

**MS-518: American Association of University Women, Xenia, Ohio, Records**

**Collection Number:** MS-518

**Title:** American Association of University Women, Xenia, Ohio, Records

**Dates:** 1948-2018 (bulk 1970-2018)

**Creator:** American Association of University Women, Xenia, Ohio

**Summary/Abstract:** The American Association of University Women (AAUW), Xenia, Ohio Records document the efforts of this local women's organization. The branch was formed in 1948 in hopes of broadening the opportunities of women in universities. This collection contains administrative records, meeting minutes, treasurer's reports, fundraising resources, event papers, correspondence, scrapbooks, and newspaper clippings.

**Quantity/Physical Description:** 3.47 linear feet and 171 megabytes

**Language(s):** English

**Repository:**

Special Collections and Archives, University Libraries, Wright State University, Dayton, OH 45435-0001, (937) 775-2092

**Restrictions on Access:** There are no restrictions on accessing paper-based materials in this collection. All electronic records listed in this finding aid are processed and available; however, researchers are requested to provide two days advance notice when requesting electronic records. Call (937) 775-2092 or e-mail library-archives-ref@wright.edu.

**Restrictions on Use:**

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**Preferred Citation:**

[Description of item, Date, Box #, Folder #], MS-518, American Association of University Women, Xenia, Ohio, Records, Special Collections and Archives, University Libraries, Wright State University, Dayton, Ohio.

**Acquisition:** The collection was donated to Special Collections and Archives, Wright State University Libraries, by Cynthia A. Raymond. Materials were received initially in November 2011, with additions in July 2016 and June 2018.

**Accruals:** No further accruals are expected.

**Separated Material:** The electronic media in this collection has been separated and housed in the E-Archives.

**Other Finding Aid:**

The finding aid is available on the Special Collections & Archives, Wright State University Libraries web site at <https://www.libraries.wright.edu/special/collectionguides/files/ms518.pdf>. It is also available in the OhioLINK Finding Aid Repository at <http://ead.ohiolink.edu/xtf-ead/>.

**Physical Characteristics and Technical Requirements:** A computer with software capable of reading \*.JPG, \*.TIF, and \*.PDF file format will be needed to view electronic records in this collection.

**Related Material:**

[MS-315: College Women's Club of Dayton Records](#)

**Processed by:** Finding aid written according to DACS standards by Alyssa Stark, April 2019.

**Arrangement:** This collection is arranged into four series:

- Series I: Administrative Files, 1948 -2012
- Series II: Financial and Fundraising, 1959-2018
- Series III: Events, 1979-2011
- Series IV: Scrapbooks and Clippings, 1948-2017

**Biographical/Historical Note:**

The American Association of University Women (AAUW), Xenia branch was founded in 1948 in order to broaden the opportunities for women in academia in Xenia, Ohio. The American Association of University Women was formed in Boston in 1881. The branch structure of the organization was established in 1884. AAUW has campaigned for issues such as equal pay for women and eliminating the discrimination of women in academia.

The AAUW Xenia branch's early aims were to establish study groups such as the International Relations study group that began in November of 1949. The organization met in various locations including the Rotary Club, YMCA, and in the homes of members. AAUW Xenia branch supported women entering college with a scholarship for one-hundred dollars among other fundraising endeavors to support women seeking higher education. This branch of AAUW became inactive between 2011 and 2018, though there are other AAUW branches active in the Miami Valley including a Dayton, Springfield, and Middletown chapters.

***Source Citations for Biographical/Historical Information***

[History of Xenia Branch AAUW, 1968 September], MS-518, American Association of University Women, Xenia, Ohio, Records, Special Collections and Archives, University Libraries, Wright State University, Dayton, Ohio.

“Our History: The story of AAUW’s place in women’s history,” American Association of University Women, accessed February 18, 2019, <https://history.aauw.org/>.

**Scope and Content Note:**

The Xenia branch of the American Association of University Women operated for over fifty years to expand the opportunities of women in their community. This collection contains a range of materials including administrative meeting minutes, newsletters, annual treasurer reports, fundraising papers, event flyers, photographs, several scrapbooks, and newspaper clippings. This collection contains topics largely centered around the lives and advancement of women. The collection is arranged into four series.

**Series I, Administrative Files, 1948-2012**, contains the administrative records for the organization. These included membership directories, newsletters, meeting minutes, correspondence, and other committee papers. The bulk of the administrative series is from 1990-2009. The earlier administrative material is contained in scrapbooks and can be found in Series IV, Scrapbooks and Clippings. Of note in this series is the Xenia branch's organizational history and bylaws.

**Series, II, Financial and Fundraising, 1959-2018**, includes any financial records and fundraising papers generated by the branch. The bulk of the series are treasurer reports dating from 1999 to 2010. Researchers will not find any financial reports prior to 1999 in this collection. The bulk of the fundraising materials is from the branch's annual Christmas Postcard fundraiser. The postcards feature a picture of a local historical structure. Postcard fundraiser materials include postcards, correspondence, event invitations, and newspaper clippings regarding the annual sale. Some materials pertaining to the postcard fundraiser are available in electronic formats. This series also includes papers related to the yearly scholarship awarded to a student entering college.

