee Minutes	2010-2011
	3	Finance Planning Committee Reports and Minutes	1982, 1991, 2007-2008
	4	Personnel Committee Minutes	2005-2011, undated
	5	Long Range Planning Committee Minutes	2002-2005, 2008, undated
	6	Call Committee Information and Minutes	1976-1986
	7	Call Committee Correspondence	1985-1986
	8	General Call Committee	1985-1986, undated
	9	Pastor's Applications	1985
	10	Pastor's Newspaper Clippings and DVD	1977-1992, 2011, undated
	11	Call Committee Reports Invoices	1985-1986, undated 1985-1986
	12	Call Committee Guidelines and Forms	1985, undated
	13	Peacemakers Committee	1982-1987
	14	Peacemakers Committee	1988-1992
	15	Peacemakers Committee	1993-1999
	16	Christ-Peace Partnership Task Force	2005-2006, 2011
	17	Commitments Progress Committee	1992
	18	Building Committee	1966-1970, 1987, 1989
10A	1	Construction orders	Jan 1994-Apr 1994
	2	Construction orders	May 1994-Aug 1994
	3	An addition to and alteration of Peace Evangelical Lutheran Church, Part 1 of 4	Jan 29, 1993
	4	An addition to and alteration of Peace Evangelical	Jan 29, 1993

		Lutheran Church, Part 2 of 4	
	5	An addition to and alteration of Peace Evangelical Lutheran Church, Part 3 of 4	Jan 29, 1993
	6	An addition to and alteration of Peace Evangelical Lutheran Church, Part 4 of 4	Jan 29, 1993
<b>Series II: Publications</b>			
<u>Box</u>	<u>File</u>	<u>Description</u>	
11	1	Handouts	1956-1970
	2	Tidings Of Peace	1960-1963
	3	Tidings Of Peace	1964-1967
	4	Tidings Of Peace	1968-1970
	5	Tidings Of Peace	1971-1972
	6	Tidings Of Peace	1973-1974
	7	Tidings Of Peace	1975-1977
	8	Board Postings	1960-1991, undated
	9	Welcome Publishing	ca. 1960-1970, 1989
	10	Publications	ca. 1960
	11	Outreach	1957-1976, 1997
11A	1	Roses and Rainbows	May 1995
	2	Outreach publications	1991, 1999
<b>Series III: Photos and Scrapbook</b>			
<u>Box</u>	<u>File</u>	<u>Description</u>	
12	1	Scrapbook	1987-1988
	2	Construction Photos	ca. 1980-2000
	3	Vacation Bible School, Sunday School, Camp Photo	ca. 1980-2000
	4	Vacation Bible School, Sunday School, Camp Photo	ca. 1980-2000
	5	Vacation Bible School, Sunday School, Camp Photo	ca. 1980-2000
	6	Halloween and Christmas Photos	ca. 1980-2000
	7	Fellowship Photos	ca. 1980-2001
	8	Panorama Photos	2000, undated
	9	Mission Trip Photos	1994-1999, undated
	10	Mission Trip Photos	1999, undated
	11	Mission Trip Photos	ca. 2000
	12	Outreach Photos	ca. 1980-2000

13	1	Member Photos (See also oversize location 53, file 9)	ca. 1950-1970
	2	Member Photos	ca. 1980-2000
	3	Member Photos	1995, 2000-2002, undated
	4	Member Photos	1999, undated
	5	Pastor photos, fall activities photos, group photos	1975-1990, undated
14	1	Member and Building Photos	ca. 1960-1990
	2	Member Polaroids	ca. 1980
	3	Member and Activities Photos	ca. 1989-1999
	4	Mission Panorama Photos	2002
	5	Negatives	undated