**Series III, Events, 1979-2011**, includes flyers, invitations, tickets, and photographs from events held by the association. Major events highlighted in the collection include an international students' night and various political events surrounding local candidates. Notable items in this series includes certificates awarded to the branch on their fiftieth and sixtieth anniversaries.

**Series IV, Scrapbooks and Clippings, 1948-2017**, consists of six scrapbooks and miscellaneous newspaper clippings collected by the branch. The scrapbooks are comprised of newspaper clippings, correspondence, membership directories, and newsletters. Of importance in this series are scrapbooks that contain the only records for the first several decades of the organization (1948-1980). The newspaper clippings concern the branch, women and community issues, and clippings regarding branch members.

## **Subject Terms**

### **Organizations/Corporate Names**

American Association of University Women. Xenia Branch – Archives

### **Places**

Xenia (Ohio) – University Women

### **Subjects (General)**

Women in education – Xenia (Ohio)

Women scholars – Xenia (Ohio)  
Women’s rights – Xenia (Ohio) – 20<sup>th</sup> Century

**Material Types**

Minutes (administrative records)

Newspaper clippings

Photographs

Scrapbooks

**Collection Inventory**

<b><u>Box</u></b>	<b><u>File</u></b>	<b><u>Description</u></b>	<b><u>Date</u></b>
<b>Series I: Administrative Files</b>			<b>1948-2012</b>
1	1	Branch history	1968
1	2	Papers relating to establishment of AAUW Xenia	1948-1949
1	3	Bylaws and Policy Sheet	1964-2010
1	4	Bylaws and Policies, and Directory Packets	1983-2012
1	5	Meeting Minutes	1988-1989
1	6	Meeting Minutes	1995-1999
1	7	Meeting Minutes	2000-2001
1	8	Meeting Minutes	2002-2003
1	9	Meeting Minutes	2004
1	10	Meeting Minutes	2005
1	11	Meeting Minutes	2006-2007
1	12	Meeting Minutes	2008-2011
1	13	Newsletters	1980, 1988 Oct- 1989 Dec
1	14	Newsletters	1990 Jan-Sept
2	1	Newsletters	1991 Jan-Mar, 1992 Oct, 1993 Jan-Nov
2	2	Newsletters	1994 Jan-Dec
2	3	Newsletters	1995 Jan – 1996 Dec
2	4	Newsletters	1997 Feb-2010 Mar, undated
2	5	Newsletter Standards	Circa 1990
2	6	Correspondence AAUW Xenia Received	1986-2011, undated
2	7	Member Directories	1949-1958
2	8	Member Directories	1958-1964
2	9	Member Directories	1964-1970
2	10	Member Directories	1978-1982
2	11	Member Directories	1982-1983
2	12	Member Directories	1983-1985
2	13	Member Directories	1988-1990
2	14	Member Directories	1990-1994
2	15	Member Directories	1994-1995
2	16	Member Directories	1996-1998
<b>Series II: Financial and Fundraising Papers</b>			<b>1959-2018</b>
3	1	Treasurer's Report	1999-2010
3	2	Receipt books	1959-1962
3	3	Fundraising Materials	2004-2005
3	4	Scholarships	2006-2009

<b>Box</b>	<b>File</b>	<b>Description</b>	<b>Date</b>
3	5	Thank you cards from scholarship recipients	1992-2006, undated
3	6	Christmas Postcards	2006-2009, undated
ms518_e0001		Christmas Postcards	2006
ms518_e0002		Christmas Postcards	2007
ms518_e0003		Christmas Postcards	2008
ms518_e0004		Christmas Postcards	2018
ms518_e0005		Christmas Postcards	undated
3	7	Christmas Postcard related materials	2007-2009, undated
<b>Series III: Events</b>			<b>1979-2011</b>
4	1	Certificates	1998, 2007
4	2	Candidate and Issues Nights	2005, 2011
4	3	International Night	2002-2006, 2010
4	4	50 <sup>th</sup> Anniversary	1998-1999
4	5	60 <sup>th</sup> Anniversary	2008-2009
4	6	Miscellaneous Events	1979-2010
4	7	Event Photographs	2006, circa 2000
<b>Series IV: Scrapbooks and Clippings</b>			<b>1948-2017</b>
3	8	AAUW Xenia Branch clippings	2003-2012, undated
3	9	Christmas Postcard related clippings	2006-2009
3	10	Student related clippings	1989-2013, undated
3	11	Community Topic clippings	1989-2013, undated
3	12	Member related clippings (Obituaries & announcements)	2007-2017, undated
5		Scrapbook	1948-1960
6		Scrapbook	1960-1972
7		Scrapbook	1973-1980
8		Scrapbook	1980-1993
9		Scrapbook	1989-1996
10		Scrapbook	1987-2008
11		Scrapbook	2006-2